

The regular meeting of held on January 8, 2019, with all members of Council present.

Delegations

There were no delegations.

Public Meetings

There were no public meetings.

Department Reports

Fire

Zorra Fire & Emergency Services have responded to five calls in November and a total of 190 year to date. For the same period in 2017, the Fire Service responded to 176 calls.

Recreation

The Embro Zorra Community Centre, Thamesford District Recreation Centre and Beaty multiuse rooms were well utilized through the month of December, with a total of 35 rentals between them. The Beaty room was busiest with a rental every Saturday and Sunday plus weekday rentals during the month of December. These rentals were primarily for family and corporate Christmas events.

Zorra's recreation skating program was expanded during the holidays to include 15 sponsored public skate times. Free skating attendance between December 23 and January 3 was approximately 368 skaters in Thamesford and 390 skaters in Embro.

Building and Drainage

The Building Department issued a total of nine permits in November and a total of 225 for this year. During the same period in 2017, there were 210 permits issued. A total of three new housing permits were issued in October for a total of 42 for the year. During the same period in 2017, there were 36 new housing starts. To date, the Township has collected \$244,027 in building permit fees compared to \$285,173 for the same period in 2017.

Public Works

Staff have now installed snow fencing in all required areas.

The Oxford County Service Sharing Committee has a meeting scheduled with the OPP with regard to enforcement of the upcoming Half Load Season which begins in Zorra on February 15 of every year.

Finance

The Director of Finance presented the annual report on Council expenses for the previous year. The total remuneration, conference and seminar expenses paid to Council in 2018 was \$99,751.

As part of the ongoing 2019 Budget Process, Council considered grant and donation requests from various outside bodies and agencies. The following list of grants were approved:

Organization	Amount (\$)
Kintore Methodist (active)	1,000.00
Townline Cemetery (active)	400.00
Wesley Cemetery (active)	900.00
St Andrews Cemetery (active)	2,000.00
Gregory Cemetery (non active)	350.00
St. John's Anglican Church (active)	800.00
Embro & Zorra Agricultural Society	2,000.00
Thamesford Calithumpian	1,700.00

The Tax Collector/Deputy Treasurer presented the fourth quarter tax report to Council. The Department processed tax write offs totaling \$2,520 in the fourth quarter and received supplementary taxes totaling \$82,984. A Supplementary Tax bill is issued when a new building or an addition to an existing building is completed during the calendar year. The supplementary tax bill will reflect the number of months the building was completed or occupied during the year and or pro-rated to occupancy. Once the permit has been completed it is then assessed by MPAC (Municipal Property Assessment Corporation).

Corporate Services

Council approved the following meeting schedule for 2019:

January 23 - 9:00a.m.
 February 6 - 9:00a.m. & 20 - 9:00a.m.
 March 6 - 9:00a.m. & 20 - 6:00p.m.
 April 3 - 9:00a.m. & 17 - 6:00p.m.
 May 1 - 9:00a.m. & 15 - 6:00p.m.
 June 5 - 9:00a.m. & 19 - 6:00p.m.
 July 17 - 9:00a.m.
 August - 14 9:00a.m.
 September 4 - 9:00a.m. & 18 - 6:00p.m.
 October 2 - 9:00a.m. & 16 - 6:00p.m.
 November 6 - 9:00a.m. & 20 - 6:00p.m.
 December 4 - 9:00a.m. & 18 - 6:00p.m.

Integrated Accessibility Standards Policy 200-18

On July 1, 2011, Ontario Regulation 191/11 entitled "Integrated Accessibility Standards" ("IASR"), under the *Accessibility for Ontarians with Disabilities Act, 2005* (the "AODA"), came into effect. The IASR establishes five accessibility standards (information and communication, employment, transportation, design of public spaces, and customer service) as well as some general requirements. The general requirements include:

- (a) Establishing accessibility policies;
- (b) Establishing accessibility plans;
- (c) Incorporating accessibility design, criteria and features when procuring or acquiring goods, services or facilities; and

(d) Training

In response to the legislative requirements the Township is in the process of adopting policies to meet these obligations. The latest policy to be adopted was the Integrated Accessibility Standards Policy. A copy of the policy will be provided to each employee.

The By-law Enforcement Officer presented a year summary of 2018 occurrences to Council. A four-year summary is noted below:

OCCURRENCE TYPE	2018	2017	2016	2015
Animal Control	16	22	28	19
Yard Maintenance	48	21	27	31
Parking	15	18	14	8
Zoning	4	15	24	10
Noise	3	8	5	20
Roads	3	7	7	8
Dumping	4	6	9	6
Poundkeeper	3	2	0	0
Building Code	0	4	0	0
Encroachment	0	3	0	0
Property Standards	5	3	5	3
Motorized Vehicles	4	3	2	0
Open burning	5	2	4	2
Uncategorized complaint/info request	0	2	2	2
Donation bin	1	1	1	3
Pool Fencing	2	1	5	10
Fireworks	0	0	3	1
Signs	4	0	0	3
Smoking	0	0	1	1
TOTAL	117	118	137	127

Next Meeting

The next Council meeting will be held on Wednesday, January 23, 2019, at 9:00 am.