



**MEETING MINUTES**  
**THE CORPORATION OF THE**  
**TOWNSHIP OF ZORRA**  
**P.O. BOX 306**  
**INGERSOLL, ONTARIO**  
**JUNE 17, 2020**

The regular meeting of the Township Council was held at 9:00 a.m. on June 17, 2020 at the Township Municipal Office.

Present were:

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|-------------------------------|---|
| Mayor:                        | Marcus Ryan   |
| Councillors:                  | Ron Forbes, Katie Davies, Paul Mitchell and Steve MacDonald |
| Chief Administrative Officer: | Donald W. MacLeod   |
| Clerk:                        | Donna Wilson  |
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**1. CALL TO ORDER**

Mayor Ryan calls the meeting to order at 9:01 a.m.

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**2. ADOPTION OF AGENDA**

**30-06-20** Moved by: Katie Davies                                      Seconded by: Ron Forbes

**“THAT the agenda be adopted as printed and circulated.”**  
**Disposition: Carried**

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**3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF**

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

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**4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES**

(a) Minutes from the Council meeting held on June 3, 2020.

**31-06-20** Moved by: Ron Forbes                                      Seconded by: Katie Davies

**“THAT the minutes from the June 3, 2020 Council meeting be adopted as printed and circulated.”**  
**Disposition: Carried**

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**5. PUBLIC COMMENT PERIOD**

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**6. PUBLIC MEETINGS & DRAINAGE MEETINGS**

No items.

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**7. DELEGATIONS**

No items.

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**8. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION****8.1 Fire Department**

No items.

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**8.2 Recreation Department**

No items.

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**8.3 Building & Drainage Department**

No items.

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**8.4 Public Works Department**

No items.

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**8.5 Finance Department**

No items.

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**8.6 Corporate Services Department**

- (a) Memorandum 2020-073 from the Chief Administrative Officer regarding Zorra Maintenance Facility.

Moved by: Steve MacDonald      Seconded by: Ron Forbes

**“THAT Council receive the information contained in Memorandum 2020-073 Zorra Maintenance Facility;**

**AND THAT Staff proceed with tendering the project with a geo-thermal option.”**

Mayor Ryan passes the Chair to Deputy Mayor Davies at 10:22 a.m. in order to second and debate the amendment to the motion.

- 32-06-20** Moved by: Paul Mitchell      Seconded by: Marcus Ryan

**“THAT the motion be amended to include tendering the project with the conventional option presented by Chamberlain architectural.”**

**Disposition: Carried**

- 33-06-20** Moved by: Steve MacDonald      Seconded by: Ron Forbes

**“THAT Council receive the information contained in Memorandum 2020-073 Zorra Maintenance Facility;**

**AND THAT Staff proceed with tendering the project with a geo-thermal option and the conventional option presented by Chamberlain.”**

**Disposition: Carried**

Deputy Mayor Davies passes the Chair back to Mayor Ryan.

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**8.7 CORRESPONDENCE REQUIRING DIRECTION**

- (a) AMO 2020 Delegation Form.

**34-06-20** Moved by: Paul Mitchell    Seconded by: Steve MacDonald

**“THAT Staff complete the AMO Municipal Delegation Request Form, requesting a virtual meeting with the Minister of Education, the Minister of Environment, Conservation & Parks, and the Minister of Finance.”**  
**Disposition: Carried**

(b) Correspondence from the Town of Oakville regarding AGCO and Patio Expansions.

**35-06-20** Moved by: Ron Forbes    Seconded by: Katie Davies

**“THAT the Correspondence from the Town of Oakville regarding AGCO and Patio Expansions be received and filed for information purposes**  
**Disposition: Carried**

## 9. INFORMATION ITEMS

- (a) Landfill Proposal Update  
No items.
- (b) Committees and Boards Updates  
No items.
- (c) County Council Composition and Election of Head of Council (Warden) Review Update.
- (d) Solicitor General Correspondence regarding OPP Billing.

**36-06-20** Moved by: Steve MacDonald    Seconded by: Paul Mitchell

**“THAT items 9(c)-(d) be received and filed for information purposes only.”**  
**Disposition: Carried**

## 10. UNFINISHED BUSINESS

No items.

