

POSITION TITLE:

Behavioural Inclusion Camp Counsellor

DEPARTMENT:

Public Services

TITLE OF IMMEDIATE SUPERVISOR:

Camp Coordinator and/or Recreation Programs & Services Coordinator

STATUS/HOURS OF WORK:

Full-time; 35-hour work week; Seasonal

Scheduled hours based on camp schedule of Monday to Friday, 7:30 a.m. to 5:30 p.m., during March Break and mid-June to Labour Day Weekend for the summer. Forty (40) hours of training must occur before the start of camp.

PURPOSE OF POSITION:

The Behavioral Inclusion Camp Counsellor is responsible for planning for the inclusion and supervision of camp participants with special needs. This position will work with participants who require one-on-one care in a group setting. They are responsible for ensuring the safety and development of their campers and applying methods and techniques to integrate said participants into fun, educational and safe camp activities with other participants.

RESPONSIBILITIES:

1. Meet with Camp Coordinator to review and provide comment regarding daily program plans as it pertains to their assigned camper(s).
2. Participate in initial visits with parents for children with unique needs who will be participating in the Day Camp Program, when required. The purpose is to learn about the disability/exceptionality, what the child likes to do, does do and for the child to meet the worker.
3. Document information about the child's support needs (i.e., does the child need physical assistance, verbal prompts or reminders when getting changed for swimming).
4. Responsible for modifying camp activities for the child with special needs and to advocate for the development of inclusive activities throughout the camp, ensuring the child will be included in all activities and be able to be successful despite the disability/exceptionality.

5. To work in a ratio that best suits the child(s) needs (either 1:1 or 2:1).
6. Complete daily and weekly forms and required paperwork including daily log of child's activities and behaviours at camp.
7. Execute daily program plans for each day of camp.
8. Maintain good communication with parents of camp registrants.
9. Always ensure the safety of camp registrants.
10. Practice and memorize all safety and rescue procedures.
11. Respond to emergency situations as required (i.e. first aid treatment).
12. Supervise, assist and actively participate in all aspects of the camper's day.
13. Provide opportunities that each individual experiences success while at camp.
14. Recognize and respond to opportunities for group problem solving.
15. Ensure camper safety throughout the day, including sign in and sign out by conducting attendance, head counts, and choosing safe environments for activities.
16. Participate in water and pool activities including swimming at the Thamesford Area Swimming Pool and Supervision on field trips.
17. Set a good example to those around you, respecting campers, peers and staff.

QUALIFICATION REQUIREMENTS:

Must be 16 years of age or older.

Standard First Aid CPR (to be completed prior to your first shift).

Vulnerable Sector Criminal Check (to be completed prior to your first shift).

High Five's Principles of Healthy Child Development Certificate (considered an asset).

KNOWLEDGE AND SKILLS:

Demonstrated aptitude for delivering an inclusive camp experience.

Able to demonstrate excellent interpersonal skills, problem solving skills, customer service skills and communication skills.

Must have good organizational skills and is punctual and dependable

Self-starter and able to work with minimal supervision.

The ability to follow safety procedures set by Municipality.

Available to attend required training and to work the full eight weeks of summer camp programming.

WORKING RELATIONSHIPS:

Internal: Work with other Camp Leaders, the Camp Coordinator, and the Recreation Programs & Services Coordinator.

External: Work with parents, campers, clients, and the general public.

UNIFORM REQUIREMENTS:

Township Camp T-shirts will be provided and must be worn during all shifts.