



Submitted by: Diane Larder, Director of Finance

Report No: 2022-218

Council Meeting Date: Regular Council - 21 Dec 2022

Subject: 2023 Operating Budget

File: F05-2023

RECOMMENDATION:

For Council consideration.

BACKGROUND & COMMENTS:

The 2023 Operating Budget presented to Council proposes a tax levy of \$7,346,437 representing 9.32% increase.

Report 2022-217; 2023 Capital Budget presented to Council with amendments totals \$3,005,180 from taxes.

Combining both Capital and Operating Budgets, the overall budget reflects an increase of \$10,351,167 from taxes; for an increase of 8.15%.

Operating Budget

The 2023 Operating Budget document includes:

1. A written summary report based on the activity for the department
2. A summary of each department's tax levy requirement
3. A detail listing of for the department

Tax Impacts

The tax rate is set once the budget has been passed by Council. For Council's information, the following reflects the tax rates for the last 5 years:

Table A

YEAR	Tax Rate	% Increase / (Decrease)
2022	0.00551001	5.33%
2021	0.00523139	(0.52%)
2020	0.00523140	(0.08%)
2019	0.00523541	(1.60%)
2018	0.00532056	0.52%

As highlighted in Table A, the residents of the Township of Zorra have experienced very low if not decreases to the the municipal tax rate portion. (These rates do not include the tax rates set by the County of Oxford or Education).

Based on the 2023 Budget presented to Council and the assessment growth for the municipality for 2023, the estimated tax rate for the Township's portion would be 0.00588018; a 6.72% increase over 2022. This is in line to Canada's inflation rate of 6.9% last recorded.

The average increase in municipal taxes for residents from 2018 to 2022 is 1.61%. When including 2023 in the average, the average increases to 2.46% over 6 years.

The impact to an average home and farm are shown in Table B and the potential increase on the Township's portion of their taxes.

Table B

Description	Value of Property	2022 Taxes	2023 Taxes	Increase
Residential	\$500,000	\$2,755	\$2,940	\$185
Farm	\$1,525,000	\$1,830	\$1,952	\$122

FINANCIAL IMPLICATIONS:

As set out above..

LINK TO STRATEGIC PLAN:

Goal:

We are an engaged community that values all members and actively encourages involvement, engagement, openness and transparency.

ATTACHMENTS:

- [1-Executive Summary](#)
- [2-Summary](#)
- [3-General Government](#)
- [4-Fire Services](#)
- [5-Building](#)
- [6-ByLaw Policing Animal Control](#)
- [7-Health Services](#)
- [8-Parks and Recreation](#)
- [9-Public Works](#)
- [10-Planning and Development](#)

[11-Agriculture Drainage](#)
[12-General Government](#)

Approved By:

Diane Larder, Director of Finance
Don MacLeod, Chief Administrative Officer
Karen Martin, Director of Corporate Services

Status:

Approved - 15 Dec 2022
Approved - 15 Dec 2022
Approved - 15 Dec 2022

				
TOWNSHIP OF ZORRA				
2023 BUDGET - OPERATION				
	2021 BUDGET	2022 BUDGET	2023 BUDGET	% Increase/ (Decrease)
EXECUTIVE SUMMARY				
OPERATING:				
GENERAL REVENUE	(\$1,150,055)	(\$1,133,803)	(\$1,172,800)	3.44%
GENERAL GOVERNMENT	\$986,050	\$1,215,229	\$1,362,343	12.11%
BUILDING	\$88,802	\$0	\$0	
BY-LAW	\$1,251,797	\$1,288,711	\$1,282,916	-0.45%
FIRE SERVICES	\$690,189	\$730,662	\$883,252	20.88%
RECREATION	\$908,440	\$1,073,415	\$1,045,155	-2.63%
TRANSPORTATION	\$3,192,500	\$3,395,458	\$3,765,497	10.90%
HEALTH SERVICES	\$87,645	\$94,573	\$103,282	9.21%
PLANNING	\$34,900	\$28,793	\$37,050	28.68%
DRAINAGE	\$22,362	\$26,983	\$39,742	47.28%
TOTAL OPERATING BUDGE	\$6,112,630	\$6,720,021	\$7,346,437	9.32%
CAPITAL:				
GENERAL GOVERNMENT		\$185,000	\$185,000	0.00%
BUILDING		\$0	\$0	
BY-LAW		\$0	\$0	
FIRE SERVICES		\$438,499	\$487,553	11.19%
RECREATION		\$350,224	\$359,524	2.66%
TRANSPORTATION		\$2,217,576	\$2,313,103	4.31%
HEALTH SERVICES		\$0	\$0	
DRAINAGE		\$92,000	\$92,000	0.00%
Capital Levy		(\$432,000)	(\$432,000)	0.00%
TOTAL CAPITAL BUDGET		\$2,851,298	\$3,005,180	5.40%
TOTAL BUDGET	\$6,112,630	\$9,571,319	\$10,351,617	8.15%

TOWNSHIP OF ZORRA					
2023 BUDGET - OPERATION					
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	% Increase/ (Decrease)
	SUMMARY				
REVENUES					
User Fees	(\$331,605)	(\$299,740)	(\$330,951)	(\$272,500)	-9.09%
Other Revenue	(\$962,918)	(\$1,011,106)	(\$1,448,579)	(\$1,194,345)	18.12%
Program Revenue	(\$1,394,360)	(\$1,419,953)	(\$869,851)	(\$1,489,300)	4.88%
Contribution from Reserves	(\$57,943)	(\$111,499)	\$0	(\$77,393)	-30.59%
TOTAL REVENUES	(\$2,746,826)	(\$2,842,298)	(\$2,649,381)	(\$3,033,538)	6.73%
EXPENDITURES					
Wages	\$2,848,680	\$3,235,285	\$2,692,890	\$3,562,722	10.12%
Benefits	\$716,404	\$659,079	\$572,129	\$715,228	8.52%
Administrative Exp	\$96,990	\$94,620	\$77,009	\$116,250	22.86%
Insurance Exp	\$282,500	\$367,104	\$371,937	\$427,035	16.33%
Program Exp	\$333,950	\$428,764	\$52,762	\$262,205	-38.85%
Contract Services	\$1,970,497	\$1,953,039	\$1,420,805	\$2,002,022	2.51%
Equipment & Supplies	\$861,329	\$976,654	\$756,945	\$1,213,080	24.21%
Building & Property Exp	\$590,150	\$616,600	\$473,328	\$663,950	7.68%
Vehicle Exp	\$332,200	\$372,150	\$337,251	\$446,450	19.97%
Other Exp	\$208,421	\$233,773	\$200,333	\$260,035	11.23%
Contribution to Reserves	\$616,335	\$601,000	\$691,636	\$711,000	18.30%
Election Exp	\$2,000	\$24,251	\$23,527	\$0	
TOTAL EXPENDITURES	\$8,859,456	\$9,562,319	\$7,670,552	\$10,379,976	8.55%
TOTAL OPERATING BUDGET	\$6,112,630	\$6,720,021	\$5,021,171	\$7,346,437	9.32%



2023 Draft Municipal Budget

GENERAL GOVERNMENT

The General Government section of the budget relates to the following categories:

- Council operations
- General Government
 - Administrative Staff wages
 - IT
 - Municipal Office

COUNCIL

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 143,432	\$ 138,745		(4,687)	-3%

- Increase in council wages based on cost of living increase
- Increase in conferences and training for council members
- Annual transfer to reserves for Election of 2026 of \$5,000

GENERAL GOVERNMENT

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 1,071,797	\$ 1,223,598	\$ 151,801		14%

- Increase in wages as per policy - COLA at 6.7% for Sept
- Projected insurance costs of 15%.
- Work with a consultant and send RFP out for insurance for the Apr 1, 2023 renewal date
- Increase in licenses & permits for various software (accounting software, budget software, icompass for agenda, office 365, etc.
- Asset Management included as part of the 2023 Budget and ongoing
 - shared position with the Township of Norwich, South-West Oxford and Blandford-Blenheim
 - start up costs of a laptop, cell phone and training. Report 2022-188



2023 Draft Municipal Budget

Capital

- Annual capital purchase of \$10,000 is budgeted toward computers, funded from reserves
 - Transfer to reserves of \$10,000 has been budgeted for computer purchases
- Transfer from reserves will be based on the actual value spent. Any unused funds will remain in
- reserves for future computer hardware purchases

TOTAL GENERAL GOVERNMENT

	2022 Budget	2023 Budget	Increase	Decrease	Percentage
Council	\$ 143,432	\$ 138,745		\$ (4,687)	0%
General Govern't	\$ 1,071,797	\$ 1,223,598	\$ 151,801	\$ -	14%
Total General Government	\$ 1,215,229	\$ 1,362,343	\$ 151,801	\$ (4,687)	12%

	TOWNSHIP OF ZORRA				% Increase/ (Decrease)
	2023 BUDGET - OPERATION				
	DEPARTMENTAL SUMMARY				
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	
COUNCIL					
REVENUES					
User Fees					
Other Revenue					
Program Revenue					
Contribution from Reserves					
TOTAL REVENUES	\$0	\$0	\$0	\$0	
EXPENDITURES					
Wages	\$10,100	\$100,250	\$86,731	\$109,605	9.33%
Benefits	\$5,850	\$5,680	\$5,408	\$8,390	47.71%
Administrative Exp	\$7,300	\$4,650	\$1,833	\$7,150	53.76%
Insurance Exp					
Program Exp	\$3,600	\$5,101	\$3,116	\$5,100	-0.02%
Contract Services					
Equipment & Supplies					
Building & Property Exp					
Vehicle Exp					
Other Exp	\$0	\$3,500	\$2,033	\$3,500	0.00%
Contribution to Reserves-Elk	\$0	\$0	\$0	\$5,000	
Election Exp	\$2,000	\$24,251	\$23,527	\$0	
TOTAL EXPENDITURES	\$28,850	\$143,432	\$122,647	\$138,745	-3.27%
TOTAL OPERATING BUDGET	\$28,850	\$143,432	\$122,647	\$138,745	-3.27%
GENERAL GOVERNMENT					
REVENUES					
User Fees					
Other Revenue	\$0	(\$30,000)	\$0	\$0	-100.00%
Program Revenue					
Contribution from Reserves					
TOTAL REVENUES	\$0	(\$30,000)	\$0	\$0	-100.00%
EXPENDITURES					
Wages	\$578,825	\$654,800	\$615,011	\$721,470	10.18%
Benefits	\$145,000	\$170,508	\$158,787	\$186,451	9.35%
Administrative Exp	\$48,600	\$50,340	\$38,723	\$50,600	0.52%
Insurance Exp	\$37,200	\$37,349	\$37,724	\$42,027	12.53%
Program Exp	\$29,050	\$28,800	\$10,082	\$29,000	0.69%
Contract Services	\$42,825	\$55,000	\$36,575	\$78,750	43.18%
Equipment & Supplies	\$57,500	\$65,000	\$71,497	\$82,000	26.15%
Building & Property Exp	\$18,200	\$40,000	\$28,010	\$33,300	-16.75%
Vehicle Exp					
Other Exp					
Contribution to Reserves					
TOTAL EXPENDITURES	\$957,200	\$1,101,797	\$996,409	\$1,223,598	11.05%
TOTAL OPERATING BUDGET	\$957,200	\$1,071,797	\$996,409	\$1,223,598	14.16%
TOTAL COUNCIL & GENERAL GOV'T	\$986,050	\$1,215,229	\$1,119,056	\$1,362,343	12.11%