## 11. NOTICE OF MOTIONS

- (a) Notice of Motion from Councillor Mitchell regarding Zorra Maintenance Facility.

Council reviews the motion and makes the following amendments through consensus of Council:

- To add “as specified in the original design” in number 1;
- To remove “lockers and benches” from number 3.
- To remove the specification of a “200kw” standby generator from number 8 and just specify a standby generator and add “as specified by the Director of Public Works”.

**37-06-20** Moved by: Paul Mitchell    Seconded by: Steve MacDonald

**“THAT Staff direct Chamberlain Architectural Services to include the following specifications when preparing tendering documents for the Zorra Maintenance Facility:**

1. Steel cladding installed on the exterior of the administration wing, to match the remainder of the building, as specified in the original design.
2. Male and female locker rooms be designed so that there is flexibility to accommodate changing male/female staffing levels.

3. The cost of furniture, office equipment and appliances is not included in the tendering process.
4. Information to be provided regarding the expected life span of the fabric roof on the salt and sand storage facility and warranties provided by the roof supplier.
5. The underground cistern for wash water to have a capacity of 50,000 litres and be plumbed so that the Zorra Fire and Emergency Services can use as an emergency water source.
6. The parking lot does not require any line painting or designated parking areas.
7. The type, size and location of the crane as directed by the Director of Public Works.
8. A standby generator to be powered by natural gas or diesel to be sized to meet the requirements as specified by the Director of Public Works.
9. Drilling a new well to meet the water requirements of the facility while factoring in the rainwater recovery system.

**Disposition: Carried**

Mayor Ryan passes the Chair to Deputy Mayor Davies at 11:01 a.m.

- (b) Notice of Motion from Mayor Ryan regarding Assessment of Aggregate Resource Properties.

**38-06-20** Moved by: Paul Mitchell                      Seconded by: Steve MacDonald

**“THAT Council dispense with the Notice Requirements of section 7.11 Notice of Motion of Procedural By-Law 05-04 in order to consider the Notice of Motion presented by Marcus Ryan.”**

**Disposition: Carried**

**39-06-20** Moved by: Marcus Ryan                      Seconded by: Paul Mitchell

**“WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands;**

**WHEREAS the Council of the Township of Zorra supports a fair and equitable assessment system for all aggregate resource properties; WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Sand, Stone and Gravel Association, revised criteria for assessing aggregate resource properties;**

**AND WHEREAS the Council of the Township of Zorra has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;**

**NOW THEREFORE BE IT RESOLVED:**

- a) That the Council of the Township of Zorra does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and
- b) The Council of the Township of Zorra believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values;
- c) The Council of the Township of Zorra hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and
- d) The Council of the Township of Zorra directs the Chief Administrative Officer to provide a copy of this motion to the Minister of Finance, Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry and the local MPP(s).”

**Disposition: Carried**

Deputy Mayor Davies pass the Chair back to Mayor Ryan at 11:12 a.m.

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12. **BY-LAWS**

No items.

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13. **ITEMS OF COMMUNITY INTEREST**

No items.

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14. **CLOSED MEETING SESSION**

No items.

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15. **CONFIRMATORY BY-LAW**

34-20 Confirmatory by-law.

40-06-20 Moved by: Katie Davies                      Seconded by: Ron Forbes

**"THAT By-law 34-20, being a by-law to confirm the proceedings of Council held Wednesday, June 17, 2020, be read a first, second and third time this 17<sup>th</sup> day June, 2020, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto."**

**Disposition: Carried**

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16. **ADJOURNMENT**

41-06-20 Moved by: Ron Forbes                      Seconded by: Katie Davies

**"THAT this session of Council be now adjourned and herewith closed at 11:24 a.m. and the next meeting of Council be called for the 15<sup>th</sup> day of July, 2020, at 9:00 a.m. in the Council Chambers at the Township Municipal Office."**

**Disposition: Carried**

  
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**MAYOR  
MARCUS RYAN**

  
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**CLERK  
DONNA WILSON**