



Job Posting

POSITION TITLE:

Program Attendant (Part-time)

STATUS:

Part-time; temporary position.

The hourly rate for this position is \$18.41/hour, based on a 15–20 hour work week for the months of June-August.

This job posting is for a current vacancy.

DESCRIPTION:

The Program Attendant is responsible for providing excellent customer service to guests as they enter the facility. This includes welcoming visitors, collecting fees, and accurately tracking attendance. The role also involves monitoring program activities to ensure they run smoothly and reporting participant feedback to the Recreation Coordinator. The Program Attendant plays a key role in maintaining a positive and organized environment, assisting with general facility operations, and addressing guest inquiries or concerns as needed. Duties include:

- Monitor drop-in participants and ensure their safety.
- Be knowledgeable with the facility, the Township, and the programs it provides.
- Perform and reconcile all cash handling duties as required.
- Complete all required reports and logs.
- Keep area clean and well organized.
- Open and close facility, following proper opening and closing procedures.
- Perform all other duties as assigned.
- Adhere to Township policies and procedures.

APPLICATION PROCEDURE:

Please submit your resume in PDF format by **Thursday March 12, 2026, at 4:00 p.m.** to:

Aleksander Lindskoog
Financial Services Clerk
Email: alindskoog@zorra.ca

Zorra Township is committed to fostering diversity, equity, and inclusion throughout the Corporation. Zorra Township promotes representational and employment equity to represent and serve our communities well. Zorra Township is an equal opportunity employer and welcomes applications from all qualified individuals, including women, racialized persons, Indigenous people, persons with disabilities, and other equity-seeking groups. Studies have shown that women and minorities are less likely to apply for posted vacancies unless they meet every single qualification. Zorra Township is dedicated to building a diverse and inclusive workplace and encourages you to apply if you're excited about this role. You may be the right candidate even if your experience doesn't align perfectly with every qualification in the job description. Zorra Township is committed to fostering an accessible and equitable recruitment process for all applicants. The Township will attempt to provide reasonable accommodations to ensure the applicant's full participation if requested. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, resumes are only accepted in response to advertised vacancies and will be used for the purposes of determining eligibility for employment only. We appreciate all resumes, but only those selected for interviews will be contacted. If you require any document in an accessible format, contact us via email, in person, by telephone, or in writing using the contact information above.