MEETING MINUTES

THE CORPORATION OF THE TOWNSHIP OF ZORRA
P.O. BOX 306
INGERSOLL, ONTARIO
MAY 15, 2019

The regular meeting of the Township Council was held at 6:00 p.m. on May 15, 2019 at the Township Municipal Office.

Present were:

Mayor:	Marcus Ryan
Councillors:	Ron Forbes, Katie Davies, Paul Mitchell and Steve MacDonald
Chief Administrative Officer:	Donald W. MacLeod
Clerk:	Karen Martin
Director of Finance:	Maureen Simmons

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1. CALL TO ORDER

Mayor Ryan calls the meeting to order at 6:00 p.m.

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2. ADOPTION OF AGENDA

40-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT the agenda be adopted as printed and circulated."
Disposition: Carried

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3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

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4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on May 1, 2019.

41-05-19 Moved by: Katie Davies Seconded by: Ron Forbes

"THAT the minutes from the May 1, 2019 Council meeting be adopted as printed and circulated."
Disposition: Carried

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5. PUBLIC MEETINGS & DRAINAGE MEETINGS

42-05-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

"THAT the Council meeting be adjourned at 6:21 p.m. for the purposes of holding a public meeting pursuant to section 12 of the Development Charges Act, 1997, as amended."
Disposition: Carried

(a) **6:15p.m.** – Watson & Associates Economists Ltd. - Development Charges Background Study and Presentation.

Sean-Michael Stephen from Watson & Associates presents to Council as required under the Development Charges Act (DCA), regarding Zorra's draft by-law and background study for the proposed development charges within the Township.

Mr. Stephen also reviews proposed changes to the DCA from Bill 108 – More Homes, More Choice Act, 2019. Mr. Stephen notes that soft services would be removed from the DCA and considered as part of a Community Benefit Charge under the authority of the Planning Act. Soft services include parks, recreation and library services.

Maureen Simmons, Director of Finance notes that proposed changes to the DCA states that they will apply to by-laws passed after May 2, 2019. Mr. Stephen notes that Watson & Associates have asked what the implications are for by-laws passed after May 2 and their understanding is that there will be transitional steps and the Township will be able to accept development charges for soft services for a predetermined period of time.

Council Question Period
Councillor Forbes questions the "less 10% where applicable" on the Process of Calculating a Development Charge. Mr. Stephen notes that the Township must take 10% off any soft services for growth related needs, for example trails and recreation, as part of the requirement under the DCA.

Councillor Mitchell questions the percentage of housing growth for 2041 and how this was calculated. Mr. Stephen notes that these numbers come from the comprehensive plan that the County is currently undertaking. Mayor Ryan notes that this comprehensive plan is on the agenda as item 7.7(c).

Public Question Period
Marie Keasey questions whether a joint Council meeting regarding development charges occurred on July 10, 2018. Township Staff note that they will look into this.

Marie Keasey notes that the Township should be saying something about not being able to include policing in Development Charges since a big part of the Township's policing costs include their fleet and assets and that needs to be challenged at some point.

Public in attendance
Marie Keasey
Lorena Chalkley

43-05-19 Moved by: Ron Forbes Seconded by: Katie Davies

"THAT the 2019 Development Charges Background Study from Watson & Associates Ltd. be received and filed for information purposes only."
Disposition: Carried

44-05-19 Moved by: Ron Forbes Seconded by: Katie Davies

"THAT Council consideration of the development charges by-law be scheduled to occur on June 19, 2019;
AND THAT Council request the public to submit comments in writing prior to May 31, 2019;
AND THAT pursuant to Section 12 of the Development Charges Act, 1997, the public meeting be adjourned at 6:53 p.m. and the regular meeting of Council be called back to order."
Disposition: Carried

6. DELEGATIONS

(a) **7:00 p.m.** – Stephanie Radu – Beachville Museum Update.

Stephanie Radu, Museum Curator provides an update on the Beachville Museum regarding grounds and building maintenance, collections management and research as well as various upcoming activities.