<i>Township of Zorra</i>							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING 6%	2023 BUDGET	NOTES
090 - Council Expenses							
090-4101-000	Council Honorarium	\$10,100	\$100,250	\$86,731	\$6,015	\$109,605	Incl Deputy Mayor
090-4131-000	C P P	\$4,250	\$4,925	\$3,656	\$296	\$6,250	
090-4134-000	E H T	\$1,600	\$755	\$1,752	\$45	\$2,140	
090-4304-000	Technology Allowance - Council	\$3,600	\$3,601	\$3,116	\$216	\$3,600	
090-4308-000	Convention & Conference-COUNCIL	\$5,000	\$3,000	\$1,657	\$180	\$5,000	
090-4309-000	Training-COUNCIL	\$2,000	\$1,500	\$36	\$90	\$2,000	
090-4310-000	Mileage and Travel-COUNCIL	\$0	\$1,500	\$0	\$90	\$1,500	
090-4311-000	Stationery & Office Supplies-COUNCIL	\$300	\$150	\$140	\$9	\$150	
090-4369-000	Other Expenses-COUNCIL	\$0	\$3,500	\$2,033	\$210	\$3,500	
Total Dept 090 - Council		\$26,850	\$119,181	\$99,120	\$7,151	\$133,745	
100 - 111 General Government							
100-4101-000	Regular Full Time Wages-GEN GOV	\$575,000	\$650,800	\$607,291	\$39,048	\$716,470	
100-4105-000	Part Time Regular Wages-GEN GOV	\$3,825	\$4,000	\$7,720	\$240	\$5,000	
100-4131-000	C PP-GEN GOV	\$20,500	\$25,600	\$25,395	\$1,536	\$29,150	
100-4132-000	U I C-GEN GOV	\$6,700	\$7,300	\$9,236	\$438	\$7,830	
100-4133-000	O M E R S-GEN GOV	\$60,200	\$69,700	\$63,687	\$4,182	\$76,000	
100-4134-000	E H T-GEN GOV	\$10,900	\$12,700	\$12,211	\$762	\$13,971	
100-4135-000	Workers' Compensation-GEN GOV	\$15,100	\$18,600	\$16,371	\$1,116	\$20,500	
100-4136-000	Group Insurance-GEN GOV	\$28,200	\$33,108	\$27,765	\$1,986	\$35,000	
100-4137-000	Clothing Allowance-GEN GOV	\$500	\$500	\$560	\$30	\$500	
100-4138-000	Vision Care Coverage - self insured	\$3,400	\$3,500	\$4,122	\$210	\$4,000	
100-4304-000	Telephone-GEN GOV	\$11,700	\$11,800	\$9,474	\$708	\$11,800	
100-4306-000	Memberships-GEN GOV	\$6,100	\$6,550	\$6,604	\$393	\$6,800	
100-4307-000	Subscriptions & Publications-GEN	\$500	\$690	\$668	\$41	\$700	
100-4308-000	Conventions & Conferences-GEN	\$4,300	\$4,300	\$3,068	\$258	\$4,300	
100-4309-000	Training-GEN GOV	\$3,500	\$4,000	\$580	\$240	\$4,000	
100-4310-000	Mileage-GEN GOV	\$3,750	\$2,500	\$1,038	\$150	\$2,500	
100-4311-000	Stationery & Office Supplies-GEN GOV	\$5,000	\$5,000	\$2,132	\$300	\$5,000	
100-4312-000	Operating Equipment & Supplies-GEN GO	\$5,000	\$7,500	\$3,141	\$450	\$7,500	
100-4313-000	Postage & Express-GEN GOV	\$12,000	\$10,000	\$11,378	\$600	\$10,000	
100-4314-000	Marriage Licenses-GEN GOV	\$6,000	\$5,000	\$0	\$300	\$5,000	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING 6%	2023 BUDGET	NOTES
100-4315-000	Advertising - ZORRA Magazine-GEN GO	\$7,000	\$8,500	\$4,261	\$510	\$8,500	
100-4316-000	Advertising and Notices-GEN GOV	\$1,000	\$1,000	\$1,655	\$60	\$1,000	
100-4317-000	Computer Support-GEN GOV	\$10,000	\$10,000	\$7,197	\$600	\$10,000	
100-4334-000	Grass Cutting-GEN GOV	\$1,100	\$1,150	\$892	\$69	\$1,150	
100-4342-000	Branding /Promotion Items-GEN GOV	\$5,000	\$5,000	\$0	\$300	\$5,000	
100-4366-000	Equipment Lease-GEN GOV	\$2,000	\$2,500	\$2,128	\$150	\$2,500	
100-4367-000	Licenses & Permits-GEN GOV	\$40,500	\$45,000	\$59,031	\$2,700	\$60,000	licensing & software use
105-4301-000	Heat-ADMIN BLDG	\$2,500	\$2,500	\$2,939	\$150	\$3,000	
105-4302-000	Hydro-ADMIN BLDG	\$5,500	\$6,300	\$4,331	\$378	\$6,300	
105-4315-000	Cleaning & Maintenance Supplies-ADMIN	\$600	\$10,850	\$7,521	\$651	\$10,850	
105-4320-000	Building Maintenance-ADMIN BLDG	\$5,200	\$6,000	\$6,537	\$360	\$6,000	
105-4322-000	Grounds Maintenance-ADMIN BLDG	\$300	\$1,000	\$226	\$60	\$1,000	
105-4335-000	Snow Removal-ADMIN BLDG	\$3,000	\$4,500	\$4,927	\$270	\$5,000	
108-4340-000	Legal Expenses-FINANCIAL EXP	\$2,000	\$5,000	\$3,574	\$300	\$5,000	
108-4341-000	Auditor Fees-FINANCIAL EXP	\$28,325	\$30,000	\$21,680	\$1,800	\$30,000	
108-4342-000	Consulting Fees-FINANCIAL EXP	\$14,500	\$25,000	\$14,895	\$1,500	\$25,000	
108-4345-000	General Insurance-FINANCIAL EXP	\$27,200	\$27,349	\$27,850	\$1,641	\$32,027	15%
108-4347-000	Bank Handling Charges-FINANCIAL	\$2,000	\$2,000	\$1,825	\$120	\$2,000	
108-4349-000	Donations & Flowers-FINANCIAL EXP	\$300	\$300	\$600	\$18	\$500	
108-4351-000	Trophies, Awards & Recognition-FINANCI	\$7,000	\$7,000	\$1,389	\$420	\$7,000	
108-4364-000	Expenses re Insurance Deductible	\$10,000	\$10,000	\$9,874	\$600	\$10,000	
110-4115-000	Polling Officials Wages-ELECTION	\$0	\$3,500	\$0	\$210	\$0	
110-4310-000	MILEAGE-ELECTION	\$0	\$250	\$0	\$15	\$0	
110-4311-000	Office Supplies-ELECTION	\$0	\$500	\$81	\$30	\$0	
110-4316-000	Advertising and Notices-ELECTION	\$0	\$1,000	\$5,500	\$60	\$0	
110-4357-000	Voters' Supplies-ELECTION	\$2,000	\$18,051	\$17,946	\$1,083	\$0	
110-4358-000	Inaugural Event-ELECTION	\$0	\$950	\$0	\$57	\$0	
110-4450-000	Transfer to Reserves - Future	\$0	\$0	\$0	\$0	\$5,000	
111-4312-000	Asset Management - Supplies	\$0	\$0	\$0	\$0	\$2,000	Cell phone/laptop/training
111-4350-000	Asset Management - Contracted Out	\$0	\$0	\$0	\$0	\$23,750	shared position
	Total Dept 100-111	\$959,200	\$1,096,048	\$1,019,936	\$65,763	\$1,228,598	
	Total	\$986,050	\$1,215,229	\$1,119,056	\$72,914	\$1,362,343	



2023 Draft Municipal Budget

PROTECTION SERVICES - FIRE

The protection services section of the budget relates to the following categories:

- Fire - General Administration
- Fire - Administration for all 3 Stations
- Fire - Embro Station
- Fire - Thamesford Station
- Fire - Uniondale Station
- Emergency Management

TAX LEVY REQUIREMENT

Fire Service Operations

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 730,662	\$ 883,252	\$ 152,590		21%

OPERATING

The changes within the Fire Services Budget highlights the following:

- This budget encompasses the Fire Service as one body, as a team and removes the segregation of the stations. The only division is related to the structure of the actual building by recording the expenses related to the maintenance to each individual building.
- All fire wages, training, equipment supplies and maintenance are combined as one.
- Increase in wages contributes to the cost of living of 6.7%
- Wages also includes 50% of an administrative position to assist in records management. This position has not previously been funded from the Fire Department budget.
- Fire Services structure includes:
 - > Fire Chief
 - > Admin Support at 50%
 - > Rural Fire Services Oxford County Training Officer - shared between 5 municipalities
 - > Rural Fire Services Oxford County Fire Prevention Officer - shared between 5 municipalities
 - > 3 District Chiefs (1 per station)
 - > 3 Deputy District Chiefs (1 per station)
 - > 8 Captains (3 - Embro, 3 - Thamesford and 2 - Uniondale)
 - > 3 Training Officers (1 per station)
 - > 45 Fire Fighters (16 - Embro, 16 - Thamesford and 13 - Uniondale)
 - > 7 recruits have been hired for 2023 (4 - Thamesford, 2 - Embro and 1 - Uniondale)



2023 Draft Municipal Budget

- Adjustment of wages within the ranks of the Fire Service are part of the this budget.

The rank that is being increased is that of the Deputy District Chief, currently there is less than \$300 between this position and that of the Captain. The Deputy District Chief carries significantly more responsibility than the Captain and thus the adjustment within this rank has been made.

The final change is within the recruit honorarium from \$1,000 to \$1,500 upon successful completion and certification of the training including now HazMat Awareness and Ops. It is a legislative requirement to certify the fire fighters to this level and they do not get paid for their time while in recruit training. They commit on average 200 hours of theory training and more than 10 weekends to practical training.

- Year 2022 saw half the year with the implementation of shared new position for Fire Prevention Officer with the 5 rural municipalities
- Fire dispatch system will change to Tillsonburg (includes start up costs)
- Annual Transfer to Reserves to help fund Scenerio Exercise - \$1,000
- Allocate funds for conferences for the Chief resuming post Covid

- Increase in training to help fund mandatory training firefighter certification legislation and standard first aid for all fire fighters.

TRANSFER TO RESERVES

- Establish the following reserves for future asset replacement
 - Transfer to vehicle reserves of \$204,000 for future apparatus replacement.
 - Transfer to building reserves of \$5,000 for maintenance of fire halls (expectation for this reserve to continue to grow to help fund future facilities when needed)
 - Transfer to communication reserve of \$12,000 for the future replacement
 - Transfer to SCBA reserves of \$25,000 for replacement at end of life

CAPITAL

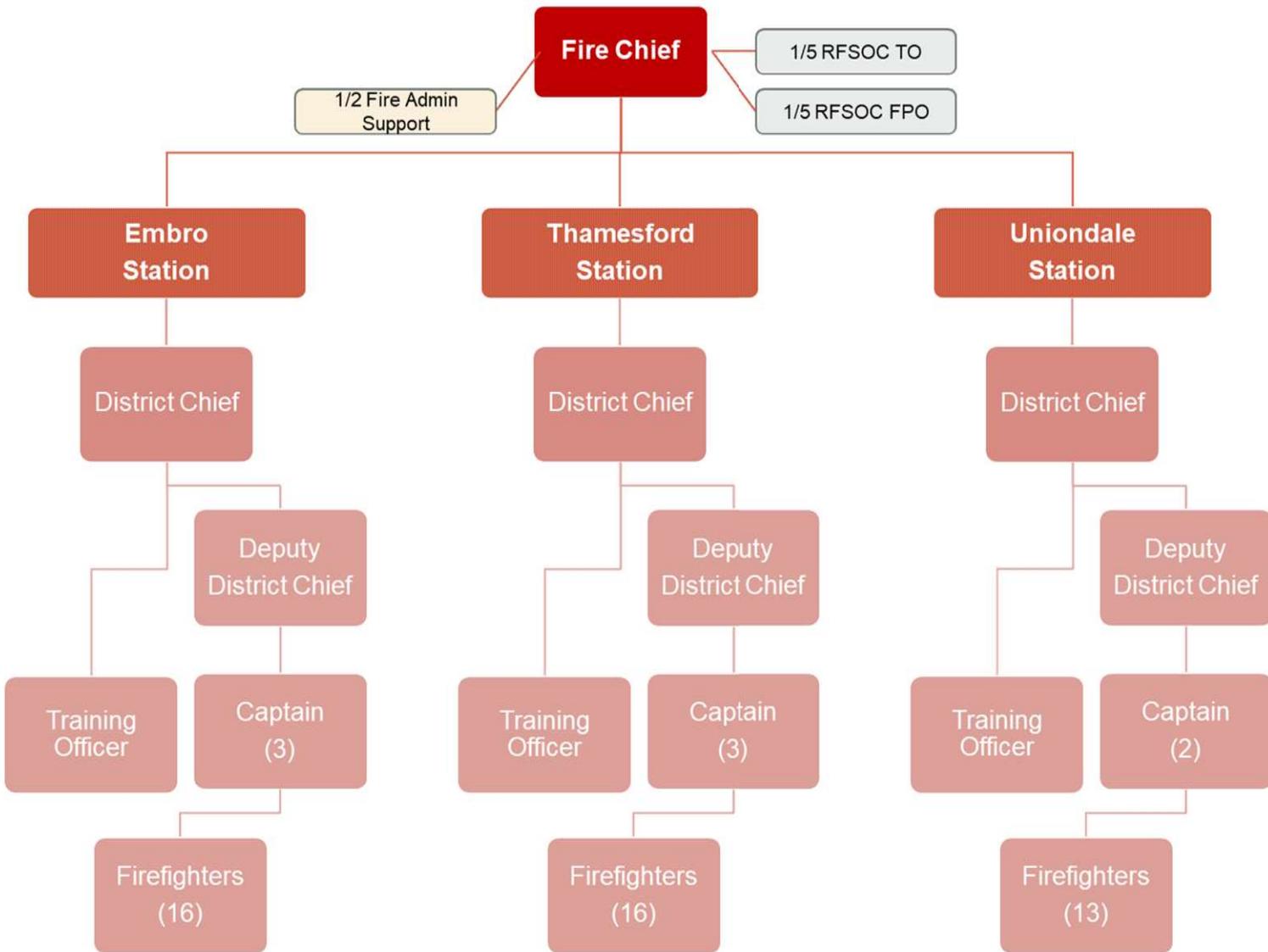
- Purchase of a new pumper for the Thamesford Station for a budget of \$650,000
- Crack Sealing of the Thamesford Fire Station parking lot of \$2,500
- Equipment replacement of \$121,550

Includes bunker gear / boots / helmets / masks / cylinders / radios / pagers / batteries / 2 PPE dryers and eDruolics

TRANSFER FROM RESERVES

- \$650,000 to fund the purchase of a new pumper in Capital
- Crack sealing will be funded from the building reserve of \$2,500

TOWNSHIP OF ZORRA FIRE SERVICES ORGANIZATIONAL CHART



	TOWNSHIP OF ZORRA 2023 BUDGET - OPERATION DEPARTMENTAL SUMMARY				% Increase/ (Decrease)
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	
PROTECTION SERVICES - FIRE					
REVENUES					
User Fees	(\$100)	(\$300)	(\$950)	\$0	
Other Revenue	(\$6,000)	(\$6,000)	(\$3,000)	\$0	
Program Revenue	\$0	\$0	(\$1,400)	\$0	
Contribution from Reserves					
TOTAL REVENUES	(\$6,100)	(\$6,300)	(\$5,350)	\$0	-100.00%
EXPENDITURES					
Wages	\$361,200	\$398,165	\$286,252	\$464,904	
Benefits	\$43,585	\$31,045	\$22,013	\$35,105	
Administrative Exp	\$5,400	\$6,800	\$7,237	\$13,780	
Insurance Exp	\$22,500	\$26,848	\$27,838	\$32,013	
Program Exp	\$84,000	\$86,600	\$30,919	\$104,100	
Contract Services	\$19,500	\$10,000	\$6,220	\$10,000	
Equipment & Supplies	\$68,754	\$73,754	\$53,277	\$102,500	
Building & Property Exp	\$50,500	\$50,500	\$44,692	\$63,600	
Vehicle Exp	\$40,850	\$52,250	\$28,071	\$56,250	
Other Exp	\$0	\$0	\$0	\$0	
Contribution to Reserves	\$0	\$1,000	\$0	\$1,000	
TOTAL EXPENDITURES	\$696,289	\$736,962	\$506,517	\$883,252	19.85%
TOTAL OPERATING BUDGET	\$690,189	\$730,662	\$501,168	\$883,252	20.88%

