



**MEETING MINUTES
THE CORPORATION OF THE
TOWNSHIP OF ZORRA
P.O. BOX 306
INGERSOLL, ONTARIO
AUGUST 5, 2020**

The regular meeting of the Township Council was held at 9:00 a.m. on August 5, 2020 at the Township Municipal Office.

Present were:

Mayor: Marcus Ryan
Councillors: Ron Forbes, Katie Davies, Paul Mitchell and Steve MacDonald

Chief Administrative Officer: Donald W. MacLeod
Township Clerk: Donna Wilson
Director of Finance: Maureen Simmons

1. CALL TO ORDER

Mayor Ryan calls the meeting to order at 9:00 a.m.

2. ADOPTION OF AGENDA

01-08-20 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT the agenda be adopted as printed and circulated.”
Disposition: Carried

3. DECLARATION OF PECUNIARY INTEREST OR THE GENERAL NATURE THEREOF

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

4. MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on July 15, 2020.

02-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the minutes from the July 15, 2020 Council meeting be adopted as printed and circulated.”
Disposition: Carried

5. PUBLIC COMMENT PERIOD

6. PUBLIC MEETINGS & DRAINAGE MEETINGS

03-08-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT the Council meeting be adjourned at 10:05 a.m. for the purposes of holding a public meeting pursuant to the provisions of the *Planning Act*.”
Disposition: Carried

- (a) **10:05 a.m.** - Zone Change application ZN 5-20-07 submitted by Jill Christie pertaining to lands described as Part Lot 13, Concession 3 (North Oxford) on the east side of the 33rd Line between Road 64 and Road 62, municipally known as 334652 33rd Line, in the Township of Zorra.

Presentation of Report

The County Planner provides an overview of application ZN 5-20-07. Planning Staff is recommending approval of the application.

Council Question Period

Council is given the opportunity to ask questions.

Public Question Period

The applicant Jill Christie and Janice McDonald, property owner appear before Council and have nothing to add to the planning report. No other members of the public attend the meeting to provide comments.

Public in attendance

Jill Christie, applicant
Janice McDonald, property owner

- 04-08-20** Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT pursuant to the Planning Act the public meeting be adjourned at 10:07 a.m. and the regular meeting of Council be called back to order.”
Disposition: Carried

- 05-08-20** Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT the Council of the Township of Zorra approve the proposed Zoning By-Law amendment to rezone the subject lands from; Residential Existing Lot Zone (RE)’to ‘Special Residential Existing Lot Zone (RE-3T) for lands comprising Part Lot 13, Concession 3 (North Oxford), Township of Zorra, municipally known as 334652 33rd Line, to permit a garden suite for ten (10) years expiring on August 5, 2030.”
Disposition: Carried

7. DELEGATIONS

- (a) **9:30 a.m.** – Oxford People Against the Landfill – Bryan Smith, Sam Coghlan, Cher Sprague.

Sam Coghlan, Cher Sprague and Bryan Smith appear before Council and provide an update on their position regarding the proposed dump in Zorra. The update was in response to the passing of Bill 197, the COVID-19 Economic Recovery Act.

Council advises the group know that they are waiting for legal advice prior to taking a position on the matter.

- 06-08-20** Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT the Council of the Township of Zorra receives the presentation from the Oxford People Against the Landfill as information.”
Disposition: Carried

- (b) **9:45 a.m.** – Ontario Provincial Police Update presented by Detachment Commander Tony Hymers.

Tony Hymers presents the first and second quarter reports for 2020 for traffic accidents and incidents within Zorra Township including charges laid statistics.

Council is given the opportunity to ask questions.

Council requests that the report be broken down into more detail moving forward. Detachment Commander Hymers indicated that he would have to ensure there were resources to provide that type of detail.

The Township of Zorra Community Policing Committee to review this request to determine if they support the reporting format and request more detail.

Council thanks the members of the OPP servicing Zorra Township for the changing demands on them during this time and Zorra is grateful for their service.

07-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the Council of the Township of Zorra receives the update from Detachment Commander Tony Hymers of the Ontario Provincial Police as information.”