Ms. Radu notes the Township has identified a goal on their strategic plan to attempt to get artifacts into local schools for students to utilize. Ms. Radu notes that the museum has applied to the YCW-BCW internship program for funding that would facilitate the hire of an Educational Coordinator (EC). The EC would work from June through October of 2019 to develop educational units and activities, network with local school teachers and school board officials as well as other museum colleagues. He/she would design lesson plans, study guides and other resources for teachers and would be charged with reinvigorating the museum's educational outreach program. We are still awaiting the results for this grant as YCW cites administrative delays.

Council Question Period
Councillor Forbes and Councillor Mitchell extend their appreciation for Ms. Radu's cooperation and assistance with the new Zorra Heritage Committee which has formed as a subcommittee of the Beachville and District Historical Society.

Public Question Period
None.

Public in attendance
Brad Cooper
Sarah Cooper

45-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT the Council of the Township of Zorra receive and file the Beachville Museum Update for information purposes only."
Disposition: Carried

(b) **7:30p.m.** – Angela Langlois – Zorra Figure Skating Club regarding Ice Allocation Policy & Rates. – **CANCELLED BY APPLICANT**

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7. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION

7.1 Fire Department

No items.

7.2 Recreation Department

(a) Memorandum 2019-094 from the Recreation & Facilities Manager regarding Ice Allocation Policy.

46-05-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

"THAT Council adopt the revised Ice Allocation Policy #700-03."
Disposition: Carried

7.3 Building & Drainage Department

No items.

7.4 Public Works Department

No items.

7.5 Finance Department

No items.

7.6 Clerks Department

(a) Memorandum 2019-096 from the Chief Administrative Officer regarding ERTH Board of Directors Appointment.

47-05-19 Moved by: Katie Davies Seconded by: Ron Forbes

"THAT Council pass a resolution to appoint Matt Langford as the Township's director on ERTH Corporation's board."
Disposition: Carried

(b) Memorandum 2019-096 from the Chief Administrative Officer regarding Strategic Plan Update.

48-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT Memorandum 2019-096 be received and filed for information purposes only."
Disposition: Carried

7.7 CORRESPONDENCE REQUIRING DIRECTION

(a) Correspondence from Top Aggregate Producing Municipalities in Ontario (TAPMO) regarding Aggregate Summit.

49-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT item 7.7(a) be received and filed for information purposes only."
Disposition: Carried

(b) Zone Change Application ZN5-19-04 submitted by Toil Development Inc. proposing to remove the holding provision from Phase 5D of the Thames Springs Development in the Village of Thamesford. (**7:15 P.M.**)

50-05-19 Moved by: Ron Forbes Seconded by: Katie Davies

"THAT Council of the Township of Zorra approve the zone change application submitted by Toil Development Inc. whereby lands within Phase 5D, Thames Springs Development, Thamesford, consisting of Part Lot 21, Concession 1 (North Dorchester/North Oxford), Township of Zorra are to be re-zoned from 'Special Residential Type 1 Zone (R1-20(H))' and 'Special Residential Type 3 Zone (R3-5(H))' to 'Special Residential Type 1 Zone (R1-20)' and 'Special Residential Type 3 Zone (R3-5)' to remove the holding ('H') provisions from the subject lands."

Disposition: Carried

(c) Report No. CP 2019-104 from the Community Planning Department regarding Phase 1 Comprehensive Review Study – Updated County and Area Municipal Growth Forecasts and Land Need Analysis. (**7:20 P.M.**)

51-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT the Council of the Township of Zorra receive County Council Report No. CP 2019-104 entitled Phase 1 Comprehensive Review Study

– Updated County and Area Municipal Growth Forecasts and Land Need Analysis and advise the County that they have no comments or concerns."
Disposition: Carried

(d) Resolution from the Zorra Community Policing Committee regarding CAA School Safety Patrol Program.