<u>Township of Zorra</u>						
	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
				6%		
EMERGENCY SERVICES						
120-3700-000	Fire Dept. Revenue -Firework	\$0	\$0	(\$210)	\$0	\$0
120-3769-000	Fire Dept - Revenue - Fire Inspections-	(\$100)	(\$300)	(\$740)	(\$18)	\$0
120-3775-000	Vehicle & Equipment Sales-Fire Dept	\$0	\$0	(\$3,000)	\$0	\$0
120-3908-000	GST Rebate - Fire	(\$6,000)	(\$6,000)	\$0	(\$360)	\$0
120-3969-000	Fire Dept Rev- Fire Marque, Other	\$0	\$0	(\$1,400)	\$0	\$0
120-4101-000	Fire Admin-Wages	\$99,000	\$108,165	\$94,050	\$6,490	\$140,404
120-4103-000	Fire Admin-Overtime Wages	\$0	\$5,000	\$0	\$300	\$5,500
120-4131-000	Fire Admin-C P P	\$3,200	\$3,500	\$3,389	\$210	\$5,240
120-4132-000	Fire Admin-U I C	\$1,035	\$1,035	\$1,154	\$62	\$1,410
120-4133-000	Fire Admin-O M E R S	\$11,000	\$12,815	\$10,611	\$769	\$16,200
120-4134-000	Fire Admin-EHT	\$2,000	\$2,100	\$1,835	\$126	\$2,740
120-4135-000	Fire Admin-Workers' Compensation	\$20,000	\$3,095	\$2,639	\$186	\$4,015
120-4136-000	Fire Admin-Group Insurance	\$6,350	\$8,500	\$2,384	\$510	\$5,500
120-4137-000	Uniforms - Fire-GEN FIRE	\$3,000	\$4,000	\$2,688	\$240	\$7,500 recruits/white shirts for officers & bars
120-4304-000	Fire -Cell phone-GEN FIRE	\$300	\$300	\$1,300	\$18	\$2,000 Phone/ipads & data
120-4306-000	MEMBERSHIPS-GEN FIRE	\$500	\$500	\$359	\$30	\$530
120-4307-000	Fire Chief - subscriptions-GEN FIRE	\$300	\$3,600	\$3,825	\$216	\$4,500 Who's Responding App
120-####-000	Fire Chief - Conference					\$4,500 OAFc Conf/OAFc AGM/FSWO
120-4310-000	Mileage-GEN FIRE	\$0	\$10,000	\$402	\$600	\$10,000
120-4311-000	Stationery & Office Supplies-GEN	\$2,400	\$500	\$388	\$30	\$500
120-4313-000	POSTAGE/EXPRESS-GEN FIRE	\$700	\$700	\$723	\$42	\$750
120-4316-000	Advertising/Notices-GEN FIRE	\$300	\$300	\$0	\$18	\$0
All Station Expenses						
120-4308-000	Joint Training Officer-GEN FIRE	\$23,000	\$23,000	\$11,737	\$1,380	\$25,000
120-4309-000	Training - All stations-GEN FIRE	\$60,000	\$60,000	\$16,694	\$3,600	\$70,000 Mandatory training ff certification/first
120-4312-000	Operating Equip/supplies - all stations-	\$6,500	\$6,500	\$5,036	\$390	\$7,500
120-4324-000	Equipment Maintenance - all stations-	\$15,000	\$20,000	\$23,336	\$1,200	\$22,500 jaws/ladder testng/flow/SCBA Compress
120-4326-000	Vehicle Maintenance- all stations-	\$30,000	\$30,000	\$19,513	\$1,800	\$32,500 pump testing/safetys
120-4327-000	Vehicle Fuel & Oil- all stations-GEN	\$10,600	\$12,000	\$8,156	\$720	\$13,500
120-4328-000	Communication System-GEN FIRE	\$17,700	\$17,700	\$4,391	\$1,062	\$20,000 Five9 agreement
120-4329-000	Radio/Pager repairs all stations-GEN	\$2,500	\$2,500	\$1,178	\$150	\$2,500
120-4330-000	Fire Dispatch System-GEN FIRE	\$22,054	\$22,054	\$19,136	\$1,323	\$45,000 Tillsonburg Agreement & startup
120-4337-000	Ingersoll Fire Agreement-GEN FIRE	\$19,500	\$10,000	\$6,220	\$600	\$10,000

<u>Township of Zorra</u>						
	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
				6%		
120-4345-000	Insurance-GEN FIRE	\$22,500	\$26,848	\$27,838	\$1,611	\$32,013 \$0
120-4351-000	Volunteer Appreciaton-GEN FIRE	\$0	\$2,000	\$0	\$120	\$2,000
120-4361-000	Protective Clothing - all stations-GEN	\$12,000	\$12,000	\$7,650	\$720	\$13,000
120-4367-000	Licenses & Permits-GEN FIRE	\$0	\$2,600	\$0	\$156	\$2,600
120-4370-000	Fire Prevention-all stations-GEN FIRE	\$8,000	\$5,000	\$3,887	\$300	\$8,000
120-4371-000	Fire Prevention Officer-GEN FIRE		\$12,000	\$465	\$720	\$23,000 1/5 of FPO
	Total Dept. 120	\$393,339	\$422,012	\$275,635	\$25,321	\$540,402
	121 - Embro Fire Dept.					
121-4101-000	Embro Dept. Wages-EMBRO FIRE	\$93,000	\$95,000	\$65,000	\$5,700	\$105,000
121-4301-000	Heat-EMBRO FIRE	\$2,000	\$2,000	\$2,956	\$120	\$2,200
121-4302-000	Hydro-EMBRO FIRE	\$3,100	\$3,100	\$1,639	\$186	\$3,300
121-4303-000	Water-Embro			\$254	\$0	\$300
121-4320-000	Building Maintenance-EMBRO FIRE	\$3,000	\$3,000	\$2,808	\$180	\$3,700 cleaning incr
121-4334-000	Grass Cutting-Embro Fire			\$122	\$0	\$300
121-4335-000	Snow Removal-EMBRO FIRE	\$2,000	\$2,000	\$929	\$120	\$2,200
	Total - Dept. 121	\$103,100	\$105,100	\$73,706	\$6,306	\$117,000
	122 - Thamesford Fire Dept.					
122-4101-000	Thamesford Dept. Wages	\$82,000	\$90,000	\$75,000	\$5,400	\$96,000
122-4301-000	Heat	\$4,000	\$4,000	\$2,492	\$240	\$4,300
122-4302-000	Hydro	\$7,000	\$7,000	\$4,470	\$420	\$7,500
122-4303-000	Water	\$3,000	\$3,000	\$1,817	\$180	\$3,200
122-4320-000	Building Maintenance	\$7,000	\$7,000	\$8,150	\$420	\$11,500 CO system & cleaning
122-4334-000	Grass Cutting	\$2,000	\$2,000	\$2,117	\$120	\$2,200
122-4335-000	Snow Removal	\$8,000	\$8,000	\$9,666	\$480	\$12,000
	Total Dept. 122	\$113,000	\$121,000	\$103,711	\$7,260	\$136,700

<i>Township of Zorra</i>							
	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING 6%	2023 BUDGET	NOTES	
123 - Uniondale Fire Dept.							
123-4101-000	Uniondale Dept. Wages	\$64,200	\$65,000	\$40,000	\$3,900	\$70,000	
123-4301-000	Heat	\$1,200	\$1,200	\$535	\$72	\$1,300	
123-4302-000	Hydro	\$3,000	\$3,000	\$2,866	\$180	\$3,200	
123-4304-000	Telephone	\$900	\$900	\$641	\$54	\$1,000	
123-4320-000	Building Maintenance	\$2,500	\$2,500	\$1,375	\$150	\$3,500	cleaning incr
123-4334-000	Grass Cutting	\$1,500	\$1,500	\$1,710	\$90	\$1,600	
123-4335-000	Snow Removal	\$1,200	\$1,200	\$789	\$72	\$1,300	
Total - Dept. 123		\$74,500	\$75,300	\$47,916	\$4,518	\$81,900	
125 - Emergency Preparedness							
125-4309-000	Training	\$1,000	\$1,000	\$0	\$60	\$1,000	
125-4310-000	Mileage	\$250	\$250	\$0	\$15	\$250	
125-4312-000	Operating Equipment & Supplies -	\$5,000	\$5,000	\$200	\$300	\$5,000	
125-4450-000	Emergency Measures-Transfers to		\$1,000	\$0	\$60	\$1,000	
Total Dept 125 Emergency		\$6,250	\$7,250	\$200	\$435	\$7,250	
Total		\$690,189	\$730,662	\$501,168	\$43,840	\$883,252	



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PROTECTION SERVICES - BUILDING

The protection services section of the budget relates to the following categories:

- Building
- Septic Services

TAX LEVY REQUIREMENT

Building Service Operations

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ -	\$ -	\$ -	-	0%

The Building Department continues to strive to ensure that all building applications are processed and inspections are completed in a timely fashion.

The Building Department underwent a fee study and as a result of the study, building permit fees were adjusted for 2022. By-Law 2022-57 was amended to reflect the new fee structure.

- The Township is expecting a surplus for 2022 with a record number of permits issued
- Continuation of septic permits with the majority of them completed and the Township should start to see a decrease within this area.
- Increase in wages and salary.
- The Building department has 2 full time staff; that being the Chief Building Official and a Building Inspector.

- An administrative position was added to the building department to help with the administration duties of the department. The position is shared with Corporate Services at 25% of the shared position while the remaining 75% is that of the Building Department. This position has been an asset to the organization with a quicker closing time for permits, resulting in an increase in assessments for the municipality.



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- Implementation of icloud permitting software was completed in 2022. This is a web based software enabling property owners to complete their building permits on line with a log on ID and view permits and transfer plans electronically. The set up and first year annual maintenance fee was covered by Oxford County through their modernization grant. The Township will cover the annual maintenance cost going forward.
- Purchase 2 ipads for mobile inspections and is all part of the new icloud permitting software

Transfer from Reserves

- A transfer of \$77,393 from reserves to recover the overall building department expenses and to require a zero tax levy.
- A transfer of \$55,000 from reserves towards the purchase of a new electric truck for 2023
- This will leave a balance of approximately \$209,560 in the reserves and does not reflect the surplus for 2022 at this time.

Capital

- The purchase of a new electric truck is scheduled for 2023 and to be funded from reserves

TOWNSHIP OF ZORRA					
2023 BUDGET - OPERATION					
DEPARTMENTAL SUMMARY					
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	% Increase/ (Decrease)
BUILDING ENFORCEMENT					
REVENUES					
User Fees	(\$250,000)	(\$220,000)	(\$262,319)	(\$200,000)	-9.09%
Other Revenue	\$0	(\$13,000)	(\$6,510)	(\$3,500)	-73.08%
Program Revenue					
Contribution from Reserves	\$0	(\$45,599)	\$0	(\$77,393)	69.73%
TOTAL REVENUES	(\$250,000)	(\$278,599)	(\$268,829)	(\$280,893)	0.82%
EXPENDITURES					
Wages	\$142,000	\$183,790	\$147,438	\$181,500	-1.25%
Benefits	\$122,802	\$42,150	\$36,354	\$44,220	4.91%
Administrative Exp	\$2,600	\$2,950	\$1,055	\$2,150	-27.12%
Insurance Exp	\$15,300	\$16,209	\$16,629	\$19,123	17.98%
Program Exp	\$14,100	\$15,400	\$7,497	\$9,900	-35.71%
Contract Services	\$0	\$0	\$0	\$0	
Equipment & Supplies	\$500	\$400	\$0	\$3,000	650.00%
Building & Property Exp					
Vehicle Exp	\$6,000	\$5,800	\$4,980	\$6,000	3.45%
Other Exp	\$9,100	\$11,900	\$3,738	\$15,000	26.05%
Contribution to Reserves	\$26,400	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$338,802	\$278,599	\$217,691	\$280,893	0.82%
TOTAL OPERATING BUDGET	\$88,802	\$0	(\$51,138)	\$0	

<u>Township of Zorra</u>							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	BUILDING DEPT						
130-3900-000	Building Permits	(\$250,000)	(\$220,000)	(\$262,319)	(\$13,200)	(\$200,000)	
130-3930-000	Septic Permits	\$0	(\$13,000)	(\$6,510)	(\$780)	(\$3,500)	
130-3990-000	Transfer from Reserves	\$0	(\$45,599)	\$0	(\$2,736)	(\$77,393)	Operations
130-4101-000	Regular Full Time Wages	\$142,000	\$183,790	\$147,287	\$11,027	\$181,500	
130-4103-000	Overtime Wages	\$0	\$0	\$151	\$0	\$0	
130-4131-000	C PP	\$58,002	\$8,160	\$6,854	\$490	\$7,950	
130-4132-000	U I C	\$2,000	\$2,435	\$2,388	\$146	\$2,140	
130-4133-000	O M E R S	\$14,500	\$18,495	\$14,724	\$1,110	\$19,900	
130-4134-000	E H T	\$2,800	\$3,585	\$2,829	\$215	\$3,540	
130-4135-000	Workers' Compensation	\$41,400	\$5,250	\$4,063	\$315	\$5,190	
130-4136-000	Group Insurance	\$4,100	\$4,225	\$5,496	\$254	\$5,500	
130-4137-000	Clothing Allowance	\$900	\$400	\$380	\$24	\$400	
130-4304-000	Building Dept.-Telephone-	\$1,200	\$1,700	\$775	\$102	\$1,700	
130-4306-000	Memberships	\$900	\$850	\$265	\$51	\$400	
130-4309-000	Training	\$4,500	\$5,000	\$847	\$300	\$1,500	
130-4310-000	Mileage	\$8,700	\$10,000	\$6,271	\$600	\$8,000	
130-4311-000	Stationery & Office	\$500	\$0	\$15	\$0	\$50	
130-4312-000	Operating Equipment &	\$500	\$400	\$0	\$24	\$3,000	2 tablets
130-4316-000	Advertising and Notices	\$0	\$400	\$0	\$24	\$0	
130-4326-000	Building Dept.-Vehicle	\$1,000	\$1,300	\$1,128	\$78	\$2,000	
130-4327-000	Building Dept.-Vehicle Fuel & Oil-	\$5,000	\$4,500	\$3,852	\$270	\$4,000	
130-4330-000	Ontario One Call Locates	\$1,400	\$4,100	\$2,321	\$246	\$2,000	
130-4345-000	Insurance	\$15,300	\$16,209	\$16,629	\$973	\$19,123	15%
130-4369-000	Other Expenses	\$7,700	\$7,800	\$1,417	\$468	\$13,000	i cloud fee-annual fee
130-4450-000	Transfer to Reserves	\$26,400	\$0	\$0	\$0	\$0	
	Total - Dept. 130	\$88,802	\$0	(\$51,138)	\$0	\$0	
	Capital Purchase						
130-3990-000	Transfer from Reserves	\$0	(\$45,599)	\$0	(\$2,736)	(\$55,000)	New Vehicle Purchase



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PROTECTION SERVICES - BYLAW

The protection services section of the budget relates to the following categories:

- ByLaw Enforcement
- Fence Viewers
- Animal Control
- Stock Valuer

TAX LEVY REQUIREMENT**ByLaw & Other Service Operations**

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 36,862	\$ 41,724	\$ 4,862		13%

ByLaw & Other Services

- Shared By-Law Enforcement Officer with the Townships of Norwich, South-West Oxford and Blandford-Blenheim. See report 2022-154 for reference
- The annual cost is projected at \$25,325 per municipality plus a start up cost of \$7,600. The start up cost includes a new vehicle, laptop, cell phone, portable radio and training
- Capital Expense of a new vehicle for \$25,000 forms part of this budget and the cost will be shared with the partnering municipalities
- The municipality is including some wages for other staff to be allocated to this department to oversee during vacation time.
- Funds of \$5,000 will be transferred to reserves to be set aside for future vehicle purchases
- Dog tag license has been fully uploaded as part of the tax levy and continued increase is the agreement with the Humane Society at CPI inflation



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TAX LEVY REQUIREMENT**Policing Services**

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 1,251,849	\$ 1,241,192		(10,657)	-1%

Policing Services

Policing services for the municipality decreases to \$1,241,192 from \$1,251,849 for 2023

Provided in your budget package is the Estimated OPP 20223 Annual Billing Statement

		<u>Comparison of 2021 / 2022 /2023</u>		
		2021	2022	2023
<u>Base Service</u>	Property Counts	\$ 3,434	\$ 3,482	\$ 3,523
	Cost/Property is	\$ 215	\$ 217	\$ 210
	Total Cost is:	\$ 647,610	\$ 636,493	\$ 618,416
<u>Calls for Service</u>	Total of all municipalities	168,336,779	176,906,037	178,576,909
	Municipal portion	0.3074%	0.3168%	0.31%
	Cost/Property is	\$ 142	\$ 152	\$ 149
	Total Cost is:	\$ 517,436	\$ 560,522	\$ 557,858
	Overtime	\$ 30,854	\$ 31,659	\$ 32,762
	Prisoner Transportation	\$ 7,699	\$ 6,325	\$ 4,368
	Accommodation/Cleaning	\$ 17,077	\$ 17,866	\$ 18,180
	Total 2020 Estimated Costs	\$ 1,220,676	\$ 1,252,865	\$ 1,231,584
	2019 Year End Adj	\$ 14,770		
	2020 Year End Adj		\$ 3,584	
	2021 Year End Adj			\$ 14,609
	Grand total for 2021	\$ 1,235,446		
	Grand total for 2022		\$ 1,256,449	
	Grand total for 2023			\$ 1,246,193

