



## MEETING MINUTES

### THE CORPORATION OF THE TOWNSHIP OF ZORRA P.O. BOX 306 INGERSOLL, ONTARIO FEBRUARY 6, 2019

The regular meeting of the Township Council was held at 9:00 a.m. on February 6, 2019 at the Township Municipal Office.

Present were:

Mayor:	Marcus Ryan (arrived at 10:30 a.m.)
Deputy Mayor:	Ron Forbes
Councillors:	Katie Davies, Paul Mitchell and Doug Matheson
Chief Administrative Officer:	Donald W. MacLeod
Clerk:	Karen Martin
Director of Finance:	Maureen Simmons

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#### 1. CALL TO ORDER

Deputy Mayor Forbes calls the meeting to order at 9:00 a.m.

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#### 2. ADOPTION OF AGENDA

**01-02-19** Moved by: Katie Davies                      Seconded by: Paul Mitchell

**“THAT the agenda be adopted as printed and circulated.”**  
**Disposition: Carried**

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#### 3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

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#### 4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on January 23, 2019.

**02-02-19** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT the minutes from the January 23, 2019 Council meeting be adopted as printed and circulated.”**  
**Disposition: Carried**

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#### 5. PUBLIC MEETINGS & DRAINAGE MEETINGS

**03-02-19** Moved by: Paul Mitchell                      Seconded by: Katie Davies

**“THAT the Council meeting be adjourned at 10:32 a.m. for the purposes of holding a public meeting pursuant to the provisions of the *Planning Act*.”**  
**Disposition: Carried**

- a) **10:30 a.m.** – Minor Variance Application A18-18 submitted by Sibghat Ullah pertaining to lands described as Part of Lots 1 & 2, south side of Dundas Street, east side of St. Andrew Street (now known as George Street), municipally known as 149 and 153 Dundas Street West.

Presentation of Report

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Committee pertaining to property located on Part of Lots 1 & 2, south side of Dundas Street, east side of St. Andrew Street (now known as George Street), Plan 140, Township of Zorra. The properties are located on the southeast corner of Dundas Street West and George Street in the Village of Thamesford,

The purpose of the application is seeking relief from Section 5 - General Provisions and Section 15.2 – Zone Provisions of the Central Commercial Zone (CC) as follows:

1. Reduce the minimum required lot area from 2,025 m<sup>2</sup> (21,797.6 ft<sup>2</sup>) to 1,148 m<sup>2</sup> (12,357 ft<sup>2</sup>);
2. Reduce the minimum required lot frontage from 45 m (147.6 ft) to 29.6 m (97.1 ft);
3. Reduce the minimum required lot depth from 45 m (147.6 ft) to 34 m (111.5 ft);
4. Reduce the minimum required setback from the centreline of County road from 26 m (85.3 ft) to 19.8 m (65 ft)
5. Reduce the required sight triangle for a corner lot from the minimum required 9 m (29.5 ft) to 7.5 m (24.6 ft);
6. Reduce the minimum required distance between any portion of a pump island and any lot line from 7.5 m (24.6 ft) to 5.7 m (18.7 ft);
7. Reduce the minimum required distance between a pump island and a straight line between a point in the front lot line and a point in the exterior side lot line, each such point being distant 15 m (49.2 ft) from the intersection of such lines, from 3 m (9.8 ft) to 0 m (0 ft);
8. Reduce the minimum required width for a planting strip consisting of a privacy fence or wall along the rear lot line and interior side lot line from 1 m (3.3 ft) to 0.67 m (2.2 ft).
9. Reduce the minimum required front yard depth and exterior side yard depth from 15 m (49.2 ft) to 0.0 m (0 ft) for new pylon signs on Dundas Street and George Street.

Ms. House notes that the variances are requested to facilitate the development of a gas bar with convenience store and take-out restaurant on two existing parcels of land (to be merged). The existing building at 153 Dundas Street West is proposed to be removed and the existing building at 149 Dundas Street West is proposed to remain and be repurposed for the proposed convenience store/restaurant use.

However, prior to the public meeting concerns and comments were received Ms. House notes that at the time of writing the report there were no concerns or objections received from public agencies or neighbours prior to the meeting. by the Township Staff, Council and County Planning. Comments received from the public were reviewed, and where appropriate, were considered in the Committee's decision to approve the application.

Council Question Period

Councillor Forbes questions the 4m road widening noted in the report. Ms. House notes that it is for future improvement to right of way if required and is just a dedication of land at this point.