52-05-19 Moved by: Katie Davies Seconded by: Ron Forbes

"THAT the Township of Zorra Council endorses the CAA School Safety Patrol program;

AND THAT Council direct Staff to add the CAA School Safety Patrol program to the next Zorra Local School Committee agenda and to circulate to the local schools in Zorra."
Disposition: Carried

(e) Resolution from the Zorra Community Policing Committee regarding the Uniondale Intersection

53-05-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

"THAT Council direct Staff to access statistical data from July 1, 2014 to present pertaining to the intersection of Road 96 and Highway 119 from the MTO and have this data available for review at the next Zorra Community Policing Committee meeting."
Disposition: Carried

(f) Correspondence from the Town of Tillsonburg regarding Regional Government Review Public Open House.

54-05-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

"THAT item 7.7(f) be received and filed for information purposes only."
Disposition: Carried

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8. INFORMATION ITEMS

(a) Landfill Proposal Update
No items.

(b) High Speed Rail Proposal Update
No items.

(c) Committees and Boards Updates
i. Minutes from Zorra Community Policing Committee Meeting 2019-01-21.

(d) Correspondence from CN regarding Vegetation Control Program.

(e) Municipal Property Assessment Corporation 2018 Annual Report.

(f) Draft Oxford County 2019 Transportation Master Plan.

(g) Correspondence from the Ministry of Municipal Affairs and Housing regarding Ontario's Housing Supply Action Plan.

(h) Correspondence from the Ontario Provincial Police regarding Communication.

(i) Correspondence from Oxford County regarding Regional Government Review.

(j) Health Canada Notification regarding Infrared Saunas.

(k) OGRA Correspondence regarding request for ROMA/OGRA Combined Conference.

55-05-19 Moved by: Ron Forbes Seconded by: Katie Davies

"THAT items 8(c).i-(k) be received and filed for information purposes only."
Disposition: Carried

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9. UNFINISHED BUSINESS

No items.

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10. COUNCIL QUESTION PERIOD & NEW BUSINESS

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11. BY-LAWS

25-19 A by-law to amend Zoning By-law 35-99 (Bottema).

26-19 A by-law to amend Zoning By-law 35-99 (Thames Springs Holding Provision).

56-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT by-laws 25-19 and 26-19 be taken as read a first and second time."
Disposition: Carried

57-05-19 Moved by: Katie Davies Seconded by: Ron Forbes

"THAT by-laws 25-19 and 26-19 be taken as read a third time and finally passed."
Disposition: Carried

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12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

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13. CLOSED MEETING SESSION

(a) Memorandum 2019-097 from the Chief Administrative Officer regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

(b) Minutes from Closed Meeting session of Council held May 1, 2019.

58-05-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

"THAT Council move into closed meeting session at 8:37 p.m. pursuant to Section 239.2(b) of *The Municipal Act*, 2001, as amended, to discuss:

(a) A proposed or pending acquisition or disposition of land by the municipality or local board;

(b) Minutes from Closed Meeting session of Council held May 1, 2019."
Disposition: Carried

59-05-19 Moved by: Paul Mitchell Seconded by: Steve MacDonald

"THAT the closed meeting session be adjourned at 8:55 p.m. and the regular meeting of Council be called back to order."
Disposition: Carried

14. CONFIRMATORY BY-LAW

27-19 Confirmatory by-law.

60-05-19 Moved by: Katie Davies Seconded by: Ron Forbes

"THAT By-law 27-19, being a by-law to confirm the proceedings of Council held Wednesday, May 15, 2019, be read a first, second and third time this 15th day May, 2019, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto."
Disposition: Carried

15. ADJOURNMENT

61-05-19 Moved by: Steve MacDonald Seconded by: Paul Mitchell

"THAT this session of Council be now adjourned and herewith closed at 8:57 p.m. and the next meeting of Council be called for the 23rd day of May, 2019, at 7:00 p.m. at the Anglican Parish Hall, 256554 Sunova Crescent, Lakeside, Ontario."
Disposition: Carried

MAYOR **CLERK**