		TOWNSHIP OF ZORRA 2023 BUDGET - OPERATION DEPARTMENTAL SUMMARY				% Increase/ (Decrease)
		2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	
BY-LAW ENFORCEMENT / POLICING / ANIMAL CONTROL						
REVENUES						
User Fees	(\$16,550)	(\$7,000)	(\$9,340)	(\$7,000)		
Other Revenue	\$0	\$0	(\$80)	(\$99,900)		
Program Revenue						
Contribution from Reserves						
TOTAL REVENUES	(\$16,550)	(\$7,000)	(\$9,420)	(\$106,900)	1427.14%	
EXPENDITURES						
Wages	\$17,500	\$18,800	\$0	\$75,000		
Benefits	\$5,750	\$5,855	\$0	\$17,844		
Administrative Exp	\$300	\$360	\$734	\$6,450		
Insurance Exp	\$0	\$0	\$729	\$1,500		
Program Exp	\$2,550	\$2,750	\$1,696	\$3,750		
Contract Services	\$1,242,247	\$1,267,946	\$951,870	\$1,253,672		
Equipment & Supplies						
Building & Property Exp						
Vehicle Exp	\$0	\$0	\$0	\$26,600		
Other Exp						
Contribution to Reserves	\$0	\$0	\$0	\$5,000		
TOTAL EXPENDITURES	\$1,268,347	\$1,295,711	\$955,029	\$1,389,816	7.26%	
TOTAL OPERATING BUDGET	\$1,251,797	\$1,288,711	\$945,608	\$1,282,916	-0.45%	

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR COST OF TO DATE	LIVING 6%	2023 BUDGET	NOTES
	BY-LAW						
131-3360-000	Revenue from Other	\$0	\$0	(\$80)	\$0	(\$99,900)	Report 2022-154
131-3930-000	By-Law Fines	(\$1,000)	(\$500)	(\$57)	(\$30)	(\$500)	
131-4101-000	Regular Wages	\$17,500	\$18,800	\$0	\$1,128	\$75,000	Shared position & staff time during vac
131-4131-000	C. P.P.	\$800	\$800	\$0	\$48	\$3,675	
131-4132-000	U. I. C.	\$260	\$260	\$0	\$16	\$1,089	
131-4133-000	O. M. E. R. S.	\$1,800	\$1,835	\$0	\$110	\$7,000	
131-4134-000	E. H. T.	\$360	\$360	\$0	\$22	\$1,450	
131-4135-000	Workers' Compensation	\$530	\$530	\$0	\$32	\$2,130	
131-4136-000	Group Insurance	\$2,000	\$2,070	\$0	\$124	\$2,500	
	Clothing					\$1,000	
131-4306-000	Memberships	\$300	\$180	\$288	\$11	\$500	\$500 for both MLEOA AND OAPSO for MP
131-4308-000	Conference	\$0	\$0	\$729	\$0	\$0	
131-4309-000	TRAINING COURSES	\$1,500	\$1,600	\$846	\$96	\$2,000	
131-4316-000	ADVERTISING	\$0	\$180	\$174	\$11	\$750	
	Telephone			\$0		\$1,300	
131-4311-000	Office Supplies, misc.			\$272		\$3,900	portable radio/laptop/general office supplies
131-4327-000	Fuel					\$1,600	
	Transfer to Reserves					\$5,000	Vehicle replacement in 5 years
	New Vehicle purchase					\$25,000	Capital budget
	Insurance					\$1,500	
	Vehicle Repairs					\$0	
131-4354-000	Contracts - By-Law	\$0	\$4,500	\$2,537	\$270	\$0	
	Total - Dept. 131	\$24,050	\$30,615	\$4,709	\$1,837	\$34,994	
	ANIMAL CONTROL						
140-3440-000	Prov. Revenue re Wolf	(\$500)	(\$500)	(\$610)	(\$30)	(\$500)	
140-3900-000	Dog Tags	(\$14,150)	\$0	\$30	\$0	\$0	
140-3901-000	Dog Kennel's	(\$900)	(\$1,000)	(\$800)	(\$60)	(\$1,000)	
140-3902-000	Animal Care & Control	\$0	\$0	(\$60)	\$0	\$0	
140-4114-000	Stock Valuer Fees	\$150	\$150	\$150	\$9	\$150	
140-4354-000	Contracts - Canine Control	\$6,800	\$6,997	\$6,997	\$420	\$7,480	agreement (annual increase of CPI inflation)
140-4355-000	Livestock Claims	\$500	\$600	\$580	\$36	\$600	
	Total - Dept. 140	(\$8,100)	\$6,247	\$6,287	\$375	\$6,730	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR COST OF TO DATE	COST OF LIVING 6%	2023 BUDGET	NOTES
	POLICING						
119-3969-000	Other Revenue-Court Security Costs Recovered	\$0	(\$5,000)	(\$7,904)		(\$5,000)	
119-4310-000	Policing Mileage	\$400	\$400	\$120		\$0	
119-4369-000	Policing Services	\$1,235,447	\$1,256,449	\$942,336		\$1,246,192	
	Total - Dept 119	\$1,235,847	\$1,251,849	\$934,552	\$0	\$1,241,192	
	Total	\$1,251,797	\$1,288,711	\$945,548	\$2,212	\$1,282,916	



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HEALTH SERVICES

Health Services are highlighted below:

- Health & Safety
- Health Services
- Cemeteries

TAX LEVY REQUIREMENT

Health & Safety

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 4,100	\$ 9,150	\$ 5,050		123%

- Wages increased to help fund the costs associated to inspections of work place safety, committee meetings, etc.
- Increase training of representatives and provide first aid training and supplies

TAX LEVY REQUIREMENT

Health Services

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 62,245	\$ 63,305	\$ 1,060		1.70%

- The increase is within the wages



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TAX LEVY REQUIREMENT**Cemeteries**

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 28,228	\$ 30,827	\$ 2,599		9%

- Projecting an increase in insurance of 15%
- Anticipated increase within Ingersoll Rural Cemetery grant from \$17,254 to \$18,000
- Expected Grants: Gregory Cemetery
 St Andrew's Cemetery
 St John's Cemetery
 Wesley Methodist Cemetery
 TownLine Cemetery
 North Embro Cemetery
 Kintore Methodist Cemetery

Total Summary for Health Services

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 4,100	\$ 9,150	\$ 5,050	\$ -	123%
\$ 62,245	\$ 63,305	\$ 1,060	\$ -	2%
\$ 28,228	\$ 30,827	\$ 2,599	\$ -	9%
\$ 94,573	\$ 103,282	\$ 8,709	\$ -	9%

	TOWNSHIP OF ZORRA 2023 BUDGET - OPERATION DEPARTMENTAL SUMMARY				
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	% Increase/ (Decrease)
HEALTH SERVICES					
<u>REVENUES</u>					
User Fees					
Other Revenue	(\$42,000)	(\$42,000)	(\$7,091)	(\$42,000)	0.00%
Program Revenue					
Contribution from Reserves					
TOTAL REVENUES	(\$42,000)	(\$42,000)	(\$7,091)	(\$42,000)	0.00%
<u>EXPENDITURES</u>					
Wages	\$71,060	\$73,240	\$66,435	\$77,200	5.41%
Benefits	\$8,000	\$8,300	\$7,909	\$8,300	0.00%
Administrative Exp	\$3,930	\$4,280	\$521	\$5,150	20.33%
Insurance Exp	\$700	\$874	\$936	\$1,077	23.21%
Program Exp	\$12,505	\$12,505	\$4,599	\$13,805	10.40%
Contract Services	\$0	\$0	\$0	\$0	
Equipment & Supplies	\$20	\$20	\$0	\$0	-100.00%
Building & Property Exp	\$12,500	\$12,600	\$11,760	\$12,600	0.00%
Vehicle Exp					
Other Exp	\$20,930	\$24,754	\$25,104	\$27,150	9.68%
Contribution to Reserves					
TOTAL EXPENDITURES	\$129,645	\$136,573	\$117,264	\$145,282	6.38%
TOTAL OPERATING BUDGET	\$87,645	\$94,573	\$110,174	\$103,282	9.21%

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
	410 - Health & Safety				6%		
410-4101-000	HEALTH & SAFETY- Regular Wages-	\$0	\$100	\$487	\$6	\$3,000	
410-4116-000	Health & Safety-Vacation	\$0	\$0	\$4	\$0		
410-4131-000	Health & Safety-C P P-	\$0	\$0	\$27	\$0		
410-4132-000	Health & Safety-U I C-	\$0	\$0	\$10	\$0		
410-4133-000	Health & Safety-O M E R S-	\$0	\$0	\$38	\$0		
410-4134-000	Health & Safety-E H T-	\$0	\$0	\$10	\$0		
410-4135-000	Health & Safety-Workers'	\$0	\$0	\$14	\$0		
410-4309-000	Health & Safety-Training-	\$3,500	\$3,500	\$2,035	\$210	\$4,800	First Aid training- \$1248
410-4310-000	Health & Safety-Mileage-	\$150	\$150	\$150	\$9	\$150	
410-4311-000	Health & Safety-Stationery & Office Supplies	\$330	\$330	\$0	\$20	\$1,200	first aid kits updated
410-4312-000	Health & Safety-Operating Equipment	\$20	\$20	\$0	\$1	\$0	
	TOTAL DEPT 410	\$4,000	\$4,100	\$2,773	\$246	\$9,150	
	420 - Health Services						
420-3715-000	Donations - Health Services	(\$42,000)	(\$42,000)	(\$7,091)	(\$2,520)	(\$42,000)	
420-4105-000	PART TIME WAGES	\$68,160	\$69,000	\$62,826	\$4,140	\$70,000	
420-4116-000	Vacation Pay	\$2,900	\$4,140	\$3,118	\$248	\$4,200	
420-4131-000	C P P	\$3,000	\$3,200	\$3,252	\$192	\$3,200	
420-4132-000	U I C	\$1,500	\$1,550	\$1,459	\$93	\$1,550	
420-4134-000	E H T	\$1,300	\$1,350	\$1,286	\$81	\$1,350	
420-4135-000	Workers' Compensation	\$2,200	\$2,200	\$1,815	\$132	\$2,200	
420-4304-000	Telephone - Medical Office	\$1,600	\$1,950	\$117	\$117	\$1,950	
420-4311-000	Office Supplies	\$2,000	\$2,000	\$404	\$120	\$2,000	
420-4312-000	Medical Supplies	\$8,855	\$8,855	\$2,414	\$531	\$8,855	
420-4320-000	Health Services - Building Maint	\$10,000	\$10,000	\$10,000	\$600	\$10,000	
	TOTAL DEPT 420	\$59,515	\$62,245	\$79,600	\$3,735	\$63,305	

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	210 - Cemeteries						
210-4334-000	Grass Cutting	\$2,500	\$2,600	\$1,760	\$156	\$2,600	
210-4345-000	General Insurance	\$700	\$874	\$936	\$52	\$1,077	15%
210-4502-000	Grants to Other Cemeteries	\$6,000	\$7,500	\$7,850	\$450	\$9,150	
210-4503-000	Grants to Ingersoll Rural Cemetery	\$14,930	\$17,254	\$17,254	\$1,035	\$18,000	
	TOTAL DEPT 210	\$24,130	\$28,228	\$27,800	\$1,694	\$30,827	
	TOTAL	\$87,645	\$94,573	\$110,174	\$5,674	\$103,282	



2023 Draft Municipal Budget

Recreation and Facilities Department

The Recreation and Facilities Department section of the Budget encompasses the following:

- General Recreation
- Thamesford Pool
- Thamesford District Recreation Centre
- Thamesford Library and Resource Center
- Thamesford Parks
- Embro Community Centre
- Embro Town Hall
- Embro Parks
- Harrington Hall
- Harrington Park
- Kintore Park

TAX LEVY REQUIREMENT

Parks and Community Halls

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 164,968	\$ 190,517	\$ 25,549		15%

General Recreation, Pool, Camps, Thamesford Arena and Embro Arena

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 908,447	\$ 854,638		(53,808.97)	-6%

TOTAL RECREATION

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 1,073,415	\$ 1,045,155		28,259.84	-3%

OPERATING

- The Parks and Recreation Department employs during the winter season; 3 full-time administrative staff, 4 full-time facility operators, 4 part-time facility operators and 10 part-time facility attendants.



2023 Draft Municipal Budget

During the summer months the department employs 3 full-time administrative staff, 3 full-time facility operators, 10 camp staff, 10 lifeguards. New for 2023 is a seasonal parks attendant position for the period of May to September at 40 hours per week.