Councillor Mitchell questions what the definition of minor variance is. Ms. House notes that one of the tests under the Planning Act is that it is minor in nature, rather than a specific measurement or percentage.

Councillor Davies notes the designation within the village core which represents a downtown pedestrian shopping district and questions how this application will impact pedestrian accessibility. Ms. House notes that the building being retained is up to the street line so that will continue with the

streetscape and overall it will improve the pedestrian environment. Councillor Davies notes that it is difficult to see an improved impact to the safety the area when there are two access points for vehicles that will affect the pedestrian and roadway safety.

Wajid Mansuri, Engineer notes that they are willing to do any studies that would satisfy the Township's concerns. Mr. Mansuri notes that there will not be a Tim Horton's drive-through, the building on the corner will be gone and make the corner beautiful and 10-15 jobs will be created. Further there will be a solid fence and board and board garbage enclosures.

Councillor Mitchell notes that the application does not conform with the village core designation but it does conform with the existing zoning. Councillor Mitchell questions if the zoning overrides the village core designation and is the determining factor to recommend approval. Ms. House notes that the zoning by-law provides the legal basis for development of a property.

#### Public Question Period

Carolyn Veldhuis notes that she lives behind the property and is concerned with the application, in particular the locations of the garbage dumpsters and the size of the lot being too small for the proposed building.

James Keron, Lions Club notes safety concerns of adding two entrances/exits to the location and believes that traffic lights should be required.

Cara Schmidt notes concerns with the gas pumps being too close to the road and feels that it is a safety concern and not to Technical Standards and Safety Authority (TSSA) standards. Further concern with children crossing at this location. Mr. Mansuri notes that all TSSA standards will be followed and approval required.

Dave Cannell questions how much light will spill out onto the neighbourhood and will it be all night long. Mr. Mansuri notes that they will meet all light guidelines and will have an apron to avoid light spilling over to the neighbouring properties. Mayor Ryan notes that this would be looked at during site plan control if the application is to be approved.

Marie Keasey questions what the terms are regarding light luminosity and what is allowed by Site Plan Control and the Township. Ms. Keasey further notes that it is difficult to believe that there will not be spillage of light. Mayor Ryan notes that there is no specific number for lighting capacity as previous councils have never created a policy on the luminance or candles for lights on these applications.

#### Public in attendance

Cara Schmidt, Carolyn Veldhuis, Jan Vicars, James Keron, Marie Keasey, Nancy Pearson, Dave Cannell, Liz Cannell, Sibghat Ullah (applicant) Wajid Mansuri (Engineer, Gama Engineering Inc.), Abdul Waheedare are in attendance.

**04-02-19** Moved by: Steve MacDonald      Seconded by: Ron Forbes

**“THAT the Township of Zorra Committee of Adjustment approve in principle Application File A18-18, submitted by Sibghat Ullah for lands described as Part of Lots 1 & 2, south side of Dundas Street, east side of St. Andrew Street (now George Street), Plan 140 and municipally known as 149 and 153 Dundas Street West, in the Village of Thamesford, to facilitate the development of an automobile service station as described in CP 2019-19 as it relates to relief from the provisions of Section 5 - General Provisions and Section 15.2 – Zone Provisions of the Central Commercial Zone (CC) as follows:**

- 1. Reduce the minimum required lot area from 2,025 m<sup>2</sup> (21,797.6 ft<sup>2</sup>) to 1,148 m<sup>2</sup> (12,357 ft<sup>2</sup>);**
- 2. Reduce the minimum required lot frontage from 45 m (147.6 ft) to 29.6 m (97.1 ft);**

3. Reduce the minimum required lot depth from 45 m (147.6 ft) to 34 m (111.5 ft);
4. Reduce the minimum required setback from the centreline of County road from 26 m (85.3 ft) to 19.8 m (65 ft);
5. Reduce the required sight triangle for a corner lot from the minimum required 9 m (29.5 ft) to 7.5 m (24.6 ft);
6. Reduce the minimum required distance between any portion of a pump island and any lot line from 7.5 m (24.6 ft) to 5.7 m (18.7 ft);
7. Reduce the minimum required distance between a pump island and a straight line between a point in the front lot line and a point in the exterior side lot line, each such point being distant 15 m (49.2 ft) from the intersection of such lines, from 3 m (9.8 ft) to 0 m (0 ft);
8. Reduce the minimum required width for a planting strip consisting of a privacy fence or wall along the rear lot line and interior side lot line from 1 m (3.3 ft) to 0.67 m (2.2 ft).
9. Reduce the minimum required front yard depth and exterior side yard depth from 15 m (49.2 ft) to 0.0 m (0 ft) for new pylon signs on Dundas Street and George Street;

**AND THAT the application be subject to the following conditions:**

- That the Township's Design Guidelines shall guide the site design, particularly the design of signage and landscaping to the satisfaction of the Township of Zorra;
- Preparation and approval of a Light study to the satisfaction of the Township of Zorra
- Preparation and approval of a Pedestrian study to the satisfaction of the Township of Zorra."

