



MINUTES

Regular Council
Township of Zorra
274620 27th Line
October 21, 2020 at 9:00 AM

A regular meeting of Council was held at 9:00 AM on October 21, 2020 at the Council Chambers, Township Municipal Office.

Council Present: Mayor Marcus Ryan, Ron Forbes, Katie Davies, Paul Mitchell, and Steve MacDonald

Staff Present: Don MacLeod, Chief Administrative Officer, Donna Wilson, Director of Corporate Services/Clerk, Maureen Simmons, Director of Finance, and Alycia Wettlaufer, Legislative Coordinator/Deputy Clerk

1 CALL TO ORDER

Mayor Ryan calls the meeting to order at 9:04 a.m.

2 ADOPTION OF AGENDA

19-10-2020

Moved by Steve MacDonald
Seconded by Paul Mitchell

THAT the agenda be adopted as printed and circulated

Carried

3 DECLARATION OF PECUNIARY INTEREST

No member of Council makes a declaration of pecuniary interest or the general nature thereof.

4 MINUTES & BUSINESS ARISING OUT OF THE MINUTES

(a) Minutes from the Council meeting held on October 7, 2020.

20-10-2020

Moved by Steve MacDonald
Seconded by Paul Mitchell

THAT the minutes from the October 7, 2020 Council meeting be adopted as printed

and circulated.

Carried

5 PUBLIC COMMENT PERIOD

6 PUBLIC MEETINGS & DRAINAGE MEETINGS

21-10-2020

Moved by Paul Mitchell

Seconded by Steve MacDonald

THAT the Council meeting be adjourned at 9:06 a.m. for the purposes of holding a public meeting pursuant to the provisions of the Planning Act.

AND THAT Council move into the Committee of Adjustment for the purpose of hearing Minor Variance Applications.

Carried

- (a) **9:05 a.m.** Minor Variance A09-20 submitted by Dr. Margaret Elaine Grills pertaining to lands described as West Part of Lot 9, Concession 12 (East Nissouri), in the Township of Zorra. The lands are located on the east side of the 23rd Line between Road 74 and Road 78, and are municipally known as 235524 23rd Line, Township of Zorra.

Presentation of Report

The County Planner, Adam Ager, provides an overview of application A09/20.

Council Question Period

Council is given the opportunity to ask questions.

Public Question Period

Dr. Margaret Elaine Grills, the applicant had no comments regarding the application and was in agreement with the planners report.

No other members of the public attend the meeting to provide comments.

Public in attendance

Dr. Margaret Elaine Grills, Applicant
Janet Allison

22-10-2020

Moved by Paul Mitchell

Seconded by Steve MacDonald

That the Township of Zorra Committee of Adjustment approve Application A09-20, submitted by Dr. Margaret Elaine Grills, for lands described as Part of Lots 9, Concession 12 (East Nissouri), in the Township of Zorra, to facilitate the construction of a second permanent single detached dwelling accessory to a farm as described in CP 2020-279 as it relates to:

1. Relief from the provisions of Section 7.2.4 – Number of Accessory Dwellings and Garden Suites Per Lot– to permit a second accessory single detached dwelling on the subject property, subject to the following condition:

a) that the granting of this application in no way sanctions the future severance of either residence by the County of Oxford Land Division Committee.

Carried

23-10-2020

Moved by Katie Davies

Seconded by Ron Forbes

THAT Council move out of the Committee of Adjustment, and pursuant to the Planning Act that the public meeting be adjourned at 9:10 a.m. and the regular meeting of Council be called back to order.

Carried

7 DELEGATIONS

(a) **9:15 a.m.** Intercommunity Bus Transit Proposal

David Simpson, Director of Public Works, Oxford County is available to answer Council questions.

Council questions the general ridership estimates.

Staff confirm there is no historical information and estimates are from the southwest community transit communities and comparator municipalities.

Council questions the length of the program as 7 years goes beyond the next Council term.

Staff state that should the situation be that the goals are not being met in year 3 or 4 then the program could be re-evaluated.

Council questions what agreements will be required to run the program with the other lower tier municipalities.

Staff indicate that a service agreement will be required which will provide municipal consent to offer transit services and define financial commitments.

Council indicate that an escape/exit clause will have to be included in the agreement.

Council questions why the model does not include grant funding.

Staff state that the model was not reliant on grant funding in order to provide long term sustainability which does not rely on short term government grants.

Council requests clarification on the model for fixed and flexed stops and if additional stops can be incorporated as time goes on.

Additional stops and shelters can be added if required, however adding to the current model may increase costs.