- Increase in wages and benefits
- Beachville Museum grant of \$57,990.
- Insurance increase of 15%

The 2023 budget includes \$25,000 costs towards a lease of a 1,400 square foot shop in Thamesford to equipment storage and maintenance

- Grant requests received for 2023 as of November 1st is \$8,500

CAPITAL

- Equipment purchases:
 - > Electric truck - \$75,000
 - > Transfer of the Building Dept vehicle to parks and recreation for use - no value
- Embro Community Center
 - > Replace Brine Header - \$75,000
- Thamesford District Recreation Center
 - > Replace Chiller - \$70,000
 - > Replace dehumidifier - \$65,000
 - > Flat roof mechanical area - \$27,000
 - > Dishwasher replacement - \$6,000
- Embro Parks
 - > Pavilion 80 x 40 structure at EZCC Park - \$194,000
- Trails - \$30,000
- Parks
 - > Matheson park - replace storage shed roof - \$6,000
 - > EZCC park - replace soccer goal frames - \$15,000
 - > TDRC park - design & engineering - \$15,000
 - > Grace Patterson park - small dog area fence - \$10,000
- Recreation Needs Study / Facilities Asset Management Study - \$21,000
- Thamesford Pool
 - > Accessible Viewing Area Reno - TASP - \$14,000
- Utilize grant opportunities if any come available during the 2023 year
 - > The replacement of the dishwasher to TDRC will be through grants if available
 - > The accessible viewing area at the Thamesford Pool to be completed if any grants are available to access

Transfer to Reserves

- Transfer to Recreation Reserves-\$102,000



2023 Draft Municipal Budget

- The sale of any used vehicles/equipment will be transferred to reserves for future purchases

Transfer from Reserves

- Recreation Reserves for new electric truck - \$40,000
- Capital Reserves to assist with purchase of electric truck - \$35,000
- Recreation Reserves to replace brine header - \$75,000
- Recreation Reserves to replace chiller - \$70,000
- Recreation Reserves for replace & retrofit playground structure at the North Park - \$40,000
- Capital Reserves to fund Needs Study - \$21,000

Equipment/Projects Deferred until 2024

- EZCC - replacement of hall tables and chairs - \$7,000
- TRDC - replacement of hall tables and chairs - \$7,000
- TRDC - office renovations - \$6,000
- Electric parks tractor deferred until a proper charging station is available for charging - \$40,000
- Repair parking lot drainage - \$35,000

	TOWNSHIP OF ZORRA				% Increase/ (Decrease)
	2023 BUDGET - OPERATION				
DEPARTMENTAL SUMMARY					
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	
PARKS AND RECREATION					
REVENUES					
User Fees					
Other Revenue	(\$6,000)	(\$3,500)	(\$1,923)	(\$4,000)	14.29%
Program Revenue	(\$401,060)	(\$384,300)	\$626	(\$554,200)	44.21%
Contribution from Reserves					
TOTAL REVENUES	(\$407,060)	(\$387,800)	(\$1,297)	(\$558,200)	43.94%
EXPENDITURES					
Wages	\$592,400	\$667,021	\$587,943	\$754,888	13.17%
Benefits	\$139,415	\$138,874	\$128,608	\$144,159	3.81%
Administrative Exp	\$13,200	\$9,575	\$3,755	\$9,000	-6.01%
Insurance Exp	\$62,600	\$122,952	\$125,234	\$144,019	17.13%
Program Exp	\$17,045	\$11,350	\$3,202	\$9,650	-14.98%
Contract Services					
Equipment & Supplies	\$54,000	\$58,800	\$59,239	\$64,000	8.84%
Building & Property Exp	\$368,850	\$370,800	\$280,791	\$398,150	7.38%
Vehicle Exp	\$8,750	\$12,500	\$5,309	\$11,000	-12.00%
Other Exp	\$59,240	\$69,343	\$67,343	\$68,490	-1.23%
Contribution to Reserves					
TOTAL EXPENDITURES	\$1,315,500	\$1,461,215	\$1,261,424	\$1,603,355	9.73%
TOTAL OPERATING BUDGET	\$908,440	\$1,073,415	\$1,260,127	\$1,045,155	-2.63%

Township of Zorra

	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES	
				6%			
230-370 Parks and Recreaton							
230-3510-000	Library Rent - County	(\$3,500)	(\$3,500)	\$0	(\$210)	(\$3,500)	
230-4101-000	Regular Wages	0.00	0.00	146.30	0.00	0.00	
230-4132-000	U I C	0.00	0.00	4.07	0.00	0.00	
230-4133-000	O M E R S	0.00	0.00	18.40	0.00	0.00	
230-4134-000	E H T	0.00	0.00	3.99	0.00	0.00	
230-4135-000	Workers'	0.00	0.00	5.84	0.00	0.00	
230-4301-000	Heat	1,800.00	1,800.00	1,295.44	108.00	1,800.00	
230-4302-000	Hydro	1,500.00	1,800.00	1,756.62	108.00	1,800.00	
230-4303-000	Water	1,300.00	1,300.00	705.81	78.00	1,000.00	
230-4320-000	Building Maintenance	4,500.00	4,500.00	3,709.66	270.00	4,500.00	
230-4335-000	Snow Removal	1,500.00	1,500.00	0.00	90.00	1,500.00	
230-4345-000	General Insurance	2,800.00	4,636.00	2,943.00	278.16	3,384.45	15% incr
EMBRO TOWNHALL		9,900.00	12,036.00	10,589.13	722.16	10,484.45	
<hr/>							
231-3740-000	Building Rent	(\$3,500)	(\$3,500)	(\$3,500)	(\$210)	(\$5,000)	
231-3769-000	Other Revenue	(\$5,500)	(\$3,500)	\$0	(\$210)	(\$4,000)	
231-4105-000	Part Time Wages	\$4,000	\$4,000	\$4,025	\$240	\$5,000	
231-4116-000	Vacation Pay	\$500	\$70	\$161	\$4	\$200	
231-4131-000	CPP	\$300	\$10	\$166	\$1	\$175	
231-4132-000	EI	\$210	\$30	\$103	\$2	\$110	
231-4133-000	O.M.E.R.S.	\$0	\$0	\$49	\$0	\$0	
231-4134-000	EHT	\$175	\$25	\$92	\$2	\$100	
231-4135-000	Workers Compensation	\$300	\$40	\$135	\$2	\$140	
231-4301-000	Heat	\$2,000	\$2,000	\$0	\$120	\$2,000	
231-4302-000	Hydro	\$500	\$500	\$0	\$30	\$500	
231-4303-000	Water & Sewer	\$500	\$500	\$0	\$30	\$500	
231-4315-000	Cleaning &	\$0	\$0	\$1,321	\$0	\$0	
231-4320-000	Building Maintenance	\$5,500	\$3,000	\$2,818	\$180	\$3,000	
231-4322-000	Grounds Maintenance	\$1,500	\$1,500	\$62	\$90	\$600	
231-4334-000	GRASS CUTTING	\$850	\$850	\$1,303	\$51	\$1,000	
231-4335-000	Snow Removal	\$7,500	\$8,000	\$8,513	\$480	\$9,000	
231-4345-000	Insurance	\$1,500	\$2,113	\$1,280	\$127	\$1,472	15% incr
BEATY/LIBRARY		\$16,335	\$15,638	\$17,027	\$938	\$14,797	

Township of Zorra

	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
				6%		
232-4301-000 -Heat-	\$750	\$250	\$248	\$15	\$0	
232-4302-000 Hydro	\$1,100	\$700	\$1,135	\$42	\$0	
232-4303-000 Water	\$1,100	\$500	\$586	\$30	\$0	
232-4320-000 -Building Maintenance-	\$1,500	\$500	\$471	\$30	\$0	
232-4335-000 -Snow Clearing-	\$2,300	\$700	\$1,523	\$42	\$0	
232-4350-000 Storage Building Lease	\$0	\$0	\$0	\$0	\$25,000	
PARKS STORAGE SHED	\$6,750	\$2,650	\$3,964	\$159	\$25,000	
260-3700-000 Embro Parks Revenue	(\$2,800)	(\$2,800)	\$0	(\$168)	(\$3,200)	
260-4101-000 Full Time Wages	\$11,500	\$12,106	\$9,735	\$726	\$12,917	
260-4105-000 Part Time Wages		\$0	\$1,931	\$0	\$8,547	
260-4116-000 Vacation Pay		\$0	\$77	\$0	\$342	
260-4131-000 C P P	\$400	\$400	\$152	\$24	\$686	
260-4132-000 U I C	\$200	\$225	\$271	\$14	\$285	
260-4133-000 O M E R S	\$1,030	\$1,090	\$1,021	\$65	\$1,163	
260-4134-000 E H T	\$230	\$240	\$261	\$14	\$270	
260-4135-000 Workers'	\$300	\$350	\$382	\$21	\$400	
260-4322-000 Grounds Maintenance	\$1,500	\$1,500	\$754	\$90	\$1,000	
260-4324-000 Equipment	\$500	\$800	\$0	\$48	\$500	
260-4334-000 Grass Cutting	\$10,000	\$12,000	\$8,055	\$720	\$10,000	
EMBRO PARKS	\$22,860	\$25,911	\$22,658	\$1,555	\$32,910	
262-3700-000 Matheson Park Revenue	(\$2,400)	(\$2,000)	\$0	(\$120)	(\$2,000)	
262-4301-000 Heat	\$325	\$350	\$230	\$21	\$250	
262-4302-000 Hydro - Flood Lights	\$600	\$500	\$444	\$30	\$450	
262-4303-000 Water	\$1,200	\$1,000	\$551	\$60	\$1,000	
262-4320-000 Building Maintenance	\$2,000	\$2,000	\$1,084	\$120	\$2,000	
262-4322-000 Grounds Maintenance	\$2,000	\$2,000	\$1,269	\$120	\$2,000	
262-4324-000 Equipment	\$1,000	\$1,500	\$545	\$90	\$1,000	
MATHESON PARK	\$4,725	\$5,350	\$4,123	\$321	\$4,700	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
263-4302-000	Hydro	\$0	\$300	\$0	\$18	\$300	
263-4303-000	Water	\$0	\$12,000	\$0	\$720	\$12,000	
263-4322-002	Grounds Maintenance	\$1,500	\$1,500	\$0	\$90	\$1,500	
263-4322-003	Equipment	\$2,500	\$2,000	\$0	\$120	\$2,000	
MEMORIAL PARK		\$4,000	\$15,800	\$0	\$948	\$15,800	
265-4302-000	EMBRO VILLAGE CENTRE PARK Hydro	\$400	\$400	\$272	\$24	\$350	
265-4303-000	EMBRO VILLAGE	\$350	\$350	\$233	\$21	\$350	
265-4322-000	EMBRO VILLAGE	\$300	\$300	\$296	\$18	\$300	
EMBRO VILLAGE PARK		\$1,050	\$1,050	\$801	\$63	\$1,000	
279-3700-000	Harrington Hall Rental	(\$300)	(\$300)	\$0	(\$18)	(\$300)	
279-4301-000	Heat	\$3,800	\$4,400	\$4,825	\$264	\$5,000	
279-4302-000	Power	\$1,600	\$1,800	\$1,009	\$108	\$1,500	
279-4320-000	Building Maintenance	\$3,000	\$5,000	\$9,358	\$300	\$3,500	
279-4322-000	Grounds Maintenance	\$0	\$300	\$1,054	\$18	\$300	
279-4334-000	Grass Cutting	\$600	\$400	\$760	\$24	\$800	
279-4345-000	Insurance	\$3,000	\$4,636	\$1,250	\$278	\$1,437	
HARRINGTON HALL		\$11,700	\$16,236	\$18,256	\$974	\$12,237	
280-4302-000	Harrington Ball Park Lights	\$400	\$400	\$268	\$24	\$350	
280-4322-000	Grounds Maintenance	\$1,500	\$1,000	\$370	\$60	\$800	
280-4334-000	Grass Cutting	\$1,000	\$1,100	\$130	\$66	\$1,100	
HARRINGTON BALL PARK		\$2,900	\$2,500	\$768	\$150	\$2,250	
281-4322-000	Grounds Maintenance	\$650	\$500	\$740	\$30	\$500	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
281-4334-000	Grass Cutting	\$2,200	\$1,700	\$1,120	\$102	\$1,500	
KINTORE/LAKESIDE PARKS		\$2,850	\$2,200	\$1,860	\$132	\$2,000	
300-3700-000	Thamesford Parks Revenue	(\$560)	(\$900)	\$0	(\$54)	(\$900)	
300-4101-000	Regular Wages	\$11,900	\$11,157	\$14,833	\$669	\$12,409	
300-4105-000	Part Time Wages	\$5,000	\$5,000	\$18,256	\$300	\$8,547	
300-4116-000	Vacation Pay	\$300	\$850	\$760	\$51	\$342	
300-4131-000	C P P	\$900	\$900	\$2,005	\$54	\$1,319	
300-4132-000	U I C	\$350	\$850	\$788	\$51	\$427	
300-4133-000	O M E R S	\$1,500	\$1,090	\$1,660	\$65	\$2,101	
300-4134-000	E H T	\$400	\$600	\$731	\$36	\$484	
300-4135-000	Worker's	\$900	\$750	\$1,072	\$45	\$710	
300-4322-000	GROUND S	\$2,500	\$2,500	\$2,677	\$150	\$2,500	
300-4334-000	Grass Cutting	\$16,875	\$18,000	\$13,713	\$1,080	\$18,000	
THAMESFORD PARK		\$40,065	\$40,797	\$56,494	\$2,448	\$45,939	
301-3700-000	North Park-Revenue-	(\$5,600)	(\$4,000)	\$0	(\$240)	(\$7,000)	
301-4301-000	HEAT	\$350	\$350	\$189	\$21	\$250	
301-4302-000	Hydro	\$850	\$700	\$808	\$42	\$600	
301-4303-000	Water	\$1,500	\$1,000	\$757	\$60	\$1,000	
301-4320-000	Building Maintenance	\$600	\$1,000	\$492	\$60	\$1,000	
301-4322-000	Grounds Maintenance	\$3,500	\$3,500	\$5,805	\$210	\$3,500	
301-4324-000	Equipment	\$500	\$1,000	\$1,799	\$60	\$1,000	
301-4336-000	Garbage Disposal	\$1,100	\$1,500	\$2,552	\$90	\$2,000	
NORTH PARK		\$2,800	\$5,050	\$12,402	\$303	\$2,350	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
302-4302-000	Hydro	\$650	\$300	\$197	\$18	\$300	
302-4303-000	Water	\$11,000	\$12,000	\$8,711	\$720	\$12,000	
302-4320-000	Building Maintenance	\$1,000	\$1,500	\$2,513	\$90	\$2,500	
302-4322-000	Grounds Maintenance	\$500	\$1,000	\$445	\$60	\$1,000	
302-4324-000	Equipment	\$2,000	\$2,000	\$1,530	\$120	\$2,000	
SOUTH/LIONS PARK		\$15,150	\$16,800	\$13,396	\$1,008	\$17,800	
304-4322-000	Grounds Maintenance	\$0	\$0	\$510	\$0	\$500	
SOCCER PARK		\$0	\$0	\$510	\$0	\$500	
303-4322-000	Grounds Maintenance	\$1,000	\$1,500	\$2,450	\$90	\$1,500	
LIONS RIVER PARK		\$1,000	\$1,500	\$2,450	\$90	\$1,500	
306-3715-000	Grace Patterson Park-donations-	\$0	\$0	(\$168)	\$0	\$0	
306-4320-000	Building Maintenance	\$700	\$700	\$0	\$42	\$500	
306-4322-000	Grounds Maintenance	\$1,200	\$750	\$370	\$45	\$750	
GRACE PATTERSON PARK		\$1,900	\$1,450	\$202	\$87	\$1,250	
240 - General Recreation							
240-4101-000	Regular Wages	\$220,000	\$237,146	\$210,866	\$14,229	\$262,772	
240-4131-000	C P P	\$9,500	\$10,500	\$10,056	\$630	\$10,500	
240-4132-000	U I C	\$3,100	\$3,175	\$3,489	\$191	\$3,500	
240-4133-000	O M E R S	\$21,500	\$23,777	\$21,346	\$1,427	\$24,130	
240-4134-000	E H T	\$4,300	\$4,625	\$4,116	\$278	\$4,800	
240-4135-000	Workers'	\$6,200	\$6,780	\$5,915	\$407	\$6,700	
240-4136-000	Group Insurance	\$11,820	\$14,900	\$12,464	\$894	\$15,000	
240-4137-000	Clothing Allowance-	\$3,000	\$2,000	\$2,113	\$120	\$2,300	
240-4304-000	PHONE	\$1,400	\$1,400	\$1,678	\$84	\$1,400	
240-4306-000	Memberships	\$1,500	\$1,000	\$0	\$60	\$1,200	
240-4307-000	Subscriptions &	\$0	\$500	\$0	\$30	\$500	
240-4309-000	Training	\$4,000	\$4,000	\$0	\$240	\$3,000	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
240-4310-000	Mileage	\$2,000	\$2,500	\$880	\$150	\$1,500	
240-4311-000	Stationery & Office	\$1,500	\$1,500	\$195	\$90	\$1,500	
240-4312-000	Operating Equipment &	\$0	\$0	\$106	\$0	\$0	
240-4316-000	Advertising and Notices	\$1,000	\$1,500	\$0	\$90	\$1,000	
240-4345-000	General Insurance	\$16,800	\$17,111	\$25,400	\$1,027	\$29,210	
240-4501-000	Grants - Beachville	\$42,440	\$51,143	\$51,143	\$3,069	\$57,990	
240-4520-000	Grants - Other	\$0	\$18,200	\$16,200	\$1,092	\$10,500	
Total - Dept. 240		\$350,060	\$401,757	\$365,968	\$24,105	\$437,502	
370 - Thamesford Pool							
370-3700-000	Revenue	(\$31,000)	(\$31,000)	\$0	(\$1,860)	(\$35,000)	
370-4101-000	Regular Wages	\$2,200	\$1,500	\$1,850	\$90	\$1,500	
370-4105-000	Part Time Regular	\$47,300	\$55,000	\$47,091	\$3,300	\$65,328	
370-4116-000	Vacation Pay	\$1,900	\$2,200	\$1,888	\$132	\$2,613	
370-4131-000	C P P	\$1,800	\$1,720	\$1,934	\$103	\$2,100	
370-4132-000	U I C	\$1,300	\$1,300	\$1,124	\$78	\$1,150	
370-4133-000	O M E R S	\$0	\$0	\$169	\$0	\$0	
370-4134-000	E H T	\$1,000	\$1,100	\$922	\$66	\$1,100	
370-4135-000	Workers'	\$1,600	\$1,650	\$1,458	\$99	\$1,500	
370-4301-000	Heat	\$1,500	\$2,000	\$473	\$120	\$2,000	
370-4302-000	Hydro	\$1,400	\$1,500	\$1,325	\$90	\$1,500	
370-4303-000	Water	\$4,500	\$4,000	\$4,808	\$240	\$4,000	
370-4304-000	Telephone	\$1,200	\$800	\$563	\$48	\$800	
370-4306-000	Memberships	\$200	\$800	\$110	\$48	\$800	
370-4309-000	Training	\$1,000	\$1,800	\$0	\$108	\$1,800	
370-4310-000	Mileage	\$225	\$800	\$0	\$48	\$800	
370-4312-000	Operating Equipment &	\$3,000	\$5,000	\$1,921	\$300	\$5,000	
370-4320-000	Building Maintenance	\$500	\$1,200	\$762	\$72	\$1,200	
370-4323-000	Pool Maintenance &	\$1,500	\$1,700	\$2,215	\$102	\$1,700	
370-4324-000	Equipment	\$1,000	\$500	\$0	\$30	\$500	
370-4345-000	General Insurance	\$3,800	\$5,019	\$5,115	\$301	\$5,882	
370-4362-000	Pool Chemicals	\$2,800	\$3,000	\$2,360	\$180	\$3,000	
Total - Dept. 370		\$48,725	\$61,589	\$76,090	\$3,695	\$69,273	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
371- Summer Camp Program							
371-3700-000	Summer Camp-	(\$20,000)	(\$72,000)	\$0	(\$4,320)	(\$80,000)	
371-4105-000	Summer Camp-Part	\$25,000	\$50,000	\$51,699	\$3,000	\$62,780	
371-4116-000	Summer Camp-	\$1,000	\$2,000	\$2,068	\$120	\$2,511	
371-4131-000	Summer Camp-C P P-	\$1,000	\$2,000	\$1,031	\$120	\$1,100	
371-4132-000	Summer Camp-EI	\$800	\$1,600	\$1,189	\$96	\$1,300	
371-4134-000	Summer Camp-E H T	\$700	\$1,400	\$1,048	\$84	\$1,100	
371-4135-000	Summer Camp-	\$800	\$1,600	\$1,538	\$96	\$1,796	
371-4312-000	Summer Camp-	\$3,000	\$3,000	\$6,358	\$180	\$4,000	
		\$12,300	(\$10,400)	\$64,932	(\$624)	(\$5,413)	
390 - Thamesford District Recreation Centre							
390-3740-000	TDRC - Hall & Kitchen	(\$6,400)	(\$5,000)	\$0	(\$300)	(\$10,000)	
390-3741-000	TDRC - Ice Rental	(\$152,000)	(\$121,000)	\$0	(\$7,260)	(\$190,000)	
390-3742-000	TDRC - Sign Rental	(\$5,000)	(\$6,000)	(\$285)	(\$360)	(\$6,000)	
390-3743-000	TDRC - Summer Rink	(\$700)	(\$500)	\$0	(\$30)	(\$500)	
390-3745-000	TDRC - Canteen & Pro	(\$1,500)	(\$1,500)	(\$65)	(\$90)	(\$1,500)	
390-3746-000	TDRC - Ice Skating	(\$4,000)	(\$5,000)	\$0	(\$300)	(\$7,500)	
390-3769-000	TDRC - Other Revenue	(\$500)	\$0	(\$1,755)	\$0	\$0	
390-4101-000	Regular Wages	\$104,000	\$104,682	\$34,813	\$6,281	\$111,684	
390-4105-000	Part Time Wages	\$48,500	\$59,150	\$79,634	\$3,549	\$61,233	
390-4116-000	Vacation Pay	\$3,000	\$3,800	\$3,868	\$228	\$3,800	
390-4131-000	C P P	\$4,000	\$4,100	\$4,246	\$246	\$4,300	
390-4132-000	U I C	\$2,200	\$2,600	\$2,459	\$156	\$2,625	
390-4133-000	O M E R S	\$9,400	\$4,900	\$4,040	\$294	\$6,000	
390-4134-000	E H T	\$2,100	\$2,400	\$2,228	\$144	\$2,400	
390-4135-000	Workers'	\$3,500	\$3,500	\$3,151	\$210	\$3,500	
390-4136-000	Group Insurance	\$6,300	\$3,972	\$3,310	\$238	\$4,000	
390-4137-000	Clothing Allowance	\$0	\$0	\$112	\$0	\$0	
390-4301-000	Heat	\$7,500	\$6,500	\$4,053	\$390	\$8,000	
390-4302-000	Hydro	\$55,000	\$55,000	\$36,858	\$3,300	\$55,000	
390-4303-000	Water	\$9,000	\$7,000	\$3,543	\$420	\$7,000	

