

- (a) **11:00 a.m.** – Zone Change Application ZN5-19-14 submitted by Mike Bekendam (The Moving Box) pertaining to lands described as Part Lot 24, Concession 1 (North Oxford), Township of Zorra. The lands are located on the south side of Road 68 (Oxford Road 2), between 43rd Line and 45th Line, and are known municipally as 684470 Road 68.

Presentation of Report

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Committee pertaining to property described as Part Lot 24, Concession 1 (North Oxford), Township of Zorra. The lands are located on the south side of Road 68 (Oxford Road 2), between 43rd Line and 45th Line, and are known municipally as 684470 Road 68.

The Zone Change application proposes to change the zoning of the property from 'Recreational Zone (REC)' to 'Special Highway Commercial Zone (HC-11)' to permit a yard for the storage of portable storage containers and recreational vehicles, with an associated office and parking area. The property was formerly used for a mini-golf course and driving range.

Ms. House notes that at the time of writing the report there were no concerns or objections received from public agencies or neighbours prior to the meeting.

Council Question Period

Councillor Mitchell questioned if RV storage includes campers and boats. Mr. Bekendam confirmed that is correct.

Councillor Davies questioned the vehicle traffic pertaining to the site. Mr. Bekendam noted that traffic volume will be relatively low with approximately one truck entering and exiting the property eight to ten times per day.

Public Question Period

Bob Barta, Neighbour notes that he supports the application and looks forward to having the property being fenced and looked after.

Public in attendance

Mike Bekendam, The Moving Box, Applicant
Bob Barta, Neighbour

- (b) **11:15 a.m.** - Zone Change Application ZN5-19-15 submitted by Ronald and Heather Forbes and David Forbes pertaining to lands described as Part of Lot 23, Concession 3 (North Dorchester), in the Township of Zorra. The lands are located on the southwest corner of 17th Line (Oxford Road 45) and Road 64, and are municipally known as 642960 Road 64.

Presentation of Report

Meghan House of the County of Oxford Community Planning Office reviews the planning report for the Committee pertaining to property described as Part of Lot 23, Concession 3 (North Dorchester), in the Township of Zorra. The lands are located on the southwest corner of 17th Line (Oxford Road 45) and Road 64, and are municipally known as 642960 Road 64.

The application for Consent proposes to sever approximately 25.7 ha (63.5 ac) of vacant agricultural land to be added to an adjacent property directly to the south of the subject property.

The lot to be retained would comprise approximately 4.05 ha (10 ac) with frontage on Road 64 and would contain all the existing farm buildings. The lot to be enlarged has frontage on Road 62 and comprises approximately 40.5 ha (100 ac), including a single detached dwelling, a driveshed, swine barns and cropland.

The subject application for Zone Change proposes to change the zoning on the Lot to be Severed from 'Special General Agricultural Zone (A2-32)' to 'General Agricultural Zone (A2)' to coincide with the zoning of the lands to which the severed lands will be added to.

Further, the subject application for Zone Change proposes to amend the existing site specific 'Special General Agricultural Zone (A2-32)' zoning provisions that apply to the subject lands to reflect the new lot boundaries, carry forward the existing temporary permission for a second single detached dwelling, and reflect the proposed undersized lot area of approximately 4.05 ha (10 ac).

Ms. House notes that at the time of writing the report there were no concerns or objections received from public agencies or neighbours prior to the meeting.

Council Question Period

Councillor Mitchell notes an understanding of why the Planning Department is not recommending approval of this zone change however does not think it is right that farming must support viability measures.

Mayor Ryan passes the Chair to Deputy Mayor Davies and speaks in favour of the application. Mayor Ryan notes that farming is the only application that requires showing viability and is uncomfortable with Council deciding what is viable without proper knowledge. Mayor Ryan notes that it is appropriate use of land and no agricultural land is being taken out of production which is the primary goal of the Provincial Policy Statement. Mayor Ryan resumes the Chair.