Disposition: Carried

(c) **1:42 p.m.** – Intercommunity Bus Transit – David Simpson, Director of Public Works, County of Oxford and Ronda Stewart, Economic Development Director, ROEDC.

David Simpson and Ronda Stewart provide an overview of the Intercommunity Bus Transit proposal.

If the project were to move forward then partnership agreements would be required between Zorra and all the partners – Oxford County, Blandford-Blenheim and East Zorra Tavistock.

Council Question Period

Council is given the opportunity to ask questions.

Council questions the Routes as Thamesford is not connected. There is a possible future link with Thamesford, but it has not been integrated into the plan at this point. It is proposed that Zorra become the host community.

A part-time Transit Coordinator would be hired with a shared cost with all partners.

A 20-passenger bus with COVID restrictions would only allow about six passengers, however, with mandatory face coverings the ridership numbers could increase. There is a stable funding level from Gas Tax funding for transit.

Council questions the required ridership to make the system viable.

08-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“WHEREAS both County Human Services and Rural Oxford Economic Development Corporation have clearly stated that public transit is a need for those residents with transportation challenges to access health care, other services, employment, and for employers to access potential employees;

AND WHEREAS Council has insufficient information to decide whether to proceed, but would be interested to have such information;

THEREFORE be it resolved that staff be directed to work with East Zorra-Tavistock, Blandford Blenheim, and Oxford County staff to prepare and issue the RFP for the Intercommunity Bus Transit.”

Disposition: Carried

8. REPORTS FROM STAFF & CORRESPONDENCE REQUIRING DIRECTION

8.1 Fire Department

- (a) Memorandum 2020-093 from the Fire Chief regarding monthly departmental activities.

09-08-20 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Memorandum 2020-093 from the Fire Chief be received and filed for information purposes only.”

Disposition: Carried

8.2 Recreation Department

- (a) Memorandum 2020-091 from the Director of Recreation and Facilities regarding Temporary Childcare.

Moved by: Katie Davies Seconded by: Paul Mitchell

“THAT Memorandum 2020-091 from the Director of Recreation and Facilities be received;

AND That Council direct recreation staff to operate a Zorra day camp season, if regulatory exemptions from the Child Care and Early Years Act are obtained and if elementary schools do not operate in a full time capacity and further that sufficient camp staff can be secured;

And That staff continue to seek childcare partnerships that would provide increased access to care for Zorra residents.”

Motion to amend the motion on the floor:

10-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“AND THAT once elementary schools return to full-time operations, the Zorra day camp will cease to operate.”

Disposition: Carried

11-08-20 Moved by: Katie Davies Seconded by: Paul Mitchell

“THAT Memorandum 2020-091 from the Director of Recreation and Facilities be received;

AND That Council direct recreation staff to operate a Zorra day camp season, if regulatory exemptions from the Child Care and Early Years Act are obtained and if elementary schools do not operate in a full time capacity and further that sufficient camp staff can be secured;

And That staff continue to seek childcare partnerships that would provide increased access to care for Zorra residents;

AND THAT once elementary schools return to full-time operations, the Zorra day camp will cease to operate.”

Disposition: Carried

- (b) Memorandum 2020-101 from the Director of Recreation and Facilities regarding monthly departmental activities.

12-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Memorandum 2020-101 from the Recreation and Facilities Manager be received and filed for information purposes only.”

Disposition: Carried

8.3 Building & Drainage Department

- (a) Memorandum 2020-098 from the Chief Building Official/Drainage Superintendent regarding monthly departmental activities.

13-08-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Memorandum 2020-098 from the Chief Building Official/Drainage Superintendent be received and filed for information purposes only.”
Disposition: Carried

8.4 Public Works Department

- (a) Memorandum 2020-100 from the Director of Public Works regarding monthly departmental activities.

14-08-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Memorandum 2020-100 from the Director of Public Works be received and filed for information purposes only.”
Disposition: Carried

- (b) Memorandum 2020-099 from the Director of Public Works regarding North Town Line West Update.