Township of Zorra

		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
390-4304-000	Telephone	\$250	\$150	\$0	\$9	\$0	
390-4306-000	Memberships	\$400			\$0	\$0	
390-4310-000	Mileage & Travel	\$0	\$0	\$30	\$0	\$0	
390-4311-000	Stationery & Office	\$1,000	\$1,000	\$758	\$60	\$1,000	
390-4312-000	Operating Equipment &	\$500	\$2,000	\$2,300	\$120	\$2,000	
390-4315-000	Cleaning and	\$6,000	\$8,000	\$6,567	\$480	\$8,000	
390-4320-000	Building Maintenance &	\$16,000	\$20,000	\$13,526	\$1,200	\$20,000	
390-4322-000	Grounds Maintenance	\$0	\$0	\$3,497	\$0	\$0	
390-4324-000	Equipment	\$5,000	\$5,000	\$1,572	\$300	\$5,000	
390-4326-000	Vehicle Maintenance &	\$4,000	\$3,000	\$3,080	\$180	\$3,000	
390-4327-000	Vehicle Fuel & Oil	\$2,500	\$4,000	\$597	\$240	\$4,000	
39-4328-000	Vehicle License	\$250			\$0	\$0	
390-4332-000	Ice Maintenance	\$2,500	\$3,000	\$1,635	\$180	\$3,000	
390-4333-000	R&M Refrigeration	\$6,000	\$8,000	\$13,534	\$480	\$12,000	
390-4335-000	Snow Removal	\$17,000	\$12,000	\$11,501	\$720	\$14,000	
390-4336-000	Garbage Pickup	\$6,200	\$8,600	\$9,929	\$516	\$9,000	
390-4338-000	Booth Supplies	\$0	\$250	\$0	\$15	\$250	
390-4345-000	General Insurance	\$25,500	\$46,297	\$46,226	\$2,778	\$53,160	
Total - Dept. 390		\$177,500	\$239,901	\$294,962	\$14,394	\$188,451	
400 - Embro Community Centre							
400-3740-000	ECC - Hall & Kitchen Rentals	(\$11,200)	(\$10,000)	\$977	(\$600)	(\$10,000)	
400-3741-000	ECC - Ice Rental	(\$144,000)	(\$110,000)	\$0	(\$6,600)	(\$185,000)	
400-3742-000	ECC - Sign Rental	(\$3,000)	(\$2,500)	\$0	(\$150)	(\$3,000)	
400-3743-000	ECC - Summer Rink	(\$600)	(\$800)	\$0	(\$48)	(\$300)	
400-3746-000	ECC - Ice Skating	(\$3,000)	(\$2,000)	\$0	(\$120)	(\$3,500)	
400-4101-000	Regular Wages	\$75,000	\$78,221	\$77,149	\$4,693	\$91,411	
400-4103-000	Overtime Wages	\$0	\$0	\$611	\$0	\$0	
400-4105-000	Part Time Wages	\$38,000	\$49,059	\$34,806	\$2,944	\$50,761	
400-4116-000	Vacation Pay	\$1,800	\$1,800	\$1,741	\$108	\$2,030	
400-4131-000	C P P	\$5,500	\$4,400	\$2,856	\$264	\$4,400	
400-4132-000	U I C	\$2,500	\$2,010	\$2,293	\$121	\$2,300	
400-4133-000	O M E R S	\$9,500	\$6,000	\$6,647	\$360	\$7,300	
400-4134-000	E H T	\$2,500	\$2,000	\$2,167	\$120	\$2,250	

Township of Zorra

	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
				6%		
400-4135-000 Workers'	\$4,500	\$2,800	\$3,068	\$168	\$3,100	
400-4136-000 Group Insurance	\$6,300	\$6,745	\$4,860	\$405	\$6,000	
400-4137-000 Clothing Allowance	\$0	\$0	\$96	\$0	\$0	
400-4301-000 Heat	\$8,000	\$7,500	\$7,141	\$450	\$10,000	
400-4302-000 Hydro	\$85,000	\$67,000	\$32,740	\$4,020	\$57,500	
400-4303-000 Water	\$6,300	\$8,000	\$15,122	\$480	\$18,000	
400-4304-000 Telephone	\$250	\$125	\$0	\$8	\$0	
400-4306-000 Memberships	\$500	\$0	\$0	\$0	\$0	
400-4310-000 Mileage & Travel	\$0	\$0	\$21	\$0	\$0	
400-4311-000 Stationery & Office	\$1,500	\$800	\$399	\$48	\$800	
400-4312-000 Operating Equipment &	\$1,500	\$1,500	\$594	\$90	\$1,500	
400-4315-000 Cleaning and	\$5,000	\$4,500	\$5,569	\$270	\$4,500	
400-4320-000 Building Maintenance &	\$15,000	\$20,000	\$14,235	\$1,200	\$20,000	
400-4322-000 Grounds Maintenance	\$1,500	\$1,500	\$200	\$90	\$1,500	
400-4323-000 Maintenance & Repair -	\$0	\$0	\$1,090	\$0	\$2,500	
400-4324-000 Equipment	\$5,000	\$4,000	\$3,805	\$240	\$4,000	
400-4325-000 PROPANE	\$2,500	\$2,100	\$1,607	\$126	\$2,300	
400-4326-000 Vehicle Maintenance &	\$1,000	\$2,000	\$1,312	\$120	\$2,000	
400-4327-000 Vehicle Fuel & Oil	\$1,000	\$3,500	\$302	\$210	\$2,000	
400-4332-000 Ice Maintenance	\$2,000	\$2,500	\$1,430	\$150	\$2,500	
400-4333-000 R&M Refrigeration -	\$6,000	\$6,500	\$12,121	\$390	\$6,500	
400-4335-000 Snow Removal	\$3,500	\$2,000	\$0	\$120	\$2,000	
400-4336-000 Garbage Pickup	\$6,000	\$7,500	\$8,480	\$450	\$8,000	
400-4345-000 General Insurance	\$25,000	\$43,140	\$43,020	\$2,588	\$49,473	
400-4350-000 Equipment Rental	\$3,700	\$3,700	\$2,716	\$222	\$2,000	
Total - Dept. 400	\$164,050	\$215,600	\$289,175	\$12,936	\$164,826	
TOTAL						
RECREATION	\$896,620	\$1,073,415	\$1,256,627	\$64,405	\$1,045,155	



ROADS AND TRANSPORTATION

The Roads and Transportation budget includes the following categories:

- Entrances
- Public Works Wages
- Public Works Equipment Maintenance
- Public Works Operations
- Bridges and Culverts
- Roadside Maintenance
- Hardtop Maintenance
- Loosetop Maintenance
- Winter Control
- Safety Devices
- Robinson Land
- Village Affairs
- Environmental Services

TAX LEVY REQUIREMENT

OPERATING

Roads and Transportation

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 3,395,458	\$ 3,765,497	\$ 370,039		11%

- Public Works employee a Director, 2 Foreman, 11 full time staff and 2 seasonal members to assist with winter control
- Increase in wages and benefits
- Equipment repairs continue annually to maintain the fleet the Township has, turn around for replacement is longer than normal.
- Increase in fuel for 2023
- May 2022, the Township experienced a large wind storm that required staff to work to clear away debris. The cost associated with the storm was \$35,340. This was not part of the budget, staff are working to save funds in other areas to help cover this cost if possible.
- Increase in insurance of 15%
- Drainage assessment for the roads share increase due to the storm management water system for Thamesford and Embro subdivisions
- The 2023 budget is the first step in setting aside funds into as reserve for future expansion of a gravel pit
- The cost for calcium has increased to 0.109 for 2023 from 0.099 of 2022. Approximately 3.6 million gallons is being applied to roads each year. An expected cost of \$400,000 for 2023.

2023 Draft Municipal Budget

Transfer to Reserves

- Equipment reserves transfer has increased to \$525,000 from \$410,000
- The Canada Community Building Fund known as the Federal Gas Tax annual payment for 2023 is \$269,319.57 and will be transferred to reserved to be used towards a specific project as illustrated in the 10 year capital plan.
- of various components of the new public works shop when those assets life expectancy comes to an end
- Part of the reserve policy was to start setting aside funds to help rehabilitate and or purchase a future gravel pit when needed. The 2023 budget transfers \$39,600 at a calculation of \$1 per tonne.