Public Question Period

None.

Public in attendance

Heather Forbes, Applicant
Ron Forbes, Applicant

04-01-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT pursuant to the Planning Act the public meeting be adjourned at 11:27 a.m. and the regular meeting of Council be called back to order.”
Disposition: Carried

05-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT the Council of the Township of Zorra approve the Zone Change application ZN 5-19-14, submitted by Mike Bekendam of The Moving Box, on behalf of the owner Sukwant Singh Dhindsa, whereby the lands described as Part Lot 24, Concession 1 (North Oxford) and known municipally as 684470 Road 68, are to be rezoned from 'Recreational Zone (REC)' to 'Special Highway Commercial Zone (HC-11)' to permit the redevelopment of the property for a yard for storage of portable storage containers and recreational vehicles, with an associated office building and parking area.”
Disposition: Carried

06-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT the Council of the Township of Zorra approve the Zone Change application submitted by Ronald and Heather Forbes, whereby the lands described as Part of Lot 23, Concession 3 (North Dorchester) and known municipally as 642960 Road 64, are to be rezoned from 'Special General Agricultural Zone (A2-32)' to 'General Agricultural Zone (A2)' and 'Special General Agricultural Zone (A2-32)' to facilitate a related Application for Consent (File No. B19-67-5).”
Disposition: Carried

6. DELEGATIONS

No items.

7. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION**7.1 Fire Department**

- (a) Memorandum 2020-006 from the Fire Chief regarding monthly departmental activities.

07-01-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Memorandum 2020-006 from the Fire Chief be received and filed for information purposes only.”

Disposition: Carried

7.2 Recreation Department

- (a) Memorandum 2020-004 from the Recreation and Facilities Manager regarding monthly departmental activities.

08-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2020-004 from the Recreation and Facilities Manager be received and filed for information purposes only.”

Disposition: Carried

7.3 Building & Drainage Department

- (a) Memorandum 2020-008 from the Chief Building Official/Drainage Superintendent regarding monthly departmental activities.

09-01-20 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Memorandum 2020-008 from the Chief Building Official/Drainage Superintendent be received and filed for information purposes only.”

Disposition: Carried

7.4 Public Works Department

- (a) Memorandum 2020-007 from the Director of Public Works regarding monthly departmental activities.

10-01-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Memorandum 2020-007 from the Director of Public Works be received and filed for information purposes only.”

Disposition: Carried

- (b) Memorandum 2020-002 from the Director of Public Works regarding Cost and Design of Construction Signs.

11-01-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Memorandum 2020-002 from the Director of Public Works be received and filed for information purposes only.”

Disposition: Carried

7.5 Finance Department

- (a) Memorandum 2020-009 from the Tax Collector/Deputy Treasurer regarding 2019 – Fourth Quarter Tax Report.

12-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council authorize write off of taxes in the amount of \$6,305.91 for Section 357 applications processed in the fourth quarter of 2019 with the appropriate amounts being attributed to Oxford County and respective Boards of Education.”

Disposition: Carried

- (b) Memorandum 2020-010 from the Director of Finance regarding 2019 Council Remuneration & Expense Report

13-01-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Memorandum 2020-010 from the Director of Finance be received and filed for information purposes only.”

Disposition: Carried

7.6 Corporate Services Department

- (a) Memorandum 2020-001 from the Director of Corporate Services regarding Community Safety & Well-being Plan.

14-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council award the Request for Proposal for a Community Safety and Well-Being Planning Coordinator to Climb Consulting Inc;

AND THAT Council enact a by-law to authorize the Mayor and Clerk to sign the necessary agreement with Climb Consulting Inc. for a Community Safety and Well-Being Planning Coordinator;

AND THAT Council direct the Director of Finance to manage the financial aspects of the project for the Oxford County area municipalities.”

