



MEETING MINUTES
THE CORPORATION OF THE
TOWNSHIP OF ZORRA
P.O. BOX 306
INGERSOLL, ONTARIO
FEBRUARY 20, 2019

The regular meeting of the Township Council was held at 9:00 a.m. on February 20, 2019 at the Township Municipal Office.

Present were:

Mayor: Marcus Ryan
Councillors: Ron Forbes, Katie Davies, Paul Mitchell and Steve MacDonald

Chief Administrative Officer: Donald W. MacLeod
Clerk: Karen Martin
Director of Finance: Maureen Simmons

1. CALL TO ORDER

Mayor Ryan calls the meeting to order at 9:00 a.m.

2. ADOPTION OF AGENDA

34-02-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT the agenda be adopted as printed and circulated.”

Disposition: Carried

3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on February 6, 2019.

35-02-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT the minutes from the February 6, 2019 Council meeting be adopted as printed and circulated.”

Disposition: Carried

5. PUBLIC MEETINGS & DRAINAGE MEETINGS

No items.

6. DELEGATIONS

(a) **9:30 a.m.** – Thamesford Public School (TPS) Student Delegation – Day of Caring Challenge. YouTube Video Presentation here: <http://bit.ly/zorracares>

TPS Delegates: Arden Knox, Gracie Barr, Emily Bruinsma, Alison Wright, Kiana Johnson

Leadership Team from TPS presents their day of caring video. Ms. Wright notes that they would like a day of caring to be a Township event and requests that the Township help get the word out and advertise the event. Ms. Wright notes they would also like to have a formal designation of April 25 as Zorra's Day of Caring. Transportation costs are requested to allow students to travel to various places in Zorra on the day and requests for contacts for places in Zorra that they could visit.

Ms. Wright notes that there be a recognition program for those demonstrating random acts of kindness and would like to see individuals recognized for doing their part. They suggest that people take photos and post on social media and use a common hashtag.

Francine Overeem, Educational Assistant, notes that the goal is to have the whole school taking part on April 25.

Council Question Period

Councillor MacDonald questions if they have approached the other schools yet. Francine Overeem, Educational Assistant, notes that their Principal has contacted the other schools to let them know this is happening and they will be sending the video to them.

Councillor Davies congratulates the students and notes how amazing it is to see them using the Zorra Township brand.

Councillor Forbes notes that the request to formally designate the day of caring would go against the current Township policy that does not allow these designations.

Mayor Ryan notes that this is a great initiative notes that he will be challenging the other schools. Mayor Ryan further notes that the Township offers a \$250.00 grant for busing available to each school on an annual basis.

Public Question Period

None.

Public in Attendance

Dave LeConte, Francine Overeem, Arden Knox, Gracie Barr, Emily Bruinsma, Alison Wright, Kiana Johnson.

36-02-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT the Council of the Township of Zorra supports the Thamesford Public School’s Day of Caring on April 25, 2019 and accepts the challenge to partake in showing acts of kindness throughout the Township.”

Disposition: Carried

(b) **10:30 a.m.** – Ian Wilcox, General Manager Upper Thames Conservation Authority - 2019 Budget Overview and Orientation.

Ian Wilcox presents UTRCA 2019 draft budget information and provides an orientation review regarding what the conservation authority does for the municipality and surrounding areas.

Maureen Simmons questions when the environmental assessments regarding the Embro and Harrington dams will be coming back to Township Council. Mr. Wilcox notes that there is an outstanding heritage assessment that will be complete in 2019 and most likely back to Township council in 2020.

Council Question Period

Councillor Mitchell notes that the Zorra level remains the same however monies moved from operating to capital. Mr. Wilcox notes that they are used

to fund studies for Harrington and Embro dams environmental assessment process.

Councillor Mitchell questions if the \$15, 000 Township levy is only used in the Township. Ms. Simmons notes that they are placed in a reserve at UTRCA and used for the Harrington and Embro dams.

Public Question Period

None.

Public in attendance

None.

7. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION

7.1 Fire Department

No items.

7.2 Recreation Department

No items.

7.3 Building & Drainage Department

No items.

7.4 Public Works Department

(a) Memorandum 2019-036 from the Director of Public Works regarding 2019 Tandem Truck Tender Recommendation.

37-02-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Tender 2019-02 for a Freightliner 108SD Tandem Truck complete with Viking Cives Auxiliary Equipment be awarded to Metro Freightliner for a tendered price of \$317,304.00 including HST.”

Disposition: Carried

(b) Memorandum 2019-037 from the Director of Public Works regarding 2019 Gravel Crushing Tender Recommendation.

38-02-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Tender 2019-04 for a Gravel Crushing and Winter Sand Screening be awarded to Morcon Limited for a tendered price of \$2.01 per tonne for Granular A Gravel and \$1.79 per tonne for Winter Maintenance Sand including HST.”