**TOWNSHIP OF ZORRA
2023 BUDGET - OPERATION
DEPARTMENTAL SUMMARY**

	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	% Increase/ (Decrease)
TRANSPORTATION - PUBLIC WORKS					
REVENUES					
User Fees	(\$26,275)	(\$25,490)	(\$11,946)	(\$21,800)	-14.48%
Other Revenue	(\$589,935)	(\$600,000)	(\$691,636)	(\$700,000)	16.67%
Program Revenue					
Contribution from Reserves					
TOTAL REVENUES	<u>(\$616,210)</u>	<u>(\$625,490)</u>	<u>(\$703,582)</u>	<u>(\$721,800)</u>	15.40%
EXPENDITURES					
Wages	\$1,036,775	\$1,097,679	\$872,700	\$1,131,990	3.13%
Benefits	\$236,180	\$246,088	\$203,863	\$259,279	5.36%
Administrative Exp	\$9,040	\$7,970	\$3,780	\$10,170	27.60%
Insurance Exp	\$142,800	\$160,503	\$160,503	\$184,578	15.00%
Program Exp	\$46,100	\$85,358	\$37,722	\$86,900	1.81%
Contract Services	\$625,625	\$579,300	\$385,848	\$607,300	4.83%
Equipment & Supplies	\$680,555	\$778,680	\$572,932	\$961,580	23.49%
Building & Property Exp	\$140,100	\$142,700	\$108,075	\$156,300	9.53%
Vehicle Exp	\$276,600	\$301,600	\$298,891	\$346,600	14.92%
Other Exp	\$25,000	\$21,070	\$4,932	\$42,600	102.18%
Contribution to Reserves	\$589,935	\$600,000	\$691,636	\$700,000	16.67%
TOTAL EXPENDITURES	<u>\$3,808,710</u>	<u>\$4,020,948</u>	<u>\$3,340,882</u>	<u>\$4,487,297</u>	11.60%
TOTAL OPERATING BUDGET	<u>\$3,192,500</u>	<u>\$3,395,458</u>	<u>\$2,637,300</u>	<u>\$3,765,497</u>	10.90%

<i>Township of Zorra</i>							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	700 - Public Works						
700-3969-000	Other Road Revenues	(\$5,000)	(\$5,000)	(\$5,875)	(\$300)	(\$5,000)	
700-3410-000	MNR Tonnage Aggregate	(\$589,935)	(\$600,000)	(\$691,636)	(\$36,000)	(\$700,000)	Increase in Aggregate-transfer to reserves
	Total Road Revenues	(\$594,935)	(\$605,000)	(\$697,511)	(\$36,300)	(\$705,000)	
700-4101-000	FULL TIME WAGES	\$860,000	\$920,525	\$705,188	\$55,232	\$954,730	
700-4103-000	OVERTIME WAGES	\$100,000	\$100,000	\$89,835	\$6,000	\$100,000	
700-4105-000	PART TIME WAGES	\$60,000	\$60,000	\$53,706	\$3,600	\$60,000	
700-4116-000	VACATION PAY	\$10,000	\$10,650	\$10,356	\$639	\$10,000	
700-4131-000	C.P.P.	\$42,800	\$46,717	\$41,287	\$2,803	\$49,000	
700-4132-000	U.I.C.	\$15,500	\$16,100	\$15,090	\$966	\$14,000	
700-4133-000	O.M.E.R.S.	\$84,000	\$87,903	\$71,653	\$5,274	\$92,500	
700-4134-000	O.H.I.P.	\$20,200	\$21,070	\$16,659	\$1,264	\$21,940	
700-4135-000	WORKER'S	\$25,000	\$26,324	\$23,697	\$1,579	\$32,000	
700-4136-000	GROUP INSURANCE	\$48,000	\$47,200	\$42,465	\$2,832	\$49,000	
700-4137-000	CLOTHING ALLOWANCE	\$5,000	\$7,000	\$6,658	\$420	\$7,700	
768-4101-000	STORM DAMAGE-	\$0	\$0	\$20,586	\$0	\$0	
768-4103-000	STORM DAMAGE-	\$0	\$0	\$6,783	\$0	\$0	
768-4105-000	STORM DAMAGE-PART	\$0	\$0	\$102	\$0	\$0	
768-4116-000	STORM DAMAGE-	\$0	\$0	\$241	\$0	\$0	
768-4131-000	STORM DAMAGE-C.P.P.	\$0	\$0	\$1,498	\$0	\$0	
768-4132-000	STORM DAMAGE-U.I.C.	\$0	\$0	\$544	\$0	\$0	
768-4133-000	STORM DAMAGE-	\$0	\$0	\$2,520	\$0	\$0	
768-4134-000	STORM DAMAGE-E.H.T.	\$0	\$0	\$586	\$0	\$0	
768-4135-000	STORM DAMAGE-	\$0	\$0	\$860	\$0	\$0	
800-4101-000	Salaries & Wages	\$0	\$0	\$1,289	\$0	\$0	
800-4116-000	VACATION PAY	\$0	\$0	\$5	\$0	\$0	
800-4131-000	C.P.P.	\$0	\$0	\$77	\$0	\$0	
800-4132-000	U. I. C.	\$0	\$0	\$28	\$0	\$0	
800-4133-000	O M E R S	\$0	\$0	\$141	\$0	\$0	
800-4134-000	E H T	\$0	\$0	\$31	\$0	\$0	
800-4135-000	WORKERS	\$0	\$0	\$46	\$0	\$0	
	Total Salaries & Wages	\$1,270,500	\$1,343,489	\$1,076,490	\$80,609	\$1,390,870	

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	Public Works Expenses						
701-4326-000	PARTS & REPAIRS	\$500	\$0	\$921	\$0	\$500	
701-4328-000	LICENCE FEES	\$120	\$120	\$0	\$7	\$120	
702-4326-000	PARTS/REPAIRS	\$3,000	\$3,000	\$97	\$180	\$3,000	
702-4328-000	LICENCE FEES	\$240	\$240	\$0	\$14	\$240	
703-4326-000	PARTS/REPAIRS	\$2,000	\$2,000	\$1,952	\$120	\$3,000	
703-4328-000	LICENCE FEES	\$200	\$240	\$0	\$14	\$240	
704-4326-000	PARTS/REPAIRS	\$1,000	\$0	\$1,798	\$0	\$0	
704-4328-000	LICENCE FEES	\$120	\$240	\$0	\$14	\$240	
705-4326-000	PARTS/REPAIRS	\$1,000	\$2,000	\$299	\$120	\$3,000	
705-4328-000	LICENCE FEES	\$215	\$240	\$0	\$14	\$240	
708-4326-000	PARTS/REPAIRS	\$25,000	\$10,000	\$9,223	\$600	\$10,000	
708-4328-000	LICENCE FEES	\$2,000	\$2,000	\$0	\$120	\$2,000	
709-4326-000	PARTS/REPAIRS	\$21,000	\$21,000	\$17,290	\$1,260	\$10,000	
709-4328-000	LICENCE FEES	\$2,000	\$2,000	\$0	\$120	\$2,000	
710-4326-000	PARTS/REPAIRS	\$25,000	\$15,000	\$6,044	\$900	\$15,000	
710-4328-000	LICENCE FEES	\$2,000	\$2,000	\$0	\$120	\$2,000	
712-4326-000	PARTS/REPAIRS	\$7,615	\$7,000	\$0	\$420	\$7,000	
714-4326-000	PARTS/REPAIRS	\$10,000	\$3,000	\$1,833	\$180	\$5,000	
715-4326-000	PARTS/REPAIRS	\$10,000	\$10,000	\$1,698	\$600	\$10,000	
715-4328-000	LICENCE FEES	\$2,500	\$2,000	\$0	\$120	\$2,000	
716-4326-000	PARTS/REPAIRS UNIT#78	\$10,000	\$20,000	\$3,767	\$1,200	\$10,000	
716-4328-000	LICENCE FEES	\$2,000	\$2,000	\$0	\$120	\$2,000	
717-4326-000	PARTS/REPAIRS	\$5,000	\$5,000	\$496	\$300	\$12,000	
717-4328-000	VECHILE LICENSES	\$0	\$2,000	\$0	\$120	\$2,000	
718-4326-000	PARTS/REPAIRS	\$10,000	\$5,000	\$1,803	\$300	\$5,000	
720-4326-000	PARTS/REPAIRS	\$1,500	\$5,000	\$3,146	\$300	\$5,000	
721-4326-000	PARTS/REPAIRS	\$8,000	\$8,000	\$19,820	\$480	\$8,000	
722-4326-000	PARTS/REPAIRS	\$11,000	\$10,000	\$2,647	\$600	\$15,000	
723-4326-000	PARTS/REPAIRS	\$0	\$5,000	\$19,454	\$300	\$5,000	
723-4328-000	LICENCE FEES	\$0	\$2,000	\$0	\$120	\$2,000	
725-4326-000	PARTS/REPAIRS	\$1,500	\$1,500	\$435	\$90	\$1,500	
726-4326-000	PARTS/REPAIRS	\$5,000	\$5,000	\$13,338	\$300	\$15,000	
727-4326-000	PARTS/REPAIRS	\$5,000	\$1,000	\$11,754	\$60		being sold
729-4326-000	PARTS/REPAIRS	\$0	\$1,000	\$222	\$60	\$1,000	
733-4326-000	PARTS & REPAIRS	\$4,000	\$4,000	\$3,942	\$240	\$10,000	
733-4328-000	LICENCE FEES	\$1,300	\$2,000	\$0	\$120	\$2,000	
734-4326-000	PARTS/REPAIRS	\$6,000	\$6,000	\$2,115	\$360	\$7,000	
737-4326-000	PARTS/REPAIRS	\$7,120	\$7,000	\$7,207	\$420	\$7,000	
738-4326-000	PARTS/REPAIRS	\$2,000	\$3,000	\$1,167	\$180	\$3,000	
744-4326-000	Vehicle Maintenance -Water	\$0	\$1,000	\$0	\$60	\$3,000	
745-4326-000	PW U#45-2021 GRADER-	\$0	\$2,000	\$811	\$120	\$7,000	
	Total Repairs	\$204,430	\$180,680	\$133,589	\$10,841	\$198,080	

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
700-4301-000	HEAT	\$23,500	\$11,750	\$23,895	\$705	\$23,500	
700-4302-000	HYDRO	\$11,000	\$22,000	\$13,294	\$1,320	\$11,000	
700-4303-000	WATER	\$1,400	\$1,400	\$755	\$84	\$1,400	
700-4304-000	TELEPHONE	\$840	\$1,000	\$707	\$60	\$1,000	
700-4306-000	MEMBERSHIPS	\$1,900	\$2,000	\$758	\$120	\$2,000	
700-4308-000	CONVENTIONS &	\$3,000	\$3,000	\$246	\$180	\$3,000	
700-4309-000	TRAINING COURSES	\$30,000	\$30,000	\$7,217	\$1,800	\$30,000	
700-4310-000	MILEAGE & TRAVELLING	\$100	\$200	\$2,197	\$12	\$200	
700-4311-000	STATIONERY & OFFICE	\$1,300	\$1,300	\$2,013	\$78	\$1,500	
700-4312-000	OPERATING EQUIPMENT &	\$20,000	\$20,000	\$24,034	\$1,200	\$20,000	
700-4313-000	POSTAGE & EXPRESS	\$0	\$170	\$56	\$10	\$170	
700-4314-000	CLEANING &	\$2,000	\$2,000	\$1,522	\$120	\$2,000	
700-4316-000	ADVERTISING & NOTICES	\$0	\$500	\$0	\$30	\$500	
700-4320-000	BUILDING MAINTENANCE	\$20,000	\$20,000	\$8,396	\$1,200	\$20,000	
700-4327-000	FUEL & OIL	\$275,000	\$300,000	\$297,115	\$18,000	\$345,000	increase of fuel prices
700-4328-000	LICENSES	\$1,600	\$1,600	\$1,776	\$96	\$1,600	
700-4329-000	REPAIRS TO RADIOS,	\$1,000	\$1,000	\$209	\$60	\$1,000	
700-4336-000	Garbage Pickup	\$6,500	\$10,000	\$11,921	\$600	\$14,000	
700-4342-000	CONSULTING FEES	\$26,300	\$26,300	\$13,593	\$1,578	\$26,300	
700-4345-000	GENERAL INSURANCE	\$142,800	\$160,503	\$160,503	\$9,630	\$184,578	15%
700-4367-000	PERMITS & LICENSES	\$11,000	\$27,158	\$16,650	\$1,629	\$28,000	
700-4369-000	OTHER EXPENSES	\$0	\$70	\$0	\$4	\$100	
700-4450-000	TRANSFER TO RESERVES	\$589,935	\$600,000	\$691,636	\$36,000	\$700,000	Aggregate
700-4551-000	DRAINAGE ASSESSMENTS	\$25,000	\$20,500	\$4,932	\$1,230	\$42,000	storm management water system-Rds \$1700
	Total Operating Expenses	\$1,194,175	\$1,262,451	\$1,283,423	\$75,747	\$1,458,848	
	Bridges & Culverts	\$10,000			\$600	\$10,000	
750-4312-000	OPERATING EQUIPMENT &		\$10,000	\$0			
750-4350-000	CONTRACTED SERVICES	\$3,000	\$5,000	\$0	\$300	\$5,000	
	Total Bridges & Culverts	\$13,000	\$15,000	\$0	\$900	\$15,000	
	Roadside Maintenance						
751-4312-000	OPERATING EQUIPMENT &	\$6,625	\$8,000	\$7,632	\$480	\$8,000	
751-4350-000	CONTRACTED SERVICES	\$75,000	\$100,000	\$45,188	\$6,000	\$100,000	
	Total RoadSide Maintenance	\$81,625	\$108,000	\$52,820	\$6,480	\$108,000	
	Hardtop Maintenance						
752-4312-000	OPERATING EQUIPMENT &	\$10,000	\$20,000	\$6,252	\$1,200	\$20,000	
	Costs - Gravel						
752-4350-000	CONTRACTED SERVICES	\$101,525	\$100,000	\$45,175	\$6,000	\$105,000	
	Total Hardtop Maintenance	\$111,525	\$120,000	\$51,428	\$7,200	\$125,000	

<i>Township of Zorra</i>							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	Loosetop Maintenance						
753-4312-000	OPERATING EQUIPMENT &	\$325,000	\$430,000	\$353,635	\$25,800	\$595,000	Calcium up 0.01
753-4350-000	CONTRACTED SERVICES	\$293,100	\$243,000	\$162,238	\$14,580	\$240,000	
	Total Loosetop Maintenance	\$618,100	\$673,000	\$515,872	\$40,380	\$835,000	
	Winter Control						
754-4312-000	OPERATING EQUIPMENT &	\$70,000	\$70,000	\$25,801	\$4,200	\$70,000	
754-4350-000	CONTRACTED SERVICES	\$50,000	\$30,000	\$27,530	\$1,800	\$30,000	
	Total Winter Control	\$120,000	\$100,000	\$53,331	\$6,000	\$100,000	
	Safety Devices						
755-4312-000	OPERATING EQUIPMENT &	\$27,000	\$30,000	\$13,205	\$1,800	\$30,000	
755-4350-000	CONTRACTED SERVICES	\$50,700	\$51,000	\$45,049	\$3,060	\$51,000	
	Total Safety Devices	\$77,700	\$81,000	\$58,254	\$4,860	\$81,000	
	Robinson Land						
800-###-000	Revenue: Loosetop/Hardtop	\$0	\$0	\$0	\$0	(\$39,600)	
800-4312-000	Operating Equipment & Supplies	\$1,500	\$1,500	\$1,252	\$90	\$1,500	
800-4325-000	Land Improvements	\$0	\$500	\$0	\$30	\$500	
800-4340-000	Legal Expenses	\$2,000	\$0	\$0	\$0	\$2,000	
800-4342-000	Consulting Fees	\$5,000	\$4,000	\$1,662	\$240	\$5,000	
800-4350-000	Contracted Services	\$21,000	\$20,000	\$45,414	\$1,200	\$45,000	crushing
800-4367-000	Licenses & Permits	\$0	\$21,000	\$5,000	\$1,260	\$21,000	
800-4550-000	TRANSFER TO RESERVES					\$39,600	Gravel used for maint set up reserve
	Total Robinson Pit	\$25,810	\$43,310	\$53,327	\$2,599	\$75,000	
	TOTAL PUBLIC WORKS	\$3,121,930	\$3,321,930	\$2,581,022	\$199,316	\$3,681,798	