Disposition: Carried

- (b) Memorandum 2020-003 from the Director of Corporate Services regarding Thames Springs Phases 1 (Sloan Drive), 4 and 5A Assumption By-law.

15-01-20 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Council receive Memorandum 2020-003 from the Director of Corporate Services;

AND THAT Council enact the necessary by-law to approve full acceptance and assumption of the Municipal Works and Services constructed and installed within Registered Plan 41M-180 (Phase 1 - Sloan Drive Road Allowance between Middleton Street and Boyd Boulevard), Registered Plan 41M-249 (Phase 4), and Registered Plan 41M-303 (Phase 5A – not including Thames Springs Crescent and Balmoral Lane Road Stubs).”

Disposition: Carried

- (c) Memorandum 2020-005 from the Legislation and Policy Analyst regarding Cost Recovery By-law.

16-01-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Council enact the necessary by-law to approve the Cost Recovery By-law No. 03-20.”

Disposition: Carried

- (d) Memorandum 2020-011 from the Chief Administrative Officer regarding Zorra Maintenance Facility.

17-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2020-011 from the Chief Administrative Officer be received and filed for information purposes only.”

Disposition: Carried

(e) Memorandum 2020-012 from the Chief Administrative Officer regarding Oxford County Surplus Property.

18-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council direct Township Staff to advise the County of Oxford that the Township of Zorra agrees to purchase two surplus County properties located at the intersection of Oxford Road 2 and 119 and at Zorra Road 78 and Oxford Road 6;

AND THAT Council instruct the Director of Corporate Services to the prepare the necessary by-law to authorize the land purchase.”

Disposition: Carried

7.7 CORRESPONDENCE REQUIRING DIRECTION

(a) Notice of Motion from Councillor Mitchell regarding Bill 156.

19-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“WHEREAS the 2019-22 Strategic Plan of the Township of Zorra has identified agriculture as the strongest economic sector in Zorra and proposes to strengthen our agricultural and agri-business sectors;

AND WHEREAS, the Council of the Township of Zorra has passed Motion 27-09-19 supporting a resolution by the Township of Warwick regarding enforcement for safety on family farms;

THEREFORE, BE IT RESOLVED, that the Township of Zorra supports provincial Bill 156, Security from Trespass and Protecting Food Safety Act, 2019, which is intended to protect farm animals, the food supply, farmers and others from risks that are created when trespassers enter places where farm animals are kept or when persons engage in unauthorized interactions with farm animals;

AND THAT, this resolution be forwarded to the Provincial Minister of Agriculture and Oxford MPP Ernie Hardeman, the Oxford County Federation of Agriculture, the County of Oxford and all lower tier municipalities within Oxford County.”

Disposition: Carried

(b) Notice of Motion from Councillor Mitchell regarding Zorra Maintenance Facility.

20-01-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“WHEREAS the Council of the Township of Zorra is in the process of developing a plan to build a new Zorra Maintenance Facility for the use of the Public Works Department;

AND THAT, this facility will include adequate workspace and features that will improve the work environment, safety and efficiency of the Public Works Staff;

BE IT RESOLVED, that Township of Zorra Staff provide a report to Council that:

- 1. Estimates the improved labour efficiencies that will result from having better facilities and equipment to maintain the trucks, graders, etc.**

2. Indicates any maintenance work that could be done in-house that is currently out-sourced due to the shortcomings of the current Public Works buildings.
3. Estimates the impact of having better facilities, to maintain and house trucks, graders, etc., on extending the replacement schedule of that equipment.
4. Estimates the possible impact to operating and capital budgets of the Township of the improvements outlined in items #1, #2 and #3 for the March 4, 2020 Council meeting.”