Disposition: Carried

(c) Memorandum 2019-038 from the Director of Public Works regarding Road Patrol Software/Hardware RFP Recommendation.

39-02-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Request For Proposal 2019-05 for Road Patrol Software and Hardware be awarded to Go Evo for the tendered price of \$12,429.77 including HST.”

Disposition: Carried

7.5 Finance Department

- (a) Memorandum 2019-035 from the Director of Finance regarding 2019 Grant Requests – Follow up.

40-02-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT the following grants be approved as part of the 2019 budget:

Zorra Caledonian Society	\$1,700.00
Embro Pond Association	\$600.00
Oxford Plowman	\$150.00
Thamesford Lawn Bowling Club	\$1,600.00
St. Marys & Area Mobility	\$1,000.00

AND THAT Council adopt Policy #500-03 - Grants to Local Cemeteries.”
Disposition: Carried

7.6 Clerks Department

- (a) Memorandum 2019-039 from the Director of Corporate Services regarding 2019 Council Meeting Schedule Update.

41-02-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Council deviate from the Procedural By-law section 4.1 and hold only one meeting in August to be held on August 7, 2019, at 9:00 a.m.”
Disposition: Carried

- (b) Memorandum 2019-040 from the Legislative and Policy Analyst regarding 2019-2023 Multi-Year Accessibility Plan.

42-02-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Council adopt the Township of Zorra’s 2019-2023 Multi-Year Accessibility Plan.”
Disposition: Carried

- (c) Memorandum 2019-042 from the Chief Administrative Officer regarding EARTH Corporation Board of Directors Appointment.

43-02-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2019-042 from the Chief Administrative Officer be received and filed for information purposes only.”
Disposition: Carried

- (d) Memorandum 2019-043 from the Director of Corporate Services regarding Main Street Revitalization Grant.

44-02-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council direct Township Staff to utilize \$3000.00 of the Main Street Revitalization funds to support the Thamesford Business Association’s banner project to be erected along Dundas Street;

AND THAT Council direct Township Staff to install appropriate directional signage, as determined by staff, in the communities throughout the Township along the main streets;

AND THAT the remaining balance of the Main Street Revitalization Grant go toward scheduled improvements/expansion of intra-park trails in Thamesford and/or Embro, reducing tax levy dollars committed to this project.”

Disposition: Carried

7.7 CORRESPONDENCE REQUIRING DIRECTION

- (a) Severance Application B19-10-5 from Bushwalker Farm Ltd. regarding property located at 435620 43rd Line - County Land Division Committee Request for Comments.

45-02-19 Moved by: Ron Forbes Seconded by: Paul Mitchell

**“THAT Council would support Severance Application B19-10-5 submitted by Bushwalker Farm Ltd.”
Disposition: Carried**

8. INFORMATION ITEMS

- (a) Landfill Proposal Update
i. Memorandum 2019-041 from the Chief Administrative Officer regarding Southwestern Landfill Update.
- (b) High Speed Rail Proposal Update
No items.
- (c) Committees and Boards Updates
i. Zorra Recreation Advisory Committee Minutes – 2018-11-26
- (d) Oxford County Planning Orientation Discussion – Meghan House.

46-02-19 Moved by: Katie Davies Seconded by: Ron Forbes

**“THAT items 8(a), (c) & (d) be received and filed for information purposes only.”
Disposition: Carried**

9. UNFINISHED BUSINESS

No items.

10. COUNCIL QUESTION PERIOD & NEW BUSINESS

- (a) County Council Update – Mayor Ryan
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11. BY-LAWS

No items.

12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

13. CLOSED MEETING SESSION

- (a) A proposed or pending acquisition or disposition of land by the municipality or local board regarding Maple Leaf property.
- (b) Minutes from Closed Meeting session of Council held December 18, 2018.

47-02-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Council move into closed meeting session at 11:20 a.m. pursuant to Section 239.2(b) of *The Municipal Act, 2001*, as amended, to discuss:

- (a) A proposed or pending acquisition or disposition of land by the municipality or local board regarding Maple Leaf property;
- (b) Minutes from Closed Meeting session of Council held December 18, 2018.”

Disposition: Carried

48-02-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the closed meeting session be adjourned at 12:05 p.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

14. CONFIRMATORY BY-LAW

11-19 Confirmatory by-law.

49-02-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT By-law 11-19, being a by-law to confirm the proceedings of Council held Tuesday, February 20, 2019, be read a first, second and third time this 20th day February, 2019, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”


Disposition: Carried

15. ADJOURNMENT

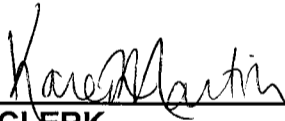
50-02-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT this session of Council be now adjourned and herewith closed at 1:48 p.m. and the next meeting of Council be called for the 6th day of March, 2019, at 9:00 a.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried



 MAYOR



 CLERK