15-08-20 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Memorandum 2020-099 from the Director of Public Works be received and filed for information purposes only.”
Disposition: Carried

8.5 Finance Department

No items.

8.6 Corporate Services Department

- (a) Memorandum 2020-094 from the Chief Administrative Officer regarding Preliminary 2019 Aggregate Production Statistics.

16-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2020-094 from the Chief Administrative Officer be received and filed for information purposes only.”
Disposition: Carried

- (b) Memorandum 2020-090 from the Chief Administrative Officer regarding a Compressed Work Week Trial.

17-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2020-090 from the Chief Administrative Officer be received;

AND THAT the Council of the Township of Zorra supports a trial compressed work week for an eight-month trial beginning September 7, 2020 and ending on April 30, 2021;

AND THAT Council supports the Local Government Program at Western University to use the trial as a case study;

And that staff presents a report to Council no later than 2 months after the conclusion of the trial period.”

Disposition: Carried

- (c) Memorandum 2020-095 from the Legislative Coordinator/Deputy Clerk regarding a Historical Memorabilia Policy.

18-08-20 Moved by: Ron Forbes Seconded by: Katie Davies

“THAT Memorandum 2020-095 from the Legislative Coordinator/Deputy Clerk be received;

AND THAT Council adopts Policy 200-26 entitled Historical Memorabilia Policy.”

Disposition: Carried

- (d) Memorandum 2020-092 from the Director of Corporate Services regarding a Graffiti Policy.

19-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Memorandum 2020-092 from the Director of Corporate Services be received and filed for information purposes;

AND THAT the following paragraph from the proposed Graffiti Policy be removed:

“To maintain their art status, graffiti art and art murals must be maintained in a state of good repair. If it is identified by the Township that such art is not maintained, then a written notice will be provided to ensure the art is maintained in a state of good repair. The notice will provide a timeline for restoration or repair of the art/mural. Failure to comply with the notice, then the Township will repair, remove or paint over the art and provide the artist/organization with a bill for the cost of the cleanup”;

AND be replaced with the following paragraph:

“To maintain their art status, graffiti art and art murals must be maintained in a state of good repair. If it is identified by the Township that such art is no longer in a state of good repair, the township may repair, remove, or paint over the art”;

AND THAT Council adopts Policy 700-07 entitled Graffiti Policy, as amended.”

Disposition: Carried

- (e) Memorandum 2020-097 from the Director of Corporate Services regarding Amendments to the Procedural By-law.

20-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council receives Memorandum 2020-097 from the Director of Corporate Services regarding amendments to the Township’s Procedural By-law;

AND THAT Council directs Township staff to provide public notice that the Council of the Township of Zorra intends to amend Procedural By-law 2004-05 at its September 2, 2020 Council meeting;

AND THAT Council direct Township staff to make the necessary amendments to Procedural By-law 2004-05.”

Disposition: Carried

- (f) Memorandum 2020-096 from the Legislative Coordinator/Deputy Clerk regarding Parking By-law.

21-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT Memorandum 2020-096 from the Legislation and Policy Analyst be received;

AND THAT Council enact By-law 48-20 to Prohibit or Regulate the Parking, Standing or Stopping of Vehicles within the Township of Zorra.”

Disposition: Carried

- (g) Memorandum 2020-089 from the Director of Corporate Services regarding Delegation of Powers & Duties Policy.

22-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Memorandum 2020-089 from the Director of Corporate Services be received;

AND THAT Council adopts Policy 100-14 entitled Delegation of Powers & Duties Policy.”

Disposition: Carried

8.7 CORRESPONDENCE REQUIRING DIRECTION

- (a) Notice of Public Meeting for Consent Application B19-103-5 submitted by Brett Prekup pertaining to lands described as Part Lots 29 & 30, Concession 2 (West Zorra), Township of Zorra. The property is located on the east side of 31st Line, along the south side of the Village of Harrington, with accesses at Cornelia Street (lot to be severed) and Albert Street (lot to be retained), and is municipally known as 316828 31st Line.

23-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council of the Township of Zorra supports the Consent Application B19-103-5 submitted by Brett Prekup.”