Defined scheduling will take place once the service provider has been secured.

Council noted that parking areas at fixed stop locations may be required.

The program will be presented to County Council at the next meeting to determine support and to review the funding model based on lower tier participation.

Zorra would have a part time transit co-ordinator, however all partners will be at the table regarding the program.

The proposal is a collaborative partnership because it is too large for one of the lower tiers to take on a project such as transit.

Gas tax funding will not be impacted with a partner not taking part.

Zorra can dictate the nature of the agreements and bring additional partners in as partners present themselves.

Paul Mitchell calls for a recorded vote.

24-10-2020

Moved by Katie Davies

Seconded by Ron Forbes

THAT the Township of Zorra supports the North Oxford Intercommunity Bus Transit System through a collaborative partnership with the Township of Blandford-Blenheim, the Township of East Zorra-Tavistock and Oxford County, and is committed to providing \$15,000 of financial support in 2021 and ongoing annual support from 2022 to 2026 in the amount of \$22,500.

And further, THAT the Township of Zorra agrees to receiving and being responsible for the Dedicated Gas Tax funds from the Province of Ontario for the North Oxford Intercommunity Bus Transit System.

And further, THAT the Township of Zorra consider potential partnership integration of the North Oxford Intercommunity Bus Transit System with a County-wide Intercommunity Bus Transit System in 2027 providing both intra-County and inter-regional connections.

For: Mayor Marcus Ryan and Katie Davies

Against: Ron Forbes, Paul Mitchell, and Steve MacDonald

DEFEATED. 2-3 on a recorded vote

- (b) **10:55 a.m.** - Recognition of Noah McLeod for his efforts on behalf of the War Amps Child Amputee (CHAMP) Program

Noah McLeod appears before Council through a zoom meeting.

Mayor Marcus Ryan provides background on Noah and his advocacy of the war amps as a role model for younger kids. Support amputees helping amputees.

Noah thanked council and noted his appreciation for this recognition and the support he has received from the War Amps.

Ne noted that funding of artificial limbs has helped him and other amputees. The War Amps support allowed himself and other youth the ability to participate in activities that they would have not been able to participate in without those artificial limbs.

- (c) **11:05 a.m.** - Zorra Local Government Week presentations - A.J. Baker Public School "A Pow Wow for Zorra"

A.J. Baker Public School had to cancel. Council hopes to re-schedule their delegation at a future Council meeting.

- (d) **11:45 a.m. - Zorra Local Government Week presentations - Zorra Highland Park Public School**

Council introduce themselves to the Grade 5 class from Zorra Highland Park.

INSPIRATIONAL SIDEWALK PRESENTATION - video presentation is played

The students present a proposal on an inspirational sidewalk painting project. Council ask the students questions regarding colours, budget and location for inspirational sidewalk painting. Council explain the process and that staff would be reporting back to council regarding the proposal.

25-10-2020

Moved by Katie Davies

Seconded by Ron Forbes

THAT staff provide Council with a report on the feasibility of the 'Inspirational Sidewalk' painting project as presented by the students at Zorra Highland Park.

Carried

LEASH FREE DOG PARK PRESENTATION - video presentation is played.

The grade 5 students present estimate costs for a dog park and recommend it be

located at the Embro Pond Conservation Area.

Council ask why the location was selected and if the Embro Pond Association is aware of the proposed location. Council explain the process and that staff would be reporting back to council regarding the proposal.

26-10-2020

Moved by Paul Mitchell

Seconded by Steve MacDonald

THAT Township Staff investigate Community interest in establishing a leash free dog part in Embro or a nearby location and provide a report to Council.

Carried

CLOTHING RACK PRESENTATION - video presentation is played.

The students explain the clothing rack is so people who need articles of clothing and can't afford it can pick up clothing if needed.

The students would look after the clothing rack if articles are left there for a long time. They will donate long term clothing to other used clothing places. The students state that hooks for the clothing may also work.

They suggest that the Librarians and the student volunteers could look after the rack to make sure it stays tidy.

Council explain the process and that staff would be reporting back to council regarding the proposal

27-10-2020

Moved by Ron Forbes

Seconded by Katie Davies

THAT the clothing rack presentation be referred to staff to check the logistics of such, being placed in the Library.

Carried

8 REPORTS FROM STAFF

8.1 Fire Department

8.2 Recreation Department

8.3 Building & Drainage Department

8.4 Public Works Department

- (a) Memorandum 2020-128 from the Director of Public Works regarding the Traffic Calming Policy.

