

- (a) **6:30 p.m.** – Zone Change Application ZN5-19-02 submitted by Stefan Pelkmans pertaining to lands described as Part Lot 25, Concession 10 (East Nissouri), municipally known as 196517 19th Line.

Presentation of Report

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Committee pertaining to Part Lot 25, Concession 10 (East Nissouri). The lands are located on the west side of 19th Line (Oxford Road 119), between Road 92 (Oxford Road 25) and Road 88, and are municipally known as 196517 19th Line.

Ms. House notes the purpose of the Zone Change application is to rezone the lands to be retained from Application for Consent B18-70-5. Application for Consent B18-70-5 proposes to sever approximately 38 ha (97 ac) of vacant agricultural land to be added to an adjacent agricultural parcel to the south and retain a lot for rural residential purposes. The lot to be retained comprises approximately 0.66 ha (1.64 ac) and contains an existing single detached dwelling and driveshed. The lot to be enlarged comprises approximately 42 ha (103 ac), including a barn with silo, a storage shed, an accessory single detached dwelling and cropland.

Ms. House notes that as of the date of the report there were no comments received from the public and surrounding property owners.

Committee Question Period

None.

Public Question Period

None.

Public in Attendance

The applicant, Tamzin Pelkkmans is in attendance.

- (b) **6:35 p.m.** – Minor Variance Application A02-19 submitted by Donald Innes and Jocelyn Janzen pertaining to lands described as Part Lot 12, Concession 5 (West Zorra), municipally known as 103 Halladay Street.

Presentation of Report

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Committee pertaining to Part Lot 12, Concession 5 (West Zorra); Part Lot 6 and Lots 7 and 8, East of Huron Street, Plan 164; Parts 1 & 2, 41R-8694, except Part 1, 41R8989, in the Township of Zorra, municipally known as 103 Halladay Street, Village of Embro.

Ms. House notes the applicant is seeking relief from the provisions of Table 5.1.1.3, Regulations for Accessory Uses in the 'Residential Type 1 Zone (R1)' to permit the construction of a new detached garage within the required exterior side yard and with greater gross floor area (lot coverage) than permitted by the provisions of the Zoning By-law.

Ms. House notes that as of the date of the report there were no comments or objections were received from the public and surrounding property owners. However, prior to the meeting Leonard Hawkins emailed the Clerk with a list of questions regarding the application.

Committee Question Period

None.

Public Question Period

Leonard Hawkins presents questions that were sent to the Clerk in an email the day prior to the meeting. Ms. House answers all questions related to the application.

Public in Attendance

The applicant, Donald Innes is in attendance. Also in attendance are Leonard Hawkins, Laurie Hawkins, and Gerard Roy.

25-03-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the Township of Zorra Committee of Adjustment approve Application File A02-19, submitted by Donald Innes and Jocelyn Janzen for lands described as Part Lot 12, Concession 5 (West Zorra); Part Lot 6 and Lots 7 and 8, East of Huron Street, Plan 164; Parts 1 & 2, 41R-8694, except Part 1, 41R-8989 and municipally known as 103 Halladay Street, Village of Embro, to facilitate the construction of a detached accessory structure as described in CP 2019-70 as it relates to relief from the provisions of Table 5.1.1.3 - Regulations for Accessory Uses in the Residential Type 1 (R1) Zone:

- i. **To increase the maximum permitted gross floor area for an accessory structure from 10% of lot area or 100 m² (1,076.4 ft²) of gross floor area, whichever is the lesser, to 117 m² (1,259 ft²) of gross floor area; and,**
- ii. **To permit an accessory structure within a required exterior side yard.”**

Disposition: Carried

26-03-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT pursuant to the Planning Act the public meeting be adjourned at 6:58 p.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

27-03-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT the Council of the Township of Zorra approve in principle, the zone change application submitted by Nassau-Lee Farms Ltd. and Stefan Pelkmans, whereby the lands described as Part Lot 25, Concession 10 (East Nissouri) and municipally known as 196517 19th Line, to be rezoned from ‘General Agricultural Zone (A2)’ to ‘Special Rural Residential Zone (RR-sp)’ to permit residential uses on a lot to be retained and to fulfill a condition of consent application B18-70-5.”

Disposition: Carried

6. DELEGATIONS

No items.

7. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION

7.1 Fire Department

- (a) Memorandum 2019-061 from the Fire Chief regarding Fire Department Annual Report for 2018.

28-03-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Memorandum 2019-061 from the Fire Chief be received and filed for information purposes only.”

Disposition: Carried

- (b) Memorandum 2019-062 from the Fire Chief regarding Embro Fire Station RFP Results.

29-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Township staff request tenders for a 2,000 gallon tanker truck that will fit the existing space of the Embro fire hall using present day guidelines and specifications;

AND THAT the renovation projects, save and except the cistern, be removed from the 2019 Budget.”

Disposition: Carried

30-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council approves the installation of a 40,000 gallon water cistern at the Embro Firehall subject to a subsequent report from Staff on pricing for installation costs.”

Disposition: Carried

7.2 Recreation Department

(a) Memorandum 2019-057 from the Recreation and Facilities Manager regarding Embro Ice Resurfer Pre-Budget Approval.

31-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council grant pre-budget approval to purchase a new ice resurfer for the Embro Zorra Community Centre;

AND THAT Council award the purchase of a Millenium H – ice resurfer to Resurfce Corporation.”

Disposition: Carried

(b) Memorandum 2019-058 from the Recreation and Facilities Manager regarding Thamesford Brine Header Pre-Budget Approval.

32-03-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Council grant pre-budget approval for replacement of the Brine Header at the Thamesford District Recreation Centre;

AND THAT Council pass a resolution to award work as quoted to Cimco Toromont for the supply and installation of a new brine header at Thamesford District Recreation Centre.”

Disposition: Carried

(c) Memorandum 2019-059 from the Recreation and Facilities Manager regarding Thamesford Arena Boards Renovation Pre-Budget Approval.

33-03-19 Seconded by: Ron Forbes Seconded by: Katie Davies

“THAT Council grant pre-budget approval for renovations to the rink boards at the Thamesford District Recreation Centre;

AND THAT Council award the work to Riley Manufacturing for the renovations of the Thamesford rink boards as quoted.”

Disposition: Carried

(d) Memorandum 2019-060 from the Recreation and Facilities Manager regarding Thamesford Pool Resurfacing Pre-Budget Approval.

34-03-19 Seconded by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council grant pre-budget approval for resurfacing of Thamesford Area Pool;

AND THAT Council award this work to Ontario Pool Coatings for application of their EcoFinish product.”

Disposition: Carried

7.3 Building & Drainage Department

No items.

7.4 Public Works Department

- (a) Memorandum 2019-056 from the Director of Public Works regarding Pickup Truck Tender Recommendation 2019.

35-03-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Council award Tender 2019-08 for a Ford F250 Pickup to Ridgehill Ford Sales (1980) Limited for a tendered price of \$56,387.00 including HST.”

Disposition: Carried

7.5 Finance Department

- (a) Memorandum 2019-055 from the Director of Finance regarding the Municipal Budget – Draft # 2.
- (b) Memorandum 2019-066 from the Director of Finance regarding the Municipal Budget – Draft # 2 – Update.
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7.6 Corporate Services Department

- (a) Memorandum 2019-054 from the Director of Corporate Services regarding Zorra/St. Marys Mutual Aid Agreement.

36-03-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Council Receive and file Memorandum 2019-054 - Mutual Aid Agreement with the Town of St. Marys;

AND THAT Council approve a mutual aid agreement between the Township of Zorra and Town of St. Marys;

AND THAT Council authorize the Director of Corporate Services to take all necessary steps to finalize the agreement.”

Disposition: Carried

- (b) Memorandum 2019-063 from the Legislation and Policy Analyst regarding Tree Canopy Policy and Tree By-law.

37-03-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Council receive and file Memorandum 2019-063;

AND THAT Council adopt Policy # 600-04 entitled Tree Canopy Preservation and Enhancement.”

Disposition: Carried

- (c) Memorandum 2019-064 from the Chief Administrative Officer regarding Summit on Aggregate Reform.

38-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2019-064 from the Chief Administrative Officer be received and filed for information purposes only.”

Disposition: Carried

7.7 CORRESPONDENCE REQUIRING DIRECTION

- (a) Correspondence from Oxford County regarding Oxford County Municipal Member nomination to the Thames-Sydenham and Region Source Protection Committee.