Disposition: Carried

- (b) Notice of Public Meeting for Consent Application B20-06-5 submitted by Jeffrey W. Pickering pertaining to lands described as Part Lot 18, Lots 19 & 20, Plan 61 (East Nissouri), Township of Zorra, and municipally known as 923264 Road 92.

24-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT Council of the Township of Zorra supports Consent Application B20-06-5 submitted by Jeffrey W. Pickering.”

Disposition: Carried

- (c) Notice of Public Meeting for Consent Application B20-09-5 submitted by Lois McComb pertaining to lands described as Part Lot 8, Concession 4; Lot 46, Plan 89, Township of Zorra, and municipally known as 17 Ellen Street.

25-08-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT Council has no comments regarding Consent Application B20-09-5 submitted by Lois McComb.”

Disposition: Carried

- (d) Correspondence from Ontario Barn Preservation regarding conserving barns of cultural heritage significance in Ontario.

26-08-20 Moved by: Paul Mitchell Seconded by: Steve MacDonald

“THAT the letter from the Ontario Barn Preservation organization be received and filed;

AND THAT Staff prepare a report to be presented to Council no later than December 16, 2020, that:

1. Summarizes current Township and County land use policies and regulations regarding existing barns and accessory structures on Rural Residential lots;
2. Examines the policy items included in the letter from the Ontario Barn Preservation organization and the possible impacts of the suggested resolutions for each item; and
3. Available methods of implementing the resolutions suggested by the Ontario Barn Preservation organization.”

Disposition: Carried

- (e) Resolution from the Township of Puslinch regarding Aggregate Resource Property Assessments.

27-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the Council of the Township of Zorra supports the resolution from the Township of Puslinch regarding Aggregate Assessment.”

Disposition: Carried

- (f) Resolution from Grey County regarding Broadband Access.

28-08-20 Moved by: Katie Davies Seconded by: Ron Forbes

“THAT the Council of the Township of Zorra supports the resolution from Grey County regarding Broadband Access.”

Disposition: Carried

- (g) Memo from Southwestern Public Health regarding Mandatory Face Coverings in Enclosed Spaces.

29-08-20 Moved by: Katie Davies Seconded by: Paul Mitchell

“THAT the memo from Southwestern Public Health regarding Mandatory Face Coverings in Enclosed Spaces be received,

AND THAT Council acknowledge the continued support of Southwestern Public Health on this matter.”

Disposition: Carried

9. INFORMATION ITEMS

- (a) Landfill Proposal Update
No items.
- (b) Committees and Boards Updates
- i. Zorra Community Policing Committee Agenda 2020-07-20 and Minutes 2020-01-20.
 - ii. Verbal update from Councillor Forbes regarding the Ingersoll Rural Cemetery Board.
- (c) Letter to Heads of Council – Bill 184.
- (d) Thamesford Lawn Bowling Club Correspondence.
- (e) Enbridge Gas 2021 Stratford Reinforcement Project

30-08-20 Moved by: Steve MacDonald Seconded by: Paul Mitchell

“THAT items 9(b)-(e) be received and filed for information purposes only.”

Disposition: Carried

10. UNFINISHED BUSINESS

“THAT By-law 51-20, being a by-law to confirm the proceedings of Council held Wednesday, August 5, 2020, be read a first, second and third time this 5th day August, 2020, and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.”

Disposition: Carried

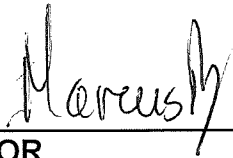
16. ADJOURNMENT

35-08-20 Moved by: Katie Davies

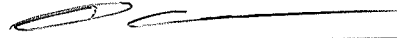
Seconded by: Ron Forbes

“THAT this session of Council be now adjourned and herewith closed at 2:40 p.m. and the next meeting of Council be called for the 2nd day of September, 2020, at 9:00 a.m. in the Council Chambers at the Township Municipal Office.”

Disposition: Carried



MAYOR
MARCUS RYAN



CLERK
DONNA WILSON