Steve Oliver, Director of Public Works was present and available to answer Council questions on the policy and guidelines.

28-10-2020

Moved by Paul Mitchell

Seconded by Steve MacDonald

THAT Memorandum 2020-128 from the Director of Public Works be received;

AND THAT Council adopts in principle, Policy 600-05 Traffic Calming Policy and Guidelines;

AND THAT the Policy be referred to the Zorra Policing Committee for their review and comment.

Carried

8.5 Finance Department

- (a) Memorandum 2020-125 from the Director of Finance regarding Development Charges Amendments.

29-10-2020

Moved by Ron Forbes

Seconded by Katie Davies

THAT Memorandum 2020-125 from the Director of Finance be received;

AND THAT Council authorize the Township of Zorra Director of Finance to participate in a joint study with the County of Oxford and area municipalities to review and update the current Development Charges background study and by-law to reflect amendments to changes in current legislation.

Carried

- (b) Memorandum 2020-126 from the Director of Finance regarding 2021 Budget Process.

30-10-2020

Moved by Ron Forbes
Seconded by Katie Davies

THAT Memorandum 2020-126 from the Director of Finance be received and filed;

AND THAT Council adopts the 2021 Budget process as presented.

Carried

8.6 Corporate Services Department

- (a) Memorandum 2020-127 from the Director of Corporate Services regarding 2021 Council Meeting Schedule.

31-10-2020

Moved by Katie Davies
Seconded by Ron Forbes

THAT Memorandum 2020-127 from the Director of Corporate Services regarding the 2021 Council Meeting Schedule, be received and filed;

AND THAT Council deviate from Procedural By-law 05-04, Section 4.1 to re-scheduled or cancel the following meetings for 2021:

1. Wednesday, January 6, 2021 is re-scheduled to Thursday, January 14, 2021 at 9:00 a.m.;
2. Wednesday, January 20, 2021 is re-scheduled from 6:00 p.m. to 9:00 a.m.;
3. Wednesday, March 17, 2021 is cancelled;
4. Wednesday, July 21, 2021 is cancelled;
5. Wednesday, August 18, 2021 is cancelled;
6. Wednesday, November 17, 2021 is re-scheduled from 6:00 p.m. to 9:00 a.m.

AND THAT the 2021 Meeting Calendar as provided in the report be adopted.

Carried

9 CORRESPONDENCE REQUIRING DIRECTION

10 BOARDS AND COMMITTEES

- (a) Court Security Advisory Committee update from Committee Member Davies.

Update from the Court Security Advisory Committee meeting of October 6, 2020.
There has been no changes in the funding in the past year and the committee voted to support the same funding model.
The committee will continue advocating at the Provincial level to have the costs covered in full.

32-10-2020

Moved by Ron Forbes
Seconded by Katie Davies

THAT item 10(a) Court Security Advisory Committee update be received for information purposes only.

Carried

11 INFORMATION ITEMS

- (a) Correspondence from the Honourable Sylvia Jones regarding the Community Safety and Policing Act, 2019
- (b) Correspondence from the Honourable Steve Clark regarding the Helping Tenants and Small Businesses Act, 2020.

33-10-2020

Moved by Katie Davies
Seconded by Ron Forbes

THAT information items 11(a) - (b) be received and filed for information purposes only.

Carried

12 UNFINISHED BUSINESS

13 NOTICES OF MOTION

14 BY-LAWS

- (a) **62-20** A by-law to amend Zoning By-Law 35-99 (ZN 5-18-13 Mimadala, Thames Springs West)

34-10-2020

Moved by Steve MacDonald
Seconded by Paul Mitchell

THAT by-laws 60-20, be taken as read a first, second and third time and finally passed;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

Carried

15 ITEMS OF COMMUNITY INTEREST

16 CLOSED MEETING SESSION

No items.

17 CONFIRMATORY BY-LAW

63-20 Confirmatory By-law

35-10-2020

Moved by Paul Mitchell

Seconded by Steve MacDonald

THAT By-law 63-20, being a by-law to confirm the proceedings of Council held October 21, 2020, be read a first, second and third time this October 21, 2020;

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

Carried

18 ADJOURNMENT

36-10-2020

Moved by Paul Mitchell

Seconded by Steve MacDonald

THAT this session of Council be now adjourned and herewith closed at 12:28 p.m. and the next meeting of Council be called for the November 4, 2020, at 9:00 a.m. in the Council Chambers at the Township Municipal Office.

Carried



**MAYOR
MARCUS RYAN**



**CLERK
DONNA WILSON**