**Disposition: Carried**

- (b) **10:40 a.m.** – Zone Change Application ZN5-18-14 submitted by 2487045 Ontario Inc. (Irfan Bajwa) pertaining to lands described as Part of Lot 21, Concession 1 (North Dorchester), municipally known as 682810 Road 68 (Oxford Road 2).

**Presentation of Report**

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Council pertaining to property located on Part of Lot 21, Concession 1 (North Dorchester), Township of Zorra. The property is located on the southeast corner of Banner Road and Road 68 (Oxford Road 2), in the Village of Thamesford and is municipally known as 682810 Road 68 (Oxford Road 2).

The purpose of the Zone Change application is to change the zoning of the subject property from 'Special Development Zone (D-2)' to 'Highway Commercial Zone (HC)' to permit a range of commercial uses.

Ms. House notes that at the time of writing the report there were no concerns or objections received from public agencies or neighbours prior to the meeting. However, prior to the public meeting concerns and comments were received by the Township Staff, Council and County Planning.

**Council Question Period**

Councillor Forbes questions the size of the developed portion. Mr. Mirza notes that they will be severing two acres of the remaining land and will work with the Township to develop it accordingly.

Councillor Mitchell questions how the applicant will maintain the undeveloped portion. Mr. Mirza notes that they have hired a contractor to maintain the property until the usage is determined. They hope to work with local builders in the future on this development and are proposing potential seniors housing.

Councillor Forbes questions if there would be walking trails out to Highway 2. Mayor Ryan notes that this could be looked at during the site plan process.

Public Question Period

Dan Granger, Shell Gas Station Owner notes that this gas bar would compete with other gas bars in Thamesford, however feels the plaza is a good idea.

Nancy Pearson notes that whoever is maintaining the vacant land is not keeping it cleared. Mr. Mirza notes that in the future that will not happen again. Ms. Pearson further questions if water restrictions will apply to the car wash. Mayor Ryan notes that watering restrictions do not apply to commercial or industrial properties.

Cara Schmidt questions how lighting on the property will be managed and enforced. Don MacLeod, Chief Administrative Officer, notes that it is governed through the site plan process and the Township requires no adverse effects on adjacent properties.

Public in attendance

Cara Schmidt, Carolyn Veldhuis, Nancy Pearson, Marie Keasey, Bob Nancekevill, Owen Baigent, Dan Granger, Katie Rooyakkers (representative of the owner), and Umer Mirza, Utopia Realty (representative of the owner) are in attendance.

- (c) **10:50 a.m.** – Zone Change Application ZN5-18-15 submitted by Ross Smith & Peter Smerecki pertaining to lands described as Part Lot 34, Concession 6 (West Zorra), municipally known as 417056 41st Line.

Presentation of Report

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Committee pertaining to property located Part Lot 34, Concession 6 (West Zorra), in the Township of Zorra. The lands are located on the east side of 41st Line between the Perth-Oxford Road and Road 96, municipally known as 417056 41st Line.

The application for Zone Change proposes to rezone the subject lands from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to permit the indoor cultivation of cannabis on an existing undersized agricultural parcel. The applicant intends to obtain a 'microcultivation' class licence from Health Canada, which would permit a total plant canopy of up to 200 m<sup>2</sup> (2,152.8 ft<sup>2</sup>) for the production of dried and fresh cannabis plants and seeds. A new farm building, with a gross floor area of 255.5 m<sup>2</sup> (2,750 ft<sup>2</sup>), is proposed along with associated private water and wastewater services, a driveway, and parking/loading areas. No accessory residential dwelling is proposed.

Ms. House notes that Site plan approval is not required for development in the 'General Agricultural Zone (A2)', except on those properties that are subject to site specific zoning provisions (e.g., 'Special General Agricultural Zone (A2-#)'), and certain classes of development are exempt including "buildings or structures used for an agricultural use on a farm". Accordingly, the Township may only require site plan approval for the proposed development through a site specific by-law to include the subject property and the proposed development under site plan control. Township Staff support the requirement for site plan control if this application is approved.