39-03-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Council supports the nomination of the Coordinator of Source Protection (Risk Management Official and Inspector) for the County of Oxford for appointment to the Thames-Sydenham & Region Source Protection Committee.”

Disposition: Carried

- (b) Correspondence from the Ministry of Finance regarding 2019 Ontario Municipal Partnership Fund (OMPF) allocations.

40-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT item 7.7(b) be received and filed for information purposes only.”

Disposition: Carried

8. INFORMATION ITEMS

- (a) Landfill Proposal Update
No items.
- (b) High Speed Rail Proposal Update
No items.
- (c) Committees and Boards Updates
No items.
- (d) Notice of Public Meeting from the Municipality of Thames Centre regarding Consent and Zone Change Application for property located at 18065 Thorndale Road.
- (e) Local Planning Appeal Tribunal Decision regarding Minor Variance A06-18 submitted by Wesvalley Holsteins Inc.
- (f) Correspondence from the Top Aggregate Producing Municipalities in Ontario regarding an Update.

41-03-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT items 8(d)-(f) be received and filed for information purposes only.”

Disposition: Carried

9. UNFINISHED BUSINESS

No items.

10. COUNCIL QUESTION PERIOD & NEW BUSINESS

- (a) County Council Update – Mayor Ryan

11. BY-LAWS

- 13-19** A by-law to authorize and regulate the planting, maintenance, protection, preservation and removal of trees on Township property or over or adjacent to highways under the jurisdiction of the municipality and to repeal by-law 21-01, as amended.

14-19 A by-law to authorize the execution of an agreement between the Township of Zorra and the Town of St. Marys for the purpose of providing mutual aid and fire services.

15-19 A by-law to appoint an Integrity Commissioner.

16-19 A by-law to appoint a Closed Meeting Investigator.

42-03-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT by-law 13-19 be deferred;

AND THAT by-laws 14-19, 15-19 and 16-19 be taken as read a first and second time.”

Disposition: Carried

43-03-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT by-law 13-19 be deferred;

AND THAT by-laws 14-19, 15-19 and 16-19 be taken as read a third time and finally passed.”

Disposition: Carried

12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

13. CLOSED MEETING SESSION

(a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding a Planning Matter.

(b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose regarding the Southwestern Landfill Proposal. **(6:45 p.m.)**

(c) A proposed or pending acquisition or disposition of land by the municipality or local board regarding Maple Leaf property.

(d) Minutes from Closed Meeting session of Council held February 20, 2019.

(e) Minutes from the Special Closed Meeting session of Council held March 13, 2019.

44-03-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Council move into closed meeting session at 7:01 p.m. pursuant to Section 239.2(b) of *The Municipal Act, 2001*, as amended, to discuss:

(a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding a Planning Matter.”

Disposition: Carried

45-03-19 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the closed meeting session be adjourned at 7:24 p.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

46-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council move into closed meeting session at 7:48 p.m. pursuant to Section 239.2(c) and (f) of *The Municipal Act, 2001*, as amended, to discuss:

- (b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose regarding the Southwestern Landfill Proposal;
- (c) A proposed or pending acquisition or disposition of land by the municipality or local board regarding Maple Leaf property;
- (d) Minutes from Closed Meeting session of Council held February 20, 2019; and
- (e) Minutes from the Special Closed Meeting session of Council held March 13, 2019.”

47-03-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT the closed meeting session be adjourned at 8:46 p.m. and the regular meeting of Council be called back to order.”

Disposition: Carried

14. **CONFIRMATORY BY-LAW**

17-19 Confirmatory by-law.

48-03-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT By-law 17-19, being a by-law to confirm the proceedings of Council held Tuesday, March 20, 2019, be read a first, second and third time this 20th day March, 2019, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”

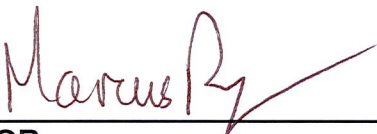
Disposition: Carried

15. **ADJOURNMENT**

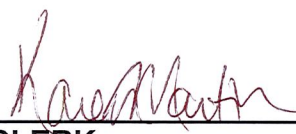
49-03-19 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT this session of Council be now adjourned and herewith closed at 9:54 p.m. and the next meeting of Council be called for the 3rd day of April, 2019 at 9:00 a.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried



MAYOR



CLERK