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	180 - 186 Village Affairs						
182-4335-000	Snow Removal	\$2,500	\$3,000	\$2,381	\$180	\$6,000	
183-4334-000	Grass Cutting	\$5,200	\$5,400	\$3,242	\$324	\$5,400	
183-4335-000	Embro Sidewalk Snow Clearing	\$8,000	\$6,000	\$3,889	\$360	\$8,000	
184-4101-000	Regular Salaries	\$5,400	\$4,000	\$4,274	\$240	\$4,500	
184-4105-000	Part Time Wages	\$0	\$0	\$129	\$0		
184-4116-000	Vacation Pay	\$325	\$200	\$176	\$12	\$200	
184-4132-000	U I C	\$140	\$85	\$101	\$5	\$140	
184-4134-000	E H T	\$110	\$75	\$89	\$5	\$75	
184-4135-000	Workers' Compensation	\$180	\$105	\$131	\$6	\$105	
185-4302-000	Power	\$55,000	\$58,650	\$34,098	\$3,519	\$60,000	
185-4324-000	STREET LIGHTS-Equipment	\$5,000	\$7,500	\$7,156	\$450	\$8,000	
	Total - Dept. 180-186	\$81,855	\$85,015	\$55,666	\$5,101	\$92,420	
	200 - Environmental						
200-3410-000	Revenue - Waste Disposal	(\$8,585)	(\$8,800)	\$0	(\$528)	(\$8,800)	
200-3700-000	Garbage Disposal - General	(\$5,000)	(\$5,000)	(\$2,221)	(\$300)	(\$5,000)	
200-3707-000	Bag Tag Revenue	(\$4,000)	(\$3,000)	(\$3,850)	(\$180)	(\$3,000)	
200-4101-000	Full Time Wages	\$1,000	\$2,270	\$1,890	\$136	\$2,500	
200-4105-000	Part time Wages	\$0	\$28	\$27	\$2	\$50	
200-4116-000	Vacation Pay	\$50	\$6	\$5	\$0	\$10	
200-4131-000	C P P	\$50	\$124	\$114	\$7	\$124	
200-4132-000	U I C	\$30	\$45	\$42	\$3	\$45	
200-4133-000	O M E R S	\$80	\$220	\$186	\$13	\$220	
200-4134-000	E H T	\$50	\$49	\$42	\$3	\$50	
200-4135-000	Workers' Compensation	\$40	\$71	\$60	\$4	\$80	
200-4312-000	Materials & Supplies	\$5,000	\$2,500	\$4,683	\$150	\$5,000	
	Total - Dept. 200	(\$11,285)	(\$11,487)	\$1,147	(\$689)	(\$8,721)	
	Total	\$3,192,500	\$3,395,458	\$2,637,836	\$203,727	\$3,765,497	



2023 Draft Municipal Budget

PLANNING AND DEVELOPMENT

The Planning and Development covers the following items in the 2023 budget

- Planning and Zoning
- Economic Development

This is an overall increase of \$8,257 or 28% within this budget.

Planning and Zoning

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ (11,500.00)	\$ (7,250.00)		4,250.00	-37%

This represents a decrease in revenue source of \$4,250.00

- Projecting a decrease in Zoning Fee revenue
- Increase legal fees for sale of lands

Economic Development

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 40,293.00	\$ 44,300.00	\$ 4,007.00		10%

The Township has partnered with the area rural municipalities of Oxford County to establish the Rural Oxford Economic Development Corporation and each year funds are set in the Township's budget help to fund this corporation.

- The increase pertains to permanent employment costs to staff EDO

	TOWNSHIP OF ZORRA 2023 BUDGET - OPERATION DEPARTMENTAL SUMMARY				
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	% Increase/ (Decrease)
PLANNING & DEVELOPMENT					
<u>REVENUES</u>					
User Fees	(\$12,500)	(\$20,000)	(\$21,500)	(\$17,400)	-13.00%
Other Revenue	\$0	\$0	(\$5,300)	\$0	
Program Revenue					
Contribution from Reserves					
TOTAL REVENUES	(\$12,500)	(\$20,000)	(\$26,800)	(\$17,400)	-13.00%
<u>EXPENDITURES</u>					
Wages					
Benefits					
Administrative Exp	\$6,300	\$7,200	\$19,188	\$9,600	33.33%
Insurance Exp					
Program Exp					
Contract Services	\$40,300	\$40,793	\$40,293	\$44,800	9.82%
Equipment & Supplies					
Building & Property Exp					
Vehicle Exp					
Other Exp	\$800	\$800	\$0	\$50	-93.75%
Contribution to Reserves					
TOTAL EXPENDITURES	\$47,400	\$48,793	\$59,481	\$54,450	11.59%
TOTAL OPERATING BUDGET	\$34,900	\$28,793	\$32,681	\$37,050	28.68%



2023 Draft Municipal Budget

AGRICULTURE AND DRAINAGE OPERATIONS

This highlights operations relating to:

- Agriculture & Drainage Operations

TAX LEVY REQUIREMENT

Agriculture and Drainage

2022 Budget	2023 Budget	Increase	Decrease	Percentage
\$ 26,983.00	\$ 39,741.75	\$ 12,758.75		47%

- Increase to wages and Benefits
- Debentures for drains will be offset with funds collected through taxation as a local improvement
- Consulting fees for the storm management system for the settlement areas of Embro and Thamesford
- Set up a write off account for incidents that are not covered by the property owners. This also enables staff to process bills efficiently and enabling affecting properties not to incur any \$5.00 or less of a charge. Thus saving staff time/postage/supplies.

	TOWNSHIP OF ZORRA 2023 BUDGET - OPERATION DEPARTMENTAL SUMMARY				
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	% Increase/ (Decrease)
AGRICULTURE AND DRAINAGE					
<u>REVENUES</u>					
User Fees					
Other Revenue	(\$91,351)	(\$100,406)	(\$61,971)	(\$101,745)	1.33%
Program Revenue	(\$30,000)	(\$30,000)	\$0	(\$31,800)	6.00%
Contribution from Reserves					
TOTAL REVENUES	(\$121,351)	(\$130,406)	(\$61,971)	(\$133,545)	2.41%
<u>EXPENDITURES</u>					
Wages	\$38,820	\$41,540	\$30,382	\$46,165	11.13%
Benefits	\$9,822	\$10,579	\$9,185	\$11,480	8.52%
Administrative Exp	\$320	\$495	\$185	\$2,200	344.44%
Insurance Exp	\$1,400	\$2,369	\$2,345	\$2,697	13.83%
Program Exp					
Contract Services	\$0	\$0	\$0	\$7,500	
Equipment & Supplies					
Building & Property Exp					
Vehicle Exp					
Other Exp	\$93,351	\$102,406	\$97,183	\$103,245	0.82%
Contribution to Reserves					
TOTAL EXPENDITURES	\$143,713	\$157,389	\$139,280	\$173,287	10.10%
TOTAL OPERATING BUDGET	\$22,362	\$26,983	\$77,309	\$39,742	47.28%

Township of Zorra							
		2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING	2023 BUDGET	NOTES
					6%		
	470 - Agriculture & Drainage						
	Drainage Superintendent Grant						
470-3410-000		(\$30,000)	(\$30,000)	\$0	(\$1,800)	(\$31,800)	
470-4101-000	Full Time Regular Wages	\$38,820	\$41,540	\$30,382	\$2,492	\$46,165	
470-4131-000	C P P	\$1,160	\$1,400	\$1,357	\$84	\$1,400	
470-4132-000	U I C	\$410	\$415	\$462	\$25	\$415	
470-4133-000	O M E R S	\$4,142	\$4,610	\$3,886	\$277	\$5,285	
470-4134-000	E H T	\$750	\$810	\$689	\$49	\$900	
470-4135-000	Workers' Compensation	\$1,360	\$1,189	\$991	\$71	\$1,320	
470-4136-000	Group Insurance	\$2,000	\$2,155	\$1,800	\$129	\$2,160	
470-3811-000	Municipal Drain Debenture Collections	(\$48,661)	(\$48,661)	(\$36,088)	(\$2,920)	(\$50,000)	
470-4201-000	Municipal Drain	\$45,705	\$45,705	\$47,528	\$2,742	\$45,000	
470-4202-000	Municipal Drain	\$2,956	\$2,956	\$5,757	\$177	\$5,000	
470-4306-000	Memberships	\$320	\$320	\$185	\$19	\$200	
470-4316-000	Advertising & Notices	\$0	\$175	\$0	\$11	\$0	
470-4345-000	General Insurance	\$1,400	\$2,369	\$2,345	\$142	\$2,697	15%
470-4350-000	Consulting	\$0	\$0	\$0	\$0	\$7,500	Storm Water management sytem
470-4369-000	Other Expenses	\$2,000	\$2,000	\$901	\$120	\$1,500	
	Write Offs	\$0	\$0	\$0	\$0	\$2,000	W/offss
	Total Dept. 470	\$22,362	\$26,983	\$60,195	\$1,619	\$39,742	
	480 - Private Tile Drainage Prog						
480-3811-000	Tile Drainage Debenture Collections	(\$42,690)	(\$51,745)	(\$25,883)	\$0	(\$51,745)	
480-4201-000	Private Tiling Debenture	\$37,813	\$46,760	\$35,334	\$0	\$46,760	
480-4202-000	Private Tiling Debenture	\$4,877	\$4,985	\$7,663	\$0	\$4,985	
	Total - Dept. 480	\$0	\$0	\$17,114	\$0	\$0	
	Total	\$22,362	\$26,983	\$77,309	\$1,619	\$39,742	



2023 Draft Municipal Budget

GENERAL GOVERNMENT - OTHER REVENUES
General Revenue

2022 Budget	2023 Budget	Increase	Decrease	Percentage
(\$ 1,133,803)	(\$ 1,172,800)	\$ 38,997		3%

General Revenue

Ontario Municipal Partnership Fund (OMPF) increase of \$57,100

- Continue to see an increase in marriage licenses
- Interest on outstanding taxes
- A decrease in solicitors tax certificates and this is due to the slow down in housing sales
Any sale of surplus lands will be transferred to reserves to be used for future
- development (i.e. new administration building)

	TOWNSHIP OF ZORRA 2023 BUDGET - OPERATION DEPARTMENTAL SUMMARY				% Increase/ (Decrease)
	2021 BUDGET	2022 BUDGET	2022 ACTUALS	2023 BUDGET	
GENERAL REVENUE					
REVENUES					
User Fees	(\$26,180)	(\$26,950)	(\$24,896)	(\$26,300)	
Other Revenue	(\$227,632)	(\$216,200)	(\$671,067)	(\$243,200)	
Program Revenue	(\$963,300)	(\$1,005,653)	(\$869,077)	(\$903,300)	
Contribution from Reserves	(\$57,943)	(\$65,900)	\$0	\$0	
TOTAL REVENUES	(\$1,275,055)	(\$1,314,703)	(\$1,565,041)	(\$1,172,800)	-10.79%
EXPENDITURES					
Wages					
Benefits					
Administrative Exp					
Insurance Exp					
Program Exp	\$125,000	\$180,900	(\$46,071)	\$0	
Contract Services					
Equipment & Supplies					
Building & Property Exp					
Vehicle Exp					
Other Exp					
Contribution to Reserves					
TOTAL EXPENDITURES	\$125,000	\$180,900	(\$46,071)	\$0	-100.00%
TOTAL OPERATING BUDGET	(\$1,150,055)	(\$1,133,803)	(\$1,611,112)	(\$1,172,800)	3.44%

<i>Township of Zorra</i>						
	2021 BUDGET	2022 BUDGET	2022 YEAR TO DATE	COST OF LIVING 6%	2023 BUDGET	NOTES
050 - Taxation						
050-3010-001 Own Taxation - R & F Levy						
050-3010-020 Grants in Lieu - Own Purposes	(\$57,000)	(\$43,600)	(\$56,343)	(\$2,616)	(\$57,000)	
050-3010-004 Own Taxation - Writoff/ARB decisions		\$180,900	(\$46,071)	\$10,854		
	\$125,000					
050-3010-011 Own Taxation - Supplementaries	(\$125,000)	(\$172,853)	(\$23,534)	(\$10,371)	\$0	
Total Tax Levy	(\$57,000)	(\$35,553)	(\$125,949)	(\$2,133)	(\$57,000)	
Other Revenues						
100-3400-000 Provincial Grants - Unconditional	(\$781,300)	(\$789,200)	(\$789,200)	(\$47,352)	(\$846,300)	
100-3775-000 Other Sales-ADMIN	\$0	\$0	(\$45)	\$0	\$0	
100-3902-000 Solicitors Information-ADMIN	(\$15,000)	(\$15,000)	(\$11,060)	(\$900)	(\$12,000)	
100-3904-000 Septic Reports-ADMIN	(\$680)	(\$450)	(\$50)	(\$27)	(\$300)	
100-3918-000 Marriage Licenses-ADMIN	(\$10,000)	(\$10,000)	(\$13,149)	(\$600)	(\$13,000)	
100-3919-000 Lottery Licenses-ADMIN	(\$500)	(\$1,500)	(\$638)	(\$90)	(\$1,000)	
100-3942-000 Interest Revenue - Taxes	(\$145,000)	(\$148,000)	(\$187,653)	(\$8,880)	(\$185,000)	
100-3950-000 Bank Interest - Current Account	(\$65,800)	(\$50,000)	\$0	(\$3,000)	(\$40,000)	
100-3960-000 Solar Panel Revenue-ADMIN	(\$11,332)	(\$12,700)	(\$9,604)	(\$762)	(\$12,700)	
100-3969-000 Other Revenue-ADMIN	(\$5,500)	(\$5,500)	(\$434)	(\$330)	(\$5,500)	
100-3970-000 Land Sales-ADMIN	\$0	\$0	(\$473,332)	\$0	\$0	
100-3990-000 Transfers from Reserves - Operating Capi	(\$57,943)	(\$65,900)	\$0	(\$3,954)	\$0	
Total Other General Revenues	(\$1,093,055)	(\$1,098,250)	(\$1,485,164)	(\$65,895)	(\$1,115,800)	
Total Tax Levy & Other Revenue	(\$1,150,055)	(\$1,133,803)	(\$1,611,112)	(\$68,028)	(\$1,172,800)	