Ms. House notes that at the time of writing the report there were no concerns or objections received from public agencies or neighbours prior to the meeting. However, prior to the public meeting concerns and comments were received by the Township Staff, Council and County Planning.

Council Question Period

Councillor Forbes questions the security measures that will be put in place for the building. Derek Truelove notes that Health Canada has security requirements in which the application must adhere to.

Public Question Period

Matthew Peters notes concerns with the application and the use of the agricultural land. Mr. Peters questions how the proposed business will be

viable. Mr. Truelove notes that the applicants have submitted a business plan and have a contract with a cannabis distributor based out of British Columbia.

Charles Lupton notes concerns with increased traffic to the property as well as security. Derek Truelove, Applicant's Lawyer, notes that Health Canada requires specific security measures to be applied and maintained to the property.

Dennis Bean notes that the property should be used as agricultural land and questions how the proposed business will be viable.

Allan Innes questions what would become of the building if the business is not viable and notes that minimum distance separation standards will impact neighbouring properties.

Public in attendance

Matthew Peters, Mieke Peters, Dennis Bean, Allan Innes, Marie Keasey, Eric Madsen, Derek Truelove, P. Desmond Costa, Peter Smerecki (applicant), Sandra Eby, Charlie Lupton, Ross W. Smith (owner), Lauren Grant, and Alysha Naawssi are in attendance.

**05-02-19** Moved by: Steve MacDonald                      Seconded by: Paul Mitchell

**“THAT pursuant to the Planning Act the public meeting be adjourned at 12:40 p.m. and the regular meeting of Council be called back to order.”**  
**Disposition: Carried**

**06-02-19** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT the Township of Zorra Council approve the zone change application (File No. ZN 5-18-14) submitted by NA Engineering Associates Inc., on behalf of the property owner 2487045 Ontario Inc., for lands described as Part of Lot 21, Concession 1 (North Dorchester) and municipally known as 682810 Road 68, to amend the zoning that applies to the northerly portion of the lands from ‘Special Development Zone (D-2)’ to ‘Special Highway Commercial Zone (HC-9)’ to permit the development of a commercial plaza and a gas bar with an accessory car wash and convenience store/drive-through restaurant.”**  
**Disposition: Carried**

**07-02-19** Moved by: Paul Mitchell                      Seconded by: Katie Davies

**“THAT the Township of Zorra Council approve the zone change application (File No. ZN 5-18-15) submitted by Peter Smerecki, on behalf of the property owner Ross Smith, whereby the lands described as Part Lot 34, Concession 6 (West Zorra) are to be rezoned from ‘General Agricultural Zone (A2)’ to ‘Special General Agricultural Zone (A2-34)’ to permit indoor cultivation of cannabis as the only permitted use on the subject property and to recognize the existing lot area and frontage of the property, as the application is in-keeping with the purpose and intent of the Official Plan, and that the property be deemed to be subject to site plan control.”**  
**Disposition: Carried**

**6. DELEGATIONS**

(a) **11:30 a.m.** – Gavin Houston, Southern Ontario Fisheries Enhancement – Gravel Pit Rehabilitation.

(1:20 p.m.) Mr. Houston presents to Council details on the comprehensive rehabilitation of the gravel pits in the Putnam area of Zorra - the amalgamation of all or parts of five pits for the creation of a public park designed specifically for those with mobility issues. Mr. Houston notes that it is a continuation of the pilot project undertaken for Oxford County as part of the Future Oxford Sustainable Committee's initiative.



- (b) Memorandum 2019-030 from the Fire Chief regarding Embro Fire Station Options.

11-02-19 Moved by: Steve MacDonald                      Seconded by: Katie Davies

**“THAT Memorandum 2019-030 from the Fire Chief be received and filed for information purposes only;**

**AND THAT Council direct Township Staff to investigate the following:**

**The purchase of a 2,000 gallon tanker that would fit in the current Embro Firehall and would make the expansion and renovations of the Embro Firehall unnecessary.”**

**Disposition: Carried**

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## 7.2 Recreation Department

- (a) Memorandum 2019-032 from the Recreation and Facilities Manager regarding monthly departmental activities.

12-02-19 Moved by: Paul Mitchell                      Seconded by: Katie Davies

**“THAT Memorandum 2019-032 from the Recreation Facilities Manager be received and filed for information purposes only.”**

**Disposition: Carried**

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## 7.3 Building & Drainage Department

- (a) Memorandum 2019-026 from the Chief Building Official/Drainage Superintendent regarding monthly departmental activities.