For
Mayor Ryan
Councillor Forbes
Councillor Davies
Councillor Mitchell
Councillor MacDonald
Disposition: Carried

Against
N/A

8. INFORMATION ITEMS

- (a) Landfill Proposal Update
No items.
- (b) Committees and Boards Updates
No items.
- (c) Correspondence from Ministry of Municipal Affairs and Housing regarding Transforming and Modernizing the Delivery of Ontario's Building Code Services.
- (d) Correspondence from Ministry of Energy, Northern Development and Mines regarding Natural Gas Expansion.
- (e) Correspondence from Ministry of Municipal Affairs and Housing regarding Development Charges Act.
- (f) Public Notice for Consent Application B19-89-5 submitted by Tom Thomson Motors Ltd.

21-01-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT items 8(c)-(f) be received and filed for information purposes only.”

Disposition: Carried

9. UNFINISHED BUSINESS

No items.

10. COUNCIL QUESTION PERIOD & NEW BUSINESS

- (a) Notice of Motion from Councillor Davies

22-01-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Council compile a list of questions for Chamberlain Architect Services regarding the proposed design for the Zorra Maintenance Facility;

AND THAT Staff be directed to place an item on the January 22, 2020 Council Agenda to formalize the list.”

Disposition: Carried

11. BY-LAWS

- 70-19** A by-law to provide for Drainage Works known as Thompson Drain 2019 in the Township of Zorra in the restructured County of Oxford. (Third and Final Reading).
- 71-19** A by-law to provide for Drainage Works known as Swanson Drain 2019 in the Township of Zorra in the restructured County of Oxford. (Third and Final Reading).
- 01-20** A by-law to provide for interim collection of taxes before the estimates of the year have been adopted.
- 02-20** A by-law to amend by-law no. 05-19, being a by-law to appoint members of various Board and Committees.
- 03-20** A by-law to authorize cost recovery (fees) with respect to Fire Department specific response.
- 04-20** A by-law to assume municipal services in Thames Springs Subdivision, Thamesford, Registered Plans 41M-180 (Phase 1 – Sloan Drive road allowance between Middleton Street and Boyd Boulevard), 41M-249 Phase 4) and 41M-303 (Phase 5A – not including Thames Springs Crescent and Balmoral Lane road stubs).
- 05-20** A by-law to authorize borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2020.
- 06-20** A by-law to amend Zoning By-law 35-99 (The Moving Box).
- 07-20** A by-law to amend Zoning By-law 35-99 (Forbes).
- 08-20** A by-law to authorize the execution of an agreement with Climb Consulting Inc. for a Community Safety and Well-Being Planning Coordinator.
- 23-01-20** Moved by: Steve MacDonald Seconded by: Paul Mitchell
- “THAT by-laws 01-20, 02-20, 03-20, 04-20, 05-20, 06-20, 07-20 and 08-20 be taken as read a first and second time.”**
Disposition: Carried
- 24-01-20** Moved by: Paul Mitchell Seconded by: Steve MacDonald
- “THAT by-laws 70-19, 71-19, 01-20, 02-20, 03-20, 04-20, 05-20, 06-20, 07-20 and 08-20 be taken as read a third time and finally passed.”**
Disposition: Carried
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12. PUBLIC QUESTION PERIOD (11:45 a.m. – 12:00 p.m.)

No items.

13. CLOSED MEETING SESSION

No items.

14. CONFIRMATORY BY-LAW

- 09-20** Confirmatory by-law.
- 25-01-20** Moved by: Paul Mitchell Seconded by: Steve MacDonald
- “THAT By-law 09-20, being a by-law to confirm the proceedings of Council held Wednesday, January 15, 2020, be read a first, second and**

third time this 15th day January, 2020, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”

Disposition: Carried

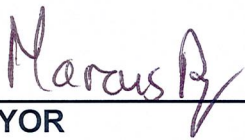
15. ADJOURNMENT

26-01-20 Moved by: Katie Davies

Seconded by: Ron Forbes

“THAT this session of Council be now adjourned and herewith closed at 12:54 p.m. and the next meeting of Council be called for the 22nd day of January, 2020, at 9:00 a.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried



MAYOR



CLERK