13-02-19 Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT Memorandum 2019-026 from the Chief Building Official/Drainage Superintendent be received and filed for information purposes only.”**

**Disposition: Carried**

- (b) Memorandum 2019-017 from the Chief Building Official/Drainage Superintendent regarding Building Department Annual Report 2018.

14-02-19 Moved by: Katie Davies                      Seconded by: Paul Mitchell

**“THAT Council authorize the transfer of the 2018 Building Department operating surplus of \$68,264.77 into the Building Department Reserve Fund in accordance with Section 7 of the Ontario Building Code Act.”**

**Disposition: Carried**

- (c) Memorandum 2019-018 from the Chief Building Official/Drainage Superintendent regarding Nissouri Creek Drain.

15-02-19 Moved by: Steve MacDonald                      Seconded by: Paul Mitchell

**“THAT Council authorize Staff to instruct K. Smart Associates Limited to complete a preliminary report for the Nissouri Creek Drain under Section 10(1) of the Drainage Act.”**

**Disposition: Carried**

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## 7.4 Public Works Department

- (a) Memorandum 2019-022 from the Director of Public Works regarding monthly departmental activities.

16-02-19 Moved by: Paul Mitchell                      Seconded by: Katie Davies



**“THAT Memorandum 2019-022 from the Director of Public Works be received and filed for information purposes only.”**

**Disposition: Carried**

- (b) Memorandum 2019-024 from the Director of Public Works regarding 2019-2021 Dust Suppressant Tender Recommendation.

**17-02-19** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT the 2019-2021 Dust Suppressant Tender be awarded to Pollard Highway Products for the tendered price of \$276,132.45 in 2019, \$281,153.04 in 2020 and \$291,194.22 in 2021 applied to roads.”**

**Disposition: Carried**

- (c) Memorandum 2019-025 from the Director of Public Works regarding 2019 Maintenance Graveling Tender Recommendation.

**18-02-19** Moved by: Katie Davies                      Seconded by: Paul Mitchell

**“THAT Request for Proposal 2019-01 for Maintenance Gravel Application be awarded to E & W Blane for the tendered price of \$5.22 per tonne for a total of \$276,660.00 including HST.”**

**Disposition: Carried**

- (d) Memorandum 2019-027 from the Director of Public Works regarding 25<sup>th</sup> Line Improvements - 2019 Capital Costing.

**19-02-19** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT the 25<sup>th</sup> Line Improvements be referred to budget deliberations;**

**AND THAT Council direct Township staff to provide updated calculations in the 5-year capital budget.”**

**Disposition: Carried**

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## **7.5 Finance Department**

- (a) Memorandum 2019-016 from the Director of Finance regarding 2018 Development Charges Reserve Fund.

**20-02-19** Moved by: Paul Mitchell                      Seconded by: Katie Davies

**“THAT Memorandum 2019-016 from the Director of Finance be received and filed for information purposes only.”**

**Disposition: Carried**

- (b) Memorandum 2019-020 from the Director of Finance regarding Enabling Accessibility Fund Program – Harrington Hall.

**21-02-19** Moved by: Steve MacDonald                      Seconded by: Paul Mitchell

**“THAT Council authorize the Director of Finance to sign a Contribution Agreement under the Government of Canada Enabling Accessibility Fund for small projects for improvements to the Harrington Hall.”**

**Disposition: Carried**

- (c) Memorandum 2019-023 from Tax Collector/Deputy Treasurer regarding Tax Collecting and Billing Policy Document.

**22-02-19** Moved by: Katie Davies                      Seconded by: Paul Mitchell

**“THAT Memorandum 2019-023 be received and filed for information purposes only;**

**AND that Council pass a resolution to adopt the Property Tax Collection and Billing Policy #500-02.”**

**Disposition: Carried**

- (d) Memorandum 2019-019 from Tax Collector/Deputy Treasurer regarding Employee and Council Awards Event.

**23-02-19** Moved by: Steve MacDonald                      Seconded by: Paul Mitchell

**“THAT Memorandum 2019-019 regarding Employee & Council Awards event be received and filed for information purposes only.”**

**Disposition: Carried**

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## **7.6 Clerks Department**

- (a) Memorandum 2019-028 from the Director of Corporate Services regarding Council-Staff Relations Policy.

**24-02-19** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT Memorandum 2019-028 from the Director of Corporate Services be received;**

**AND THAT Council pass a resolution to adopt Policy 100-12 entitled Council-Staff Relations Policy.”**

**Disposition: Carried**

- (b) Memorandum 2019-031 from the Legislation and Policy Analyst Co-op regarding Pregnancy/Parental Leave for Council Members Policy.

**25-02-19** Moved by: Paul Mitchell                      Seconded by: Katie Davies

**“THAT Memorandum 2019-031 from the Legislation and Policy Analyst be received and filed for information purposes only;**

**AND THAT Council pass a resolution to adopt Policy 100-13 Pregnancy and Parental Leave for Council Members Policy.”**

**Disposition: Carried**

- (c) Memorandum 2019-033 from the Chief Administrative Officer regarding Shared Fire Training Officer.

**26-02-19** Moved by: Steve MacDonald                      Seconded by: Katie Davies

**“THAT Memorandum 2019-033 from the Chief Administrative Officer be received and filed for information purposes only.”**

**Disposition: Carried**

- (d) Memorandum 2019-034 from the Chief Administrative Officer regarding 2019-2022 Strategic Plan.

**27-02-19** Moved by: Steve MacDonald                      Seconded by: Paul Mitchell

**“THAT Council direct Township Staff to develop the 2019-2022 Strategic Plan in-house utilizing the previous Strategic Plan as a guideline.”**

**Disposition: Carried**

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## **7.7 CORRESPONDENCE REQUIRING DIRECTION**

- (a) Correspondence from Municipality of Thames Centre regarding request for Court of Revision Representative – Wakem Drain 2018, of Lot31, Concession 7, in the Municipality of Thames Centre (formerly the Township of West Nissouri) and Lot 10, Concession 8, in the Township of Zorra (formerly the Township of East Nissouri).

28-02-19 Moved by: Katie Davies Seconded by: Steve MacDonald

**“THAT Council appoint Councillor Mitchell as a representative from the Township of Zorra Council to sit on the Court of Revision for the Wakem Drain 2018.”**

**Disposition: Carried**

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## 8. INFORMATION ITEMS

- (a) Landfill Proposal Update  
No items.
- (b) High Speed Rail Proposal Update  
No items.
- (c) Committees and Boards Updates
  - i. Zorra Community Policing Committee Minutes 2018-07-10.
- (d) Resolution from Oxford County regarding Speed Limits in the Vicinity of Zorra Highland Park Public School.
- (e) Correspondence from Oxford County regarding Joint Council Development Charges Study Workshop.
- (f) ROMA 2019 Report from Councillor Mitchell.

29-02-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

**“THAT items 8(c)-(f) be received and filed for information purposes only.”**

**Disposition: Carried**

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## 9. UNFINISHED BUSINESS

No items.

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## 10. COUNCIL QUESTION PERIOD & NEW BUSINESS

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### 11. BY-LAWS

07-19 A by-law to amend Zoning By-law 35-99 (Bajwa).

08-19 A by-law to amend Zoning By-law 35-99 (Smith).

09-19 A by-law to designate a certain area of land within the Township of Zorra as a Site Plan Control Area.

30-02-19 Moved by: Paul Mitchell Seconded by: Katie Davies

**“THAT by-laws 07-19, 08-19 and 09-19 be taken as read a first and second time.”**

**Disposition: Carried**

31-02-19 Moved by: Katie Davies Seconded by: Steve MacDonald

**“THAT by-laws 07-19, 08-19 and 09-19 be taken as read a third time and finally passed.”**

**Disposition: Carried**

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## 12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

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**13. CLOSED MEETING SESSION**

No items.

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**14. CONFIRMATORY BY-LAW**

**10-19** Confirmatory by-law.

**32-02-19** Moved by: Katie Davies                      Seconded by: Ron Forbes

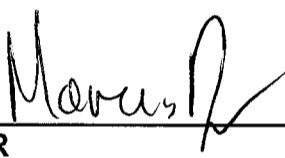
**“THAT By-law 10-19, being a by-law to confirm the proceedings of Council held Tuesday, February 6, 2019, be read a first, second and third time this 6<sup>th</sup> day February, 2019, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”**  
**Disposition: Carried**


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**15. ADJOURNMENT**

**33-02-19** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT this session of Council be now adjourned and herewith closed at 2:39 p.m. and the next meeting of Council be called for the 20<sup>th</sup> day of February, 2019, at 9:00 a.m. in the Council Chambers at Township Municipal Office.”**  
**Disposition: Carried**

  
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MAYOR

  
\_\_\_\_\